

# LAST MINUTE AGENDA INFORMATION

## 05/01/13 Regular Meeting

*(Agenda Related Writings/Documents provided to a majority of the City Council after distribution of the Agenda Packet for the May 1, 2013 Regular meeting.)*

<u>ITEM NO.</u>	<u>DESCRIPTION</u>
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<b>6.1</b>	<b>PROPOSED BUDGETS FOR FISCAL YEARS 2013-2015. (0330-30)</b>  a. Attachment 2 – Proposed Budget Book for Fiscal Years 2013 - 2015
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2013 APR 29 PM 3:06

CITY MANAGER &  
CITY CLERK OFFICES



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# PROPOSED BUDGET for FY 2013 - 2015

CITY OF IMPERIAL BEACH  
CALIFORNIA

For City Council preliminary consideration

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Gary Brown  
City Manager

Date: 5/1/13 Item No. 6-1  
Last Minute Agenda Information

**INQUIRIES OR REQUESTS FOR MAILING  
REGARDING THE FY 2013-2015 BUDGET  
FOR THE CITY OF IMPERIAL BEACH, CALIFORNIA  
CAN BE DIRECTED TO:**

City of Imperial Beach, CA  
Administrative Services Department  
Imperial Beach City Hall  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932

Direct: (619) 628-1356  
E-Mail: [kvonachen@imperialbeachca.gov](mailto:kvonachen@imperialbeachca.gov)

The budget document can be downloaded in PDF form at:  
[www.imperialbeachca.gov](http://www.imperialbeachca.gov)



**MAYOR**

JIM JANNEY

**MEMBERS OF THE CITY COUNCIL**

LORIE BRAGG

BRIAN P. BILBRAY

ROBERT PATTON

EDWARD J. SPRIGGS

**CITY SENIOR STAFF**

GARY BROWN  
City Manager

GREG WADE  
Assistant City Manager /  
Community Development Director

KATHLEEN VONACHEN  
Administrative Services Director

JACQUE HALD  
City Clerk

PERLY SHOUSE  
Financial Services Assistant

JENNIFER LYON  
City Attorney

TOM CLARK  
Public Safety Director  
Fire Chief

HANK LEVIEN  
Public Works Director

M. MARCO GARMO  
Lieutenant, Imperial Beach  
Sheriff's Station

ERIKA CORTEZ  
Human Resources Analyst



## ***City of Imperial Beach***

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[www.imperialbeachca.gov](http://www.imperialbeachca.gov)

### **ACKNOWLEDGEMENTS**

We greatly appreciate the dedication of all City employees for their contribution towards providing quality services to Imperial Beach citizens. We would also like to acknowledge those who assisted in developing the FY 2013-2015 Budget.

#### **City Staff**

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Dean Roberts, Management Analyst, Public Safety  
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Michelle Guern, Account/Clerk Technician

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# BUDGET OVERVIEW

Proposed for Fiscal Year 2013-2015

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Please refer to May1st Council Mtg. Staff Report.

The City Manager's Letter will be provided.



Please refer to the May1st PowerPoint & Staff Report.

The City Manager's Letter will be provided soon.



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# FINANCIAL SUMMARIES

Proposed Budget for FY 2013-2015

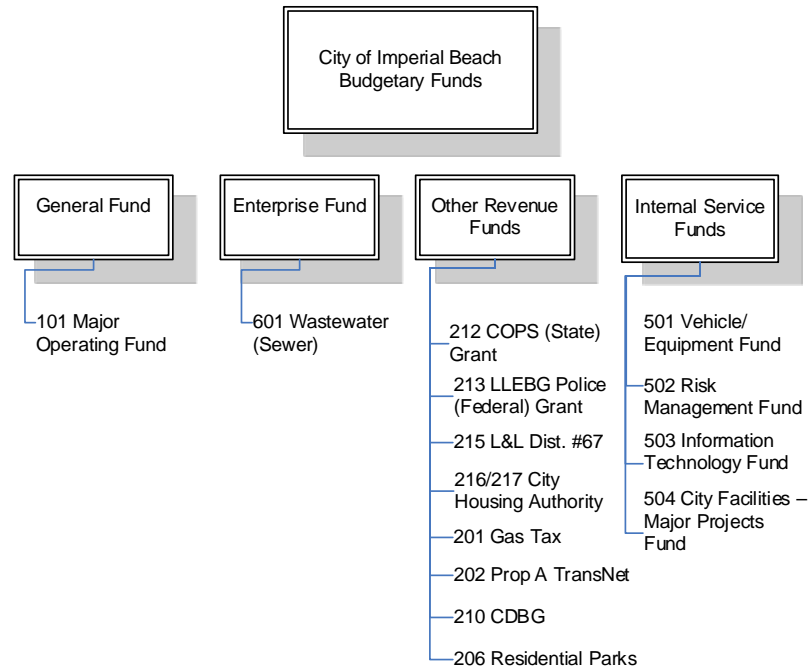
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## City of Imperial Beach Fund Structure



### Fund Descriptions:

101

**General Fund** – The General Fund is the primary operating fund of the City and is used to account for most day-to-day activities. Revenue sources include (but are not limited to) property tax, sales tax, transient occupancy tax, charges for services, and business license fees.

601

**Enterprise Fund** – The Enterprise Fund or Wastewater (Sewer) Fund is used to account for city operations that are financed and operated like private business enterprises. The Sewer Fund is used to account for sewage treatment, transmission, major replacements and improvements to the City's sewer system.

**Other Revenue Funds** – Revenue funds are used to account for revenue sources for which expenditures are restricted, by law or administrative action, for specific purposes.

**212/213 Police Grants** – These funds are used to account for activities and services specific to law enforcement services paid for and reimbursed by grant funding.

- Supplemental Law Enforcement Services Funds (SLESF) – Under the SLESF program (commonly referred to as the Community Oriented Policing Services, or COPS), cities and counties receive state funds to augment public safety expenditures.
- Local Law Enforcement Block Grant (LLEBG) federal funding – This program funds a variety of public safety related projects including equipment and personnel on a reimbursement basis.



**215** Lighting & Landscape Assessment District #67 – This fund is used to account for landscaping and lighting activities within the boundaries of Assessment District #67 within the City of Imperial Beach.

**216/217** Housing Authority – This fund is used to account for housing related resources which must be used to finance affordable housing for City residents.

**201** Gas Tax – This fund is used to account for revenue received and expended under the State of California, Street and Highways Code Sections 2106, 2107 and 2107.5. These revenues must be expended for maintenance or construction of streets.

**202** Proposition A (TransNet) – This fund is used to account for the City's share of a one-half cent sales tax administered by SANDAG and restricted for local transportation purposes. These revenues must be expended for maintenance or construction of streets.

**210** CDBG Capital – This fund is used to account for block grant funds received on a sub-recipient basis from the County of San Diego. This revenue is used for a variety of capital projects that meet the criteria established by the federal Department of Housing and Urban Development (HUD) and the State of California.

**206** Residential Parks Construction – This fund is used to account for development impact fees collected and used to finance the acquisition and construction of new City residential parks.

***Internal Service Funds*** – The Internal Service Funds are used to account for special activities and services performed by a designated department for other departments on a cost reimbursement basis.

**501** Vehicle/Equipment Maintenance/Replacement – This fund is used to account for the anticipated replacement of fleet, general equipment and inventory needs. Some of the items included in this fund are vehicles, park, fire, and sewer equipment. The sources of funding for maintenance and replacement are the allocations from City departments.

**502** Risk Management – This fund is used to account for activities related to general liability and workers' compensation claims against the City and premiums for insurance coverage above the City's risk retention levels. The sources of funding are the allocations from City departments.

**503** Information Technology/Telecommunications – This fund is used to account for activities related to the repair and replacement of all computers, networking equipment, and telecommunication needs. It also includes staffing and operating costs for technology support services. The sources of funding are allocations from City departments.

**504** City Facilities – Major Projects – This fund is used to account for the anticipated replacement of City facilities and buildings. The sources of funding for replacement are the allocations from City departments.



## FUND BALANCES: OPERATING AND OTHER BUDGETS

			PROJECTED 2012-2013 FISCAL YEAR BALANCES				
Fund	Title	7/1/2012 Balance	Revenue	Expend.	Alloc In Tran In	Alloc Out Tran Out	Net Change
101	General - Unrestricted	9,537,379	10,815,328	(14,992,543)	2,422,911	(2,686,023)	(4,440,327)
101	General - Restricted/Reserved	5,579,330	4,600,000	-	-	-	4,600,000
101	General -TOTAL	15,116,709	15,415,328	(14,992,543)	2,422,911	(2,686,023)	159,673
601	Wastewater - Unrestricted	3,331,141	3,963,273	(4,393,462)	576,009	(545,627)	(399,807)
601	Wastewater - Inv in Capital Assets	5,974,890	-	-	-	-	-
601	Wastewater TOTAL	9,306,031	3,963,273	(4,393,462)	576,009	(545,627)	(399,807)
OTHER REVENUE FUNDS							
216/17	Housing Authority - Unrestricted	(3,040)	-	-	3,040	-	3,040
216/17	Housing Authority - Restricted	8,955,533	-	-	1,460,739	(1,463,779)	(3,040)
216/17	Housing Authority TOTAL	8,952,493	-	-	1,463,779	(1,463,779)	-
212	SLESF / COPS State Grant	(702)	100,702	(100,000)	-	-	702
213	LLEBG Police Federal Grant	16,113	30,000	(30,000)	-	-	-
215	Lighting Maint. Assess Dist. #67	39,546	12,200	(30,000)	17,800	-	-
201	Gas Tax Street Improv Projects	1,824,922	863,054	(3,520)	-	(838,000)	21,534
202	TransNet (Prop A) Transp Projects	809,539	567,000	(589,300)	-	(773,000)	(795,300)
205	Prop "1B" Streets & Alley Projects	-	-	-	-	-	-
206	Residential Parks Construction	202,646	9,000	-	-	-	9,000
210	CDBG Capital Projects	(103,964)	138,000	(138,000)	103,964	-	103,964
Other Revenue Funds TOTALS		11,740,592	1,719,956	(890,820)	1,585,543	(3,074,779)	(660,100)
501	Vehicle/Equip Repl/Maint - Unrestricted	1,299,029	151,200	(581,475)	351,005	(80,564)	(159,834)
501	Vehicle/ Equip - Replacemt Reserves	-	-	-	-	-	-
501	Vehicle/ Equip - Cap Assets Net Deprec	638,741	-	-	-	-	-
501	Vehicle & Equip Repl/Maint TOTAL	1,937,770	151,200	(581,475)	351,005	(80,564)	(159,834)
502	Risk Management - Unrestricted	1,046,492	137,714	(623,862)	419,627	(33,361)	(99,882)
502	Risk Mgmt - Restricted LT Reserves	1,019,363	-	-	-	-	-
502	Risk Mgmt Restricted TOTAL	2,065,855	137,714	(623,862)	419,627	(33,361)	(99,882)
503	Info Technology/Comm - Unrestricted	551,258	6,000	(342,981)	291,608	(42,385)	(87,758)
503	Info Technology/Comm - Reserve	-	-	-	-	-	-
503	Info Tech - Cap Assets Net Deprec	22,348	-	-	-	-	-
503	Info Technology/Comm TOTAL	573,606	6,000	(342,981)	291,608	(42,385)	(87,758)
504	Facilities Major Projects - Unrestricted	298,044	3,000	(134,000)	10,000	-	(121,000)
504	Facilities Major -Reserve	-	-	-	-	-	-
504	Facilities Major Projects TOTAL	298,044	3,000	(134,000)	10,000	-	(121,000)
Internal Service Funds TOTALS		4,875,274	297,914	(1,682,318)	1,072,240	(156,310)	(468,474)
CITYWIDE GRAND TOTALS		41,038,606	21,396,471	(21,959,143)	5,656,703	(6,462,739)	(1,368,708)





## FUND BALANCES: OPERATING AND OTHER BUDGETS

			PROPOSED 2013-2014 FISCAL YEAR BALANCES				
Fund	Title	7/1/2013 Est Balance	Revenue	Expend.	Alloc In Tran In	Alloc Out Tran Out	Net Change
101	General - Unrestricted	5,097,052	14,957,433	(15,114,373)	2,838,152	(2,497,016)	184,196
101	General - Restricted/Reserved	10,179,330	-	-	-	-	-
<b>101</b>	<b>General -TOTAL</b>	<b>15,276,382</b>	<b>14,957,433</b>	<b>(15,114,373)</b>	<b>2,838,152</b>	<b>(2,497,016)</b>	<b>184,200</b>
601	Wastewater - Unrestricted	2,931,334	4,360,248	(3,711,053)	-	(632,562)	16,633
601	Wastewater - Inv in Capital Assets	5,974,890	-	-	-	-	-
<b>601</b>	<b>Wastewater TOTAL</b>	<b>8,906,224</b>	<b>4,360,248</b>	<b>(3,711,053)</b>	<b>-</b>	<b>(632,562)</b>	<b>16,633</b>
<b>OTHER REVENUE FUNDS</b>							
216/17	Housing Authority - Unrestricted	0	-	-	-	-	-
216/17	Housing Authority - Restricted	8,952,493	-	-	-	-	-
<b>216/17</b>	<b>Housing Authority TOTAL</b>	<b>8,952,493</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
212	SLESF / COPS State Grant	0	100,000	(100,000)	-	-	-
213	LLEBG Police Federal Grant	16,113	30,000	(30,000)	-	-	-
215	Lighting Maint. Assess Dist. #67	39,546	12,200	(30,000)	17,800	-	-
201	Gas Tax Street Improv Projects	1,846,456	797,203	(100,400)	-	(678,000)	18,803
202	TransNet (Prop A) Transp Projects	14,239	670,586	(477,500)	-	(193,000)	86
205	Prop "1B" Streets & Alley Projects	-	-	-	-	-	-
206	Residential Parks Construction	211,646	9,000	-	-	-	9,000
210	CDBG Capital Projects	(0)	300,000	-	-	(300,000)	-
<b>Other Revenue Funds TOTALS</b>		<b>11,080,492</b>	<b>1,918,989</b>	<b>(737,900)</b>	<b>17,800</b>	<b>(1,171,000)</b>	<b>27,889</b>
501	Vehicle/Equip Repl/Maint - Unrestricted	1,139,195	141,000	(1,430,922)	872,390	(291,572)	(709,104)
501	Vehicle/ Equip - Replacemt Reserves	-	-	-	120,000	-	120,000
501	Vehicle/ Equip - Cap Assets Net Deprec	638,741	-	-	-	-	-
<b>501</b>	<b>Vehicle &amp; Equip Repl/Maint TOTAL</b>	<b>1,777,936</b>	<b>141,000</b>	<b>(1,430,922)</b>	<b>992,390</b>	<b>(291,572)</b>	<b>(589,104)</b>
502	Risk Management - Unrestricted	946,610	101,195	(612,609)	177,932	(23,125)	(356,607)
502	Risk Mgmt - Restricted LT Reserves	1,019,363	-	-	-	-	-
<b>502</b>	<b>Risk Mgmt Restricted TOTAL</b>	<b>1,965,973</b>	<b>101,195</b>	<b>(612,609)</b>	<b>177,932</b>	<b>(23,125)</b>	<b>(356,607)</b>
503	Info Technology/Comm - Unrestricted	463,500	4,000	(804,666)	471,499	(53,748)	(382,915)
503	Info Technology/Comm - Reserve	-	-	-	32,250	-	32,250
503	Info Tech - Cap Assets Net Deprec	22,348	-	-	-	-	-
<b>503</b>	<b>Info Technology/Comm TOTAL</b>	<b>485,848</b>	<b>4,000</b>	<b>(804,666)</b>	<b>503,749</b>	<b>(53,748)</b>	<b>(350,665)</b>
504	Facilities Major Projects - Unrestricted	177,044	5,000	(141,500)	39,000	-	(97,500)
504	Facilities Major -Reserve	-	-	-	100,000	-	100,000
<b>504</b>	<b>Facilities Major Projects TOTAL</b>	<b>177,044</b>	<b>5,000</b>	<b>(141,500)</b>	<b>139,000</b>	<b>-</b>	<b>2,500</b>
<b>Internal Service Funds TOTALS</b>		<b>4,406,800</b>	<b>251,195</b>	<b>(2,989,697)</b>	<b>1,813,071</b>	<b>(368,445)</b>	<b>(1,293,876)</b>
<b>CITYWIDE GRAND TOTALS</b>		<b>39,669,899</b>	<b>21,487,865</b>	<b>(22,553,023)</b>	<b>4,669,023</b>	<b>(4,669,023)</b>	<b>(1,065,154)</b>



## FUND BALANCES: OPERATING AND OTHER BUDGETS

		PROPOSED 2014-2015 FISCAL YEAR BALANCES					
Fund	Title	7/1/2014 Est Balance	Revenue	Expend.	Alloc In Tran In	Alloc Out Tran Out	6/30/2015 Est Balance
101	General - Unrestricted	5,281,248	15,212,297	(15,527,639)	2,837,523	(2,473,203)	5,330,226
101	General - Restricted/Reserved	10,179,330	-	-	-	-	10,179,330
<b>101</b>	<b>General -TOTAL</b>	<b>15,460,578</b>	<b>15,212,297</b>	<b>(15,527,639)</b>	<b>2,837,523</b>	<b>(2,473,203)</b>	<b>15,509,556</b>
601	Wastewater - Unrestricted	2,947,967	4,427,684	(3,686,992)	-	(634,210)	3,054,449
601	Wastewater - Inv in Capital Assets	5,974,890	-	-	-	-	5,974,890
<b>601</b>	<b>Wastewater TOTAL</b>	<b>8,922,857</b>	<b>4,427,684</b>	<b>(3,686,992)</b>	<b>-</b>	<b>(634,210)</b>	<b>9,029,339</b>
<b>OTHER REVENUE FUNDS</b>							
216/17	Housing Authority - Unrestricted	0	-	-	-	-	0
216/17	Housing Authority - Restricted	8,952,493	-	-	-	-	8,952,493
<b>216/17</b>	<b>Housing Authority TOTAL</b>	<b>8,952,493</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,952,493</b>
212	SLESF / COPS State Grant	0	100,000	(100,000)	-	-	0
213	LLEBG Police Federal Grant	16,113	30,000	(30,000)	-	-	16,113
215	Lighting Maint. Assess Dist. #67	39,546	12,200	(30,000)	17,800	-	39,546
201	Gas Tax Street Improv Projects	1,865,259	808,801	(100,400)	-	(688,170)	1,885,490
202	TransNet (Prop A) Transp Projects	14,325	680,249	(484,265)	-	(195,895)	14,414
205	Prop "1B" Streets & Alley Projects	-	-	-	-	-	-
206	Residential Parks Construction	220,646	9,000	-	-	-	229,646
210	CDBG Capital Projects	(0)	-	-	-	-	(0)
<b>Other Revenue Funds TOTALS</b>		<b>11,108,381</b>	<b>1,640,250</b>	<b>(744,665)</b>	<b>17,800</b>	<b>(884,065)</b>	<b>11,137,701</b>
501	Vehicle/Equip Repl/Maint - Unrestricted	430,091	139,000	(667,864)	452,290	(171,870)	181,647
501	Vehicle/ Equip - Replacemt Reserves	120,000	-	-	120,000	-	240,000
501	Vehicle/ Equip - Cap Assets Net Deprec	638,741	-	-	-	-	638,741
<b>501</b>	<b>Vehicle &amp; Equip Repl/Maint TOTAL</b>	<b>1,188,832</b>	<b>139,000</b>	<b>(667,864)</b>	<b>572,290</b>	<b>(171,870)</b>	<b>1,060,388</b>
502	Risk Management - Unrestricted	590,003	97,195	(613,213)	173,422	(23,125)	224,282
502	Risk Mgmt - Restricted LT Reserves	1,019,363	-	-	-	-	1,019,363
<b>502</b>	<b>Risk Mgmt Restricted TOTAL</b>	<b>1,609,366</b>	<b>97,195</b>	<b>(613,213)</b>	<b>173,422</b>	<b>(23,125)</b>	<b>1,243,645</b>
503	Info Technology/Comm - Unrestricted	80,585	4,000	(457,181)	467,936	(53,748)	41,591
503	Info Technology/Comm - Reserve	32,250	-	-	32,250	-	64,500
503	Info Tech - Cap Assets Net Deprec	22,348	-	-	-	-	22,348
<b>503</b>	<b>Info Technology/Comm TOTAL</b>	<b>135,183</b>	<b>4,000</b>	<b>(457,181)</b>	<b>500,186</b>	<b>(53,748)</b>	<b>128,439</b>
504	Facilities Major Projects - Unrestricted	79,544	7,500	(126,000)	39,000	-	44
504	Facilities Major -Reserve	100,000	-	-	100,000	-	200,000
<b>504</b>	<b>Facilities Major Projects TOTAL</b>	<b>179,544</b>	<b>7,500</b>	<b>(126,000)</b>	<b>139,000</b>	<b>-</b>	<b>200,044</b>
<b>Internal Service Funds TOTALS</b>		<b>3,112,924</b>	<b>247,695</b>	<b>(1,864,258)</b>	<b>1,384,898</b>	<b>(248,743)</b>	<b>2,632,516</b>
<b>CITYWIDE GRAND TOTALS</b>		<b>38,604,741</b>	<b>21,527,925</b>	<b>(21,823,554)</b>	<b>4,240,221</b>	<b>(4,240,221)</b>	<b>38,309,112</b>

**SUMMARY OF SOURCES AND USES BY FUND TYPE  
FY 2013-2014**



REVENUES	GENERAL FUND	WASTEWATER ENTERPRISE FUND	OTHER REVENUE FUNDS	INTERNAL SERVICE FUNDS	PROPOSED FY 2014 TOTALS
BUSINESS LICENSES	365,000	-	-	-	365,000
CHARGES FOR SERVICES	4,644,945	4,315,248	-	-	8,960,193
FINES & FORFEITURES	271,500	-	-	-	271,500
FRANCHISE FEES	1,899,556	-	-	-	1,899,556
FROM OTHER AGENCIES	37,000	-	1,897,789	-	1,934,789
INVESTMENT/RENTAL INCOME	457,000	30,000	2,200	40,000	529,200
LICENSES & PERMITS	426,100	-	7,000	-	433,100
OTHER REVENUE	609,500	15,000	-	211,195	835,695
PROPERTY TAXES	2,929,500	-	12,000	-	2,941,500
SALES TAXES	874,000	-	-	-	874,000
TRANSIENT OCCUPANCY TAX	333,332	-	-	-	333,332
VEHICLE IN LIEU	2,110,000	-	-	-	2,110,000
<b>TOTAL REVENUES</b>	<b>14,957,433</b>	<b>4,360,248</b>	<b>1,918,989</b>	<b>251,195</b>	<b>21,487,865</b>

EXPENDITURES	GENERAL FUND	WASTEWATER ENTERPRISE FUND	OTHER REVENUE FUNDS	INTERNAL SERVICE FUNDS	PROPOSED FY 2014 TOTALS
GENERAL GOVERNMENT	1,311,571	-	-	-	1,311,571
ADMINISTRATIVE SERVICES	572,577	-	-	1,086,025	1,658,602
COMMUNITY DEVELOPMENT	913,068	-	-	-	913,068
FIRE-RESCUE	1,848,359	-	-	-	1,848,359
LAW ENFORCEMENT	6,137,341	-	130,000	-	6,267,341
LIFEGUARDS	1,205,175	-	-	-	1,205,175
ANIMAL CONTROL	245,729	-	-	-	245,729
PUBLIC WORKS	2,752,144	-	607,900	520,422	3,880,466
SPORTS PARK & SENIOR SERVICES	128,409	-	-	-	128,409
WASTEWATER OPERATIONS	-	3,056,928	-	-	3,056,928
WASTEWATER SYST IMPROVEMENTS	-	400,000	-	-	400,000
EQUIPMENT REPLACEMENT	-	-	-	1,131,000	1,131,000
DEBT SERVICE	-	254,125	-	-	254,125
ADDITIONS TO RESERVES	-	-	-	252,250	252,250
<b>TOTAL EXPENDITURES</b>	<b>15,114,373</b>	<b>3,711,053</b>	<b>737,900</b>	<b>2,989,697</b>	<b>22,553,023</b>

TRANSFERS & ALLOCATIONS	GENERAL FUND	WASTEWATER ENTERPRISE FUND	OTHER REVENUE FUNDS	INTERNAL SERVICE FUNDS	PROPOSED FY 2014 TOTALS
ALLOCATIONS IN FOR OVERHEAD	1,967,152	-	-	1,360,821	3,327,973
GENERAL TRANSFERS IN	871,000	-	17,800	300,000	1,188,800
ALLOCATIONS OUT FOR OVERHEAD	(2,479,216)	(632,562)	-	(216,195)	(3,327,973)
GENERAL TRANSFERS OUT	(17,800)	-	(1,171,000)	-	(1,188,800)
<b>TOTAL TRANSFERS &amp; ALLOCATIONS</b>	<b>341,137</b>	<b>(632,562)</b>	<b>(1,153,200)</b>	<b>1,444,626</b>	<b>1</b>

<b>NET CHANGES - SOURCES (USES)</b>	<b>184,196</b>	<b>16,633</b>	<b>27,889</b>	<b>(1,293,876)</b>	<b>(1,065,158)</b>
<b>EST AVAILABLE BEGINNING BALANCES</b>	<b>5,097,052</b>	<b>2,931,334</b>	<b>2,127,999</b>	<b>2,726,348</b>	<b>12,882,734</b>
<b>EST AVAILABLE ENDING FUND BALANCE</b>	<b>\$ 5,281,248</b>	<b>\$ 2,947,967</b>	<b>\$ 2,155,888</b>	<b>\$ 1,432,472</b>	<b>\$ 11,817,576</b>



# SUMMARY OF SOURCES AND USES BY FUND TYPE FY 2014-2015

REVENUES	GENERAL FUND	WASTEWATER ENTERPRISE FUND	OTHER REVENUE FUNDS	INTERNAL SERVICE FUNDS	PROPOSED FY 2014 TOTALS
BUSINESS LICENSES	365,000	-	-	-	365,000
CHARGES FOR SERVICES	4,706,621	4,377,684	-	-	9,084,305
FINES & FORFEITURES	277,500	-	-	-	277,500
FRANCHISE FEES	1,922,075	-	-	-	1,922,075
FROM OTHER AGENCIES	37,000	-	1,619,050	-	1,656,050
INVESTMENT/RENTAL INCOME	457,000	35,000	2,200	38,500	532,700
LICENSES & PERMITS	426,100	-	7,000	-	433,100
OTHER REVENUE	641,500	15,000	-	209,195	865,695
PROPERTY TAXES	2,959,500	-	12,000	-	2,971,500
SALES TAXES	880,000	-	-	-	880,000
TRANSIENT OCCUPANCY TAX	430,000	-	-	-	430,000
VEHICLE IN LIEU	2,110,000	-	-	-	2,110,000
<b>TOTAL REVENUES</b>	<b>15,212,297</b>	<b>4,427,684</b>	<b>1,640,250</b>	<b>247,695</b>	<b>21,527,925</b>

EXPENDITURES	GENERAL FUND	WASTEWATER ENTERPRISE FUND	OTHER REVENUE FUNDS	INTERNAL SERVICE FUNDS	PROPOSED FY 2014 TOTALS
GENERAL GOVERNMENT	1,378,261	-	-	-	1,378,261
ADMINISTRATIVE SERVICES	574,982	-	-	1,028,145	1,603,127
COMMUNITY DEVELOPMENT	936,555	-	-	-	936,555
FIRE-RESCUE	1,946,408	-	-	-	1,946,408
LAW ENFORCEMENT	6,373,412	-	130,000	-	6,503,412
LIFEGUARDS	1,226,072	-	-	-	1,226,072
ANIMAL CONTROL	252,648	-	-	-	252,648
PUBLIC WORKS	2,753,691	-	614,665	507,864	3,876,220
SENIOR SERVICES	85,609	-	-	-	85,609
WASTEWATER OPERATIONS	-	3,161,547	-	-	3,161,547
WASTEWATER SYST IMPROVEMENTS	-	400,000	-	-	400,000
EQUIPMENT REPLACEMENT	-	-	-	76,000	76,000
DEBT SERVICE	-	125,446	-	-	125,446
ADDITIONS TO RESERVES	-	-	-	252,250	252,250
<b>TOTAL EXPENDITURES</b>	<b>15,527,639</b>	<b>3,686,992</b>	<b>744,665</b>	<b>1,864,258</b>	<b>21,823,554</b>

TRANSFERS & ALLOCATIONS	GENERAL FUND	WASTEWATER ENTERPRISE FUND	OTHER REVENUE FUNDS	INTERNAL SERVICE FUNDS	PROPOSED FY 2014 TOTALS
ALLOCATIONS IN FOR OVERHEAD	1,953,458	-	-	1,352,648	3,306,106
GENERAL TRANSFERS IN	884,065	-	17,800	-	901,865
ALLOCATIONS OUT FOR OVERHEAD	(2,455,403)	(634,210)	-	(216,493)	(3,306,106)
GENERAL TRANSFERS OUT	(17,800)	-	(884,065)	-	(901,865)
<b>TOTAL TRANSFERS &amp; ALLOCATIONS</b>	<b>364,320</b>	<b>(634,210)</b>	<b>(866,265)</b>	<b>1,136,155</b>	<b>-</b>

<b>NET CHANGES - SOURCES (USES)</b>	<b>48,978</b>	<b>106,482</b>	<b>29,320</b>	<b>(480,408)</b>	<b>(295,629)</b>
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<b>EST AVAILABLE BEGINNING BALANCES</b>	<b>5,281,248</b>	<b>2,947,967</b>	<b>2,155,888</b>	<b>1,432,472</b>	<b>11,817,576</b>
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<b>EST AVAILABLE ENDING FUND BALANCE</b>	<b>\$ 5,330,226</b>	<b>\$ 3,054,449</b>	<b>\$ 2,185,208</b>	<b>\$ 952,064</b>	<b>\$ 11,521,947</b>
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## GENERAL FUND FIVE-YEAR FORECAST



The Five-Year General Fund projection provides an estimate of the financial status over the next five years. The purpose of this projection is to identify trends and an “order of magnitude” to fund existing levels of service. It is based on a set of assumptions, some of which will assuredly change in the future. Thus, the forecast should be used as a guide as to the financial direction the City is headed and not as an absolute prediction. The range of potential deficits could be significant and could require sizable reductions in current service levels if tax revenues do not grow.

**Revenue assumptions** - The base projection simply looks at revenues and compares that with a status quo budget. This projection assumes limited tax growth potential. This is due to the fact that our General Fund Property Tax is frozen (due to the formation of the RDA), sales tax per capita is one of the lowest in the state, transient occupancy tax will increase only when the new hotel is open, and the VLF in Lieu is dependent on assessed value growth. Growth in assessed value is projected to be unchanged over the projection period of five years, except for a \$30,000 projected property tax revenue increase in FY 2014-15 as a result of the opening of the Pier South Hotel. Port District charges for services are projected to increase 1.5% per year for five years. Transient occupancy is forecast to increase between 3.5% and 2.5% in the forecast period.

**Expenditures assumptions** - Salary and benefits in the proposed budget include some general employee compensation, with this amount excluded in the forecast period. Two new full-time employees costing an additional \$150,000 are proposed in FY 2014-15 and are included in the forecast years’ assumptions. The proposed budget years also include increases in City contributions to pensions, as required by CalPERS. Due to potential changes to CalPERS actuarial methods, \$52,000 in FY 2015-16 and \$55,000 in FY 2016-17 were added. In addition, cost increases resulting from implementing the new Affordable Health Care Act have been included.

The base projection illustrates that an imbalance develops with the Sheriff’s contract projected increase of 5.6% in FY 2013-14 and 4% in FY 2014-15, and a forecasted increase of 4% in the first two years climbing to 5% in the last year. Given that the Sheriff contract is one of the largest General Fund’s expenditures, any increases above our limited revenue growth would result in imbalances. In other words, the Sheriff’s contract would have to be less than 1.2% per year during the three forecast years to be balanced over the entire period.

**Potential balancing actions** - There are several actions that City can take, as well as improved revenue from the new hotel, which can lower projected imbalances. These actions include paying off a portion of the \$4.45 million unfunded pension liability balance with the CalPERS retirement system. The City is charged, in effect, interest of 7.75% (between FY 2008-09 and FY 2011-12) and 7.5% (between FY 2012-13 and beyond) on any liability balances. Contributing to a City CalPERS “side fund” an extra \$2.0 million would result in an estimated saving to the General Fund of \$100,000 per year for the next 30 years. Any reductions to the City’s pension liability level would also mitigate the impact of future changes to actuarial methods and assumptions.

There are other areas that can be examined to bring the budget into balance. However, these measures would result in service level reductions labor changes. Should revenue performance be weak in the future, the hiring of the proposed two employee positions could be placed on hold. In summary, the forecast projections seek to provide a framework for Council and citizen discussions on the City budget. These are challenging times but, as in the past, the City will continue to provide cost effective programs for the community within its limited resources.



**CITY OF IMPERIAL BEACH  
GENERAL FUND SUMMARY  
PROPOSED BUDGET AND FORECASTS**

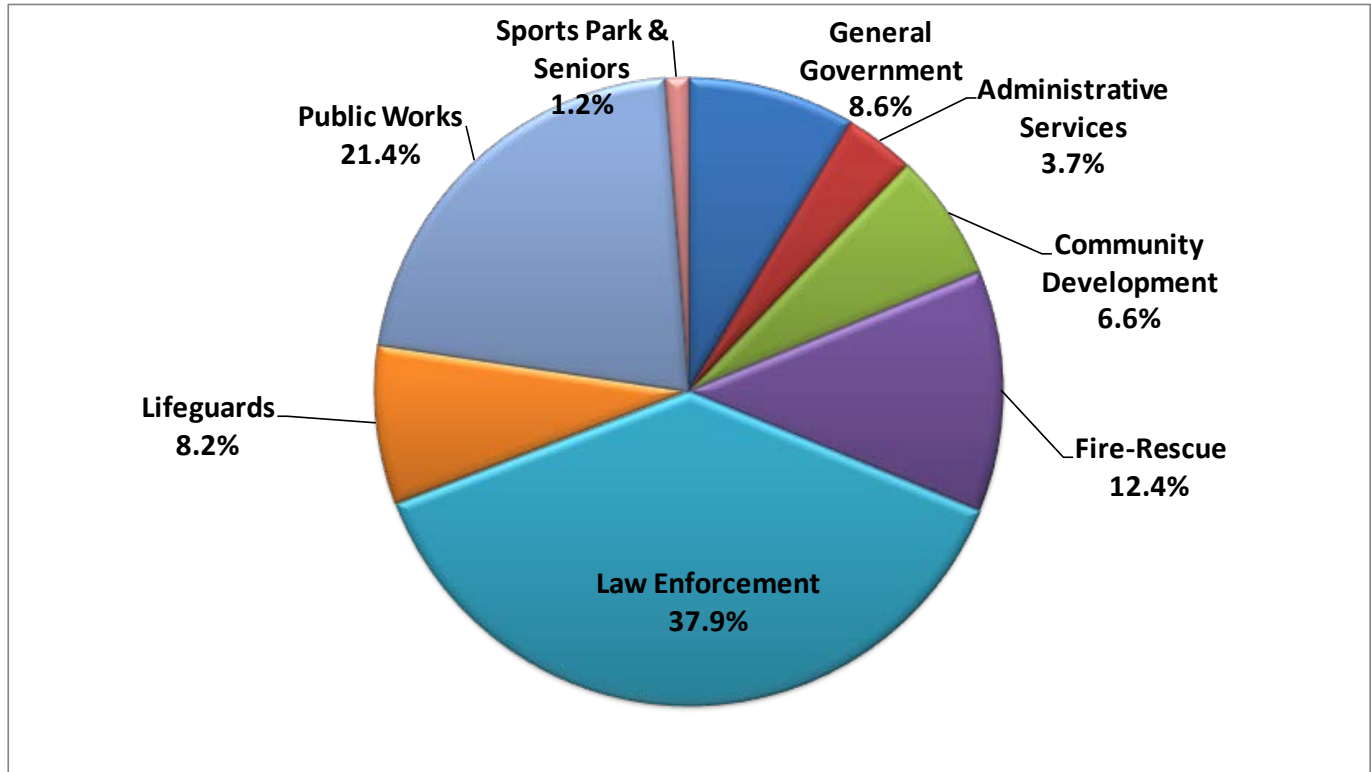
	ACTUALS FY 2012	PROJECTED FY 2013	PROPOSED FY 2014	PROPOSED FY 2015	FORECASTED FY 2016	FORECASTED FY 2017	FORECASTED FY 2018
<b>ESTIMATED BEGINNING FUND BAL</b>							
Unrestricted	\$ 8,481,900	\$ 9,537,379	\$ 5,097,052	\$ 5,281,248	\$ 5,330,228	\$ 5,178,328	\$ 4,809,228
Reserved or restricted	17,198,298	5,579,330	10,179,330	10,179,330	10,179,330	10,179,330	10,179,330
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>\$ 25,680,198</b>	<b>\$ 15,116,709</b>	<b>\$ 15,276,382</b>	<b>\$ 15,460,578</b>	<b>\$ 15,509,558</b>	<b>\$ 15,357,658</b>	<b>\$ 14,988,558</b>
<b>REVENUES</b>							
Business Licenses	362,092	360,000	365,000	365,000	368,700	372,400	376,100
Charges for Services	4,106,375	4,604,800	4,644,945	4,706,621	4,777,200	4,848,900	4,921,600
Fines & Forfeitures	271,689	271,500	271,500	277,500	283,100	288,800	296,000
Franchise Fees	1,791,100	1,866,000	1,899,556	1,922,075	1,960,500	1,999,700	2,039,700
From Other Agencies	859,070	268,565	37,000	37,000	37,700	38,500	39,300
Investment/Rental Income	589,023	455,000	457,000	457,000	466,100	475,400	484,900
Licenses & Permits	442,109	427,000	426,100	426,100	434,600	443,300	452,200
Other Revenue	989,897	1,031,963	609,500	641,500	654,300	667,400	680,700
Property Taxes	2,329,971	2,929,500	2,929,500	2,959,500	2,959,500	2,959,500	2,959,500
Sales Taxes	718,596	860,000	874,000	880,000	897,600	915,600	933,900
Transient Occupancy Tax	230,942	231,000	333,332	430,000	445,100	456,200	467,600
Vehicle in Lieu	2,053,022	2,110,000	2,110,000	2,110,000	2,110,000	2,110,000	2,110,000
One-Time Revenue Items	954,936	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>15,698,822</b>	<b>15,415,328</b>	<b>14,957,433</b>	<b>15,212,297</b>	<b>15,394,400</b>	<b>15,575,700</b>	<b>15,761,500</b>
<b>EXPENDITURES</b>							
Salaries & Benefits	6,106,954	6,365,873	6,486,121	6,659,616	6,757,500	6,860,500	6,894,500
Sheriff's Contract	5,461,738	5,588,000	5,900,000	6,136,000	6,381,400	6,636,700	6,968,500
Other Professional Services	1,013,595	1,237,440	1,226,885	1,237,657	1,262,400	1,287,600	1,313,400
Operating Expenditures	975,795	1,468,891	1,476,367	1,479,366	1,501,600	1,524,100	1,547,000
Capital Outlay	1,153,711	332,339	25,000	15,000	15,300	15,600	15,900
One-time Operating Costs	-	-	-	-	-	-	-
PERS Side Fund Option	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>14,711,793</b>	<b>14,992,543</b>	<b>15,114,373</b>	<b>15,527,639</b>	<b>15,918,200</b>	<b>16,324,500</b>	<b>16,739,300</b>
<b>TRANSFERS &amp; ALLOCATIONS</b>							
General Transfers In From Other Funds	1,027,708	701,000	871,000	884,065	901,700	919,700	938,100
Allocations In	1,941,546	1,721,911	1,967,152	1,953,458	1,992,500	2,032,400	2,073,000
Allocations Out	(2,104,729)	(2,082,214)	(2,479,216)	(2,455,403)	(2,504,500)	(2,554,600)	(2,605,700)
General Transfers Out	(796,075)	(603,809)	(17,800)	(17,800)	(17,800)	(17,800)	(17,800)
<b>TOTAL TRANSFERS/ALLOCS (NET)</b>	<b>68,450</b>	<b>(263,112)</b>	<b>341,137</b>	<b>364,320</b>	<b>371,900</b>	<b>379,700</b>	<b>387,600</b>
<b>TOTAL CHANGE IN OPERATING FUNDS</b>	<b>\$ 1,055,479</b>	<b>\$ 159,673</b>	<b>\$ 184,200</b>	<b>\$ 48,980</b>	<b>\$ (151,900)</b>	<b>\$ (369,100)</b>	<b>\$ (590,200)</b>
<b>OTHER SOURCES (USES) OF FUNDS</b>							
Transfer Land Held for Resale	(11,618,968)	-	-	-	-	-	-
Use of reserves	-	-	-	-	-	-	-
Transfer Capital Reserve	-	-	-	-	-	-	-
One-time Funding	-	-	-	-	-	-	-
<b>TOTAL OTHER SOURCES (USES) OF FUNDS</b>	<b>(11,618,968)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (10,563,489)</b>	<b>\$ 159,673</b>	<b>\$ 184,200</b>	<b>\$ 48,980</b>	<b>\$ (151,900)</b>	<b>\$ (369,100)</b>	<b>\$ (590,200)</b>
<b>GENERAL FUND BALANCE</b>							
Unrestricted	\$ 9,537,379	\$ 5,097,052	\$ 5,281,252	\$ 5,330,228	\$ 5,178,328	\$ 4,809,228	\$ 4,219,028
Land Held for Resale	-	-	-	-	-	-	-
GF Loan to RDA	3,738,100	3,738,100	3,738,100	3,738,100	3,738,100	3,738,100	3,738,100
<b>Non-spendable Fund Balance</b>	<b>3,738,100</b>	<b>3,738,100</b>	<b>3,738,100</b>	<b>3,738,100</b>	<b>3,738,100</b>	<b>3,738,100</b>	<b>3,738,100</b>
Economic Uncertainty Reserve (a)	-	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Public Works Projects Reserve	1,841,230	1,841,230	1,841,230	1,841,230	1,841,230	1,841,230	1,841,230
Public Safety Communications Reserve	-	800,000	800,000	800,000	800,000	800,000	800,000
Pension Liabilities Reserve	-	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Reserved or restricted	5,579,330	10,179,330	10,179,330	10,179,330	10,179,330	10,179,330	10,179,330
<b>TOTAL ENDING FUND BALANCE</b>	<b>\$ 15,116,709</b>	<b>\$ 15,276,382</b>	<b>\$ 15,460,582</b>	<b>\$ 15,509,558</b>	<b>\$ 15,357,658</b>	<b>\$ 14,988,558</b>	<b>\$ 14,398,358</b>

**Assumptions for FY 2016 - 2018 Forecasts**

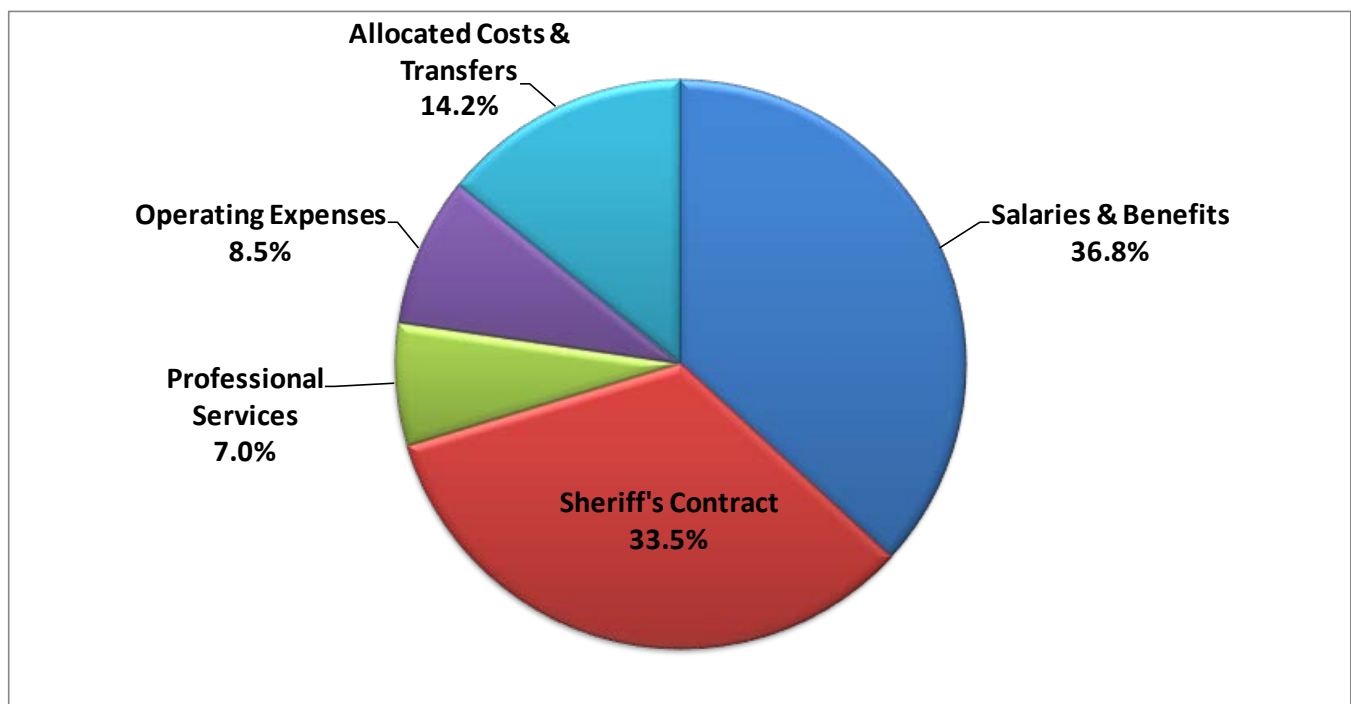
Revenues assume average annual increase of 1.2%.  
Salaries & benefits assumes in FY16 decrease of compensation items; Increases base for PERS and medical.  
Professional services includes 4 % increase annually beginning in FY16 for law enforcement contract.  
Operating expense assume annual increases of 1.5% depending on the contract provisions.  
CalPERS Side Fund option \$2 million set aside in General Fund reserve.  
Capital Outlay assumes 2% annual increases.  
Allocations and transfers assume 2% annual increases.

(a) Economic Uncertainty Reserve amounts to 10% of total expenditures, including allocations and transfers out.

## General Fund FY 2013-14 Proposed Expenditures by Department



## General Fund FY 2013-14 Proposed Expenditures by Function







## GENERAL FUND SUMMARY

REVENUES, ALLOCATIONS & TRANSFERS IN	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	363,138	362,092	360,000	365,000	365,000
CHARGES FOR SERVICES	4,177,121	4,106,375	4,604,800	4,644,945	4,706,621
FINES & FORFEITURES	378,631	271,689	271,500	271,500	277,500
FRANCHISE FEES	1,864,796	1,791,100	1,866,000	1,899,556	1,922,075
FROM OTHER AGENCIES	437,037	859,070	268,565	37,000	37,000
INVESTMENT/RENTAL INCOME	856,037	589,023	455,000	457,000	457,000
LICENSES & PERMITS	522,397	442,109	427,000	426,100	426,100
OTHER REVENUE	813,230	989,897	1,031,963	609,500	641,500
PROPERTY TAXES	2,238,167	2,329,971	2,929,500	2,929,500	2,959,500
SALES TAXES	718,213	718,596	860,000	874,000	880,000
TRANSIENT OCCUPANCY TAX	224,220	230,942	231,000	333,332	430,000
VEHICLE IN LIEU	2,170,005	2,053,022	2,110,000	2,110,000	2,110,000
ALLOCATIONS IN FOR OVERHEAD	2,074,028	1,941,546	1,721,911	1,967,152	1,953,458
GENERAL TRANSFERS IN	2,256,937	1,027,708	701,000	871,000	884,065
ONE-TIME COST REIMB - ROPS I/II	-	954,936	-	-	-
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>19,093,956</b>	<b>18,668,076</b>	<b>17,838,239</b>	<b>17,795,585</b>	<b>18,049,820</b>
EXPENDITURES, ALLOCATIONS & TRANSFERS OUT	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
GENERAL GOVERNMENT	1,227,326	1,252,051	1,584,583	1,512,727	1,579,417
ADMINISTRATIVE SERVICES	599,369	614,701	747,177	642,978	645,383
COMMUNITY DEVELOPMENT	682,368	950,189	1,050,592	1,155,368	1,178,855
FIRE-RESCUE	2,077,562	1,996,613	2,187,236	2,188,206	2,286,255
LAW ENFORCEMENT	6,073,423	6,222,403	6,445,550	6,681,731	6,924,721
LIFEGUARDS	1,276,940	1,271,939	1,320,691	1,442,420	1,463,317
PUBLIC WORKS	3,391,030	3,941,427	4,137,861	3,770,926	3,771,345
SPORTS PARK & SENIOR SERVICES	476,542	273,876	204,876	217,032	151,548
<b>SUB-TOTAL BEFORE ONE-TIME ITEMS</b>	<b>15,804,559</b>	<b>16,523,199</b>	<b>17,678,566</b>	<b>17,611,389</b>	<b>18,000,842</b>
ONE-TIME OPERATING COSTS	1,707,850	-	-	-	-
CalPERS "SIDE FUND" PYMT	1,011,452	-	-	-	-
ONE-TIME PUBLIC WORKS PROJECTS	904,881	1,089,398	-	-	-
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>19,428,743</b>	<b>17,612,597</b>	<b>17,678,566</b>	<b>17,611,389</b>	<b>18,000,842</b>
<b>NET OPERATING CHANGES - SOURCES (USES)</b>	<b>(334,787)</b>	<b>1,055,479</b>	<b>159,673</b>	<b>184,196</b>	<b>48,978</b>
TRANSFER LAND HELD FOR RESALE	11,618,968	(11,618,968)	-	-	-
<b>NET CHANGES TO FUND BALANCE</b>	<b>11,284,181</b>	<b>(10,563,489)</b>	<b>159,673</b>	<b>184,196</b>	<b>48,978</b>
<b>BEGINNING TOTAL FUND BALANCE</b>	<b>14,396,013</b>	<b>25,680,198</b>	<b>15,116,709</b>	<b>15,276,382</b>	<b>15,460,578</b>
<b>ENDING TOTAL FUND BALANCE</b>	<b>\$ 25,680,198</b>	<b>\$ 15,116,709</b>	<b>\$ 15,276,382</b>	<b>\$ 15,460,578</b>	<b>\$ 15,509,556</b>
<b>General Fund Available Fund Balance</b>	<b>\$ 8,481,900</b>	<b>\$ 9,537,379</b>	<b>\$ 5,097,052</b>	<b>\$ 5,281,248</b>	<b>\$ 5,330,226</b>
<i>Restricted for Land Held for Resale</i>	11,618,968	-	-	-	-
<i>General Fund Loan to RDA</i>	3,738,100	3,738,100	3,738,100	3,738,100	3,738,100
Reserved for Economic Uncertainty (a)	-	-	1,800,000	1,800,000	1,800,000
Reserved for Public Works Projects	1,841,230	1,841,230	1,841,230	1,841,230	1,841,230
Reserved for Public Safety Communications	-	-	800,000	800,000	800,000
Reserved for Pension Liabilities	-	-	2,000,000	2,000,000	2,000,000
<b>Total Fund Balance</b>	<b>\$ 25,680,198</b>	<b>\$ 15,116,709</b>	<b>\$ 15,276,382</b>	<b>\$ 15,460,578</b>	<b>\$ 15,509,556</b>



## REVENUE ESTIMATE ASSUMPTIONS



The Administrative Services Department prepares the revenue projections and reviews these projections with the City Manager. To make those projections as close as possible to actual, the following techniques are used depending on the revenue source's unique characteristics. In practice, most revenue source projections combine several of the methodologies:

Informed Expert Judgment: The Administrative Services Department meets with the Department Heads to discuss trends in revenues in their respective areas. In addition, the staff meets with an outside consultant who reviews the sales and property tax data on a quarterly basis to discuss potential increases or decreases to those revenue streams.

Trending: The Administrative Services Department estimates current year and projects future year revenues based on a combination of current trends and historical performance.

Economic Models: The Administrative Services Department relies on anticipated changes to local, regional and national economic conditions and their resulting affects on individual revenue sources.

Estimates from State of California, San Diego County and SanDAG: The Administrative Services Department relies on information received from the State and County regarding property tax assessed value, and transfer payments in developing these estimates.

Non-recurring revenues that are anticipated are forecasted separately and scheduled only for the year or years in which they are anticipated. Certain revenue sources are limited in use by law or local policy, such as: gasoline taxes, development charges, special proposition taxes, assessment district charges, and grants. Forecasts of expenditures for public street construction and other capital improvements are identified separately for comparison with their restricted revenue sources.

Unlike appropriations that can be established at the direction of the City, many key revenues are controlled by external forces to the City. For instance, property tax revenues vary with real estate values, and development related revenue is affected by the volume and type of building permits and plan check requests. Sales tax and transient occupancy tax (TOT) revenues are subject to local and national economic cycles, businesses' decision to locate in the community and travel activity of tourists. When the Council acts to adopt the annual budget their action appropriates the expenditure of funds. Revenue are estimated, not budgeted, and can be modified throughout the year based on the information available at that time.

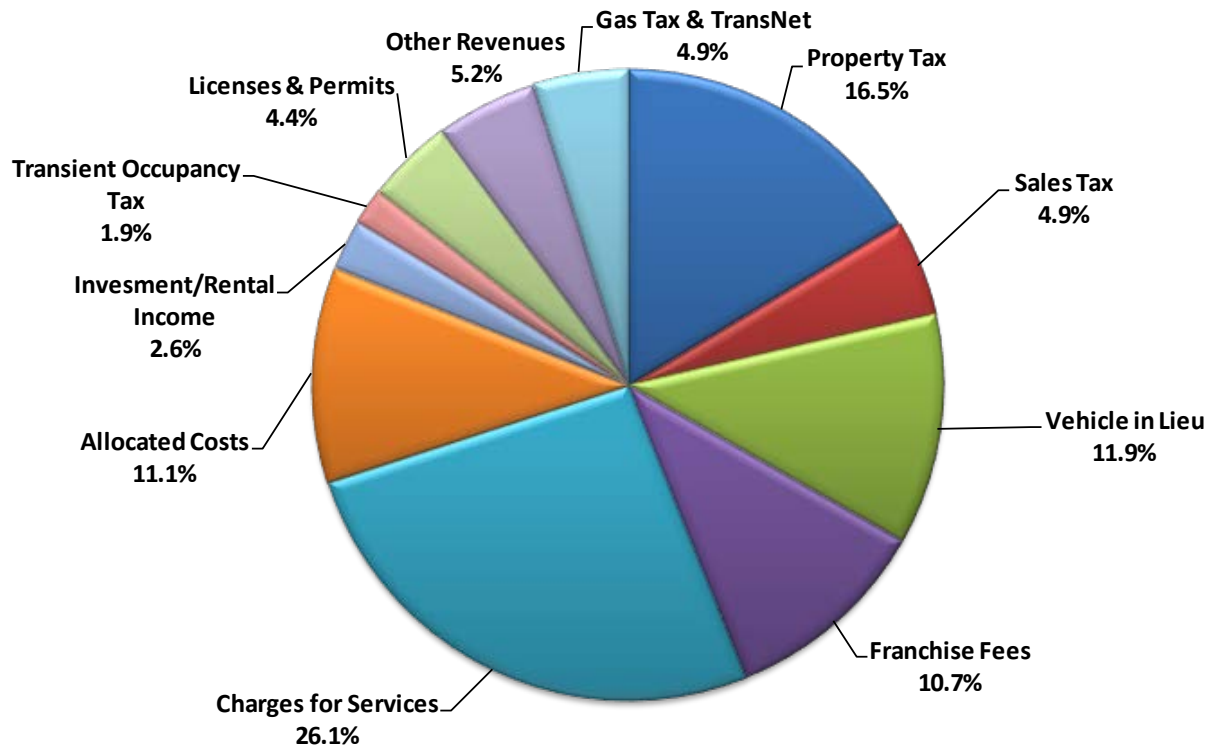
## GENERAL FUND REVENUE SOURCES

Cities structure their finances through establishing various "funds" based on the legal requirements of revenues received for government programs. The largest "fund" of a city is the General Fund, so its revenues are closely reviewed and monitored. The majority of the City of Imperial Beach's General Fund revenue is produced from a small number of sources, e.g.: sales tax, property tax, vehicle license fees, business licenses, charges for services, and transient occupancy tax. The following pie chart illustrates each revenue categories' portion of the total General Fund revenues. The table below outlines the General Fund revenue estimates for the FY 2013-2014 and FY 2014-2015 budgets. Overall, revenues are projected to be flat in FY 2013-14, and increase by 1% in FY 2014-15.

## REVENUE ESTIMATE ASSUMPTIONS



### General Fund revenues proposed in the FY 2013-2014 Budget



### General Fund revenue estimates by category for the current year and two budget years.

General Fund Revenue Categories	FY 2013 Projected Revenues	FY 2014 Estimated Revenues	% Change from FY 2013 Projected	FY 2015 Estimated Revenues	% Change from FY 2014 Estimate
Property Tax	2,929,500	2,929,500	0%	2,959,500	1%
Vehicle in Lieu	2,110,000	2,110,000	0%	2,110,000	0%
Charges for Services	4,604,800	4,644,945	1%	4,706,621	1%
Franchise Fees	1,866,000	1,899,556	2%	1,922,075	1%
Sales Tax	860,000	874,000	2%	880,000	1%
Licenses & Permits	787,000	791,100	1%	791,100	0%
Transient Occupancy Tax	231,000	333,332	44%	430,000	29%
Gas Tax & TransNet	701,000	871,000	24%	884,065	1%
Other Revenues	1,031,963	609,500	-41%	641,500	5%
Investments / Rental Income	455,000	457,000	0%	457,000	0%
Fines & Forfeitures	271,500	271,500	0%	277,500	2%
From Other Agencies	268,565	37,000	-86%	37,000	0%
Allocated Cost Charges	1,721,911	1,967,152	14%	1,953,458	-1%
<b>TOTAL REVENUES</b>	<b>\$ 17,838,239</b>	<b>\$ 17,795,585</b>	<b>0%</b>	<b>\$ 18,049,820</b>	<b>1%</b>



## REVENUES BY MAJOR CATEGORY AND SOURCE

### GENERAL FUND:

#### REVENUES BY SOURCE:

GENERAL FUND REVENUE BY SOURCE	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	363,138	362,092	360,000	365,000	365,000
CHARGES FOR SERVICES	4,177,121	4,106,375	4,604,800	4,644,945	4,706,621
FINES & FORFEITURES	378,631	271,689	271,500	271,500	277,500
FRANCHISE FEES	1,864,796	1,791,100	1,866,000	1,899,556	1,922,075
FROM OTHER AGENCIES	437,037	859,070	268,565	37,000	37,000
INVESTMENT/RENTAL INCOME	856,037	589,023	455,000	457,000	457,000
LICENSES & PERMITS	522,397	442,109	427,000	426,100	426,100
OTHER REVENUE	813,230	989,897	1,031,963	609,500	641,500
PROPERTY TAXES	2,238,167	2,329,971	2,929,500	2,929,500	2,959,500
SALES TAXES	718,213	718,596	860,000	874,000	880,000
TRANSIENT OCCUPANCY TAX	224,220	230,942	231,000	333,332	430,000
VEHICLE IN LIEU	2,170,005	2,053,022	2,110,000	2,110,000	2,110,000
EXTRAORDINARY ITEMS	11,618,968	954,936	-	-	-
<b>GENERAL FUND (101) TOTAL</b>	<b>\$ 26,381,959</b>	<b>\$ 15,698,822</b>	<b>\$ 15,415,328</b>	<b>\$ 14,957,433</b>	<b>\$ 15,212,297</b>

#### REVENUES BY DEPARTMENT:

GENERAL FUND REVENUE BY DEPARTMENT	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
GENERAL GOVERNMENT	8,183,574	8,280,037	9,177,763	8,889,488	9,047,676
ADMINISTRATIVE SERVICES	944,598	653,614	529,000	536,000	536,000
COMMUNITY DEVELOPMENT	501,285	545,017	442,200	374,200	380,200
FIRE-RESCUE	607,835	643,490	700,565	672,330	704,710
LAW ENFORCEMENT	1,759,540	1,774,204	2,037,500	2,078,780	2,105,454
LIFEGUARDS	1,468,547	1,345,683	1,421,000	1,442,420	1,463,317
ANIMAL CONTROL	42,283	42,333	44,000	44,465	44,937
PUBLIC WORKS	1,239,346	1,445,853	1,053,500	915,000	928,703
SPORTS PARK & SENIOR SERVICES	15,983	13,654	9,800	4,750	1,300
EXTRAORDINARY ITEMS	11,618,968	954,936	-	-	-
<b>GENERAL FUND (101) TOTAL</b>	<b>\$ 26,381,959</b>	<b>\$ 15,698,822</b>	<b>\$ 15,415,328</b>	<b>\$ 14,957,433</b>	<b>\$ 15,212,297</b>

### ENTERPRISE FUND:

WASTEWATER ENTERPRISE REVENUE (601)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
CHARGES FOR SERVICES	3,916,221	3,833,190	3,808,273	4,315,248	4,377,684
OTHER REVENUE	180,124	131,448	130,000	15,000	15,000
INVESTMENT/RENTAL INCOME	33,285	8,690	25,000	30,000	35,000
<b>ENTERPRISE FUND (601) TOTAL</b>	<b>\$ 4,129,630</b>	<b>\$ 3,973,329</b>	<b>\$ 3,963,273</b>	<b>\$ 4,360,248</b>	<b>\$ 4,427,684</b>



## REVENUES BY MAJOR CATEGORY AND SOURCE

### OTHER REVENUE FUNDS:

OTHER REVENUE FUNDS	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
HOUSING AUTHORITY (216/217)	-	337,853	-	-	-
SLESF / COPS STATE GRANT (212)	99,282	100,142	100,702	100,000	100,000
LOCAL LAW ENFORCE BLK GRANT (213)	27,704	10,597	30,000	30,000	30,000
LIGHTING MAINT ASSESS DIST #67 (215)	13,656	11,450	12,200	12,200	12,200
GAS TAX STREET PROJECTS (201)	740,419	822,179	863,054	797,203	808,801
PROP "A" (TRANSNET) TRAFFIC IMPRV (202)	1,503,356	546,105	567,000	670,586	680,249
PROP "1B" STREETS & ALLEY PRJ (205)	414,473	2,154	-	-	-
RESIDENTIAL PARKS CONSTRUCT (206)	1,853	15,369	9,000	9,000	9,000
CDBG-FUNDED CAPITAL PROJ (210)	117,934	186,096	138,000	300,000	-
<b>OTHER REVENUE FUNDS TOTAL</b>	<b>\$ 2,918,676</b>	<b>\$ 2,031,944</b>	<b>\$ 1,719,956</b>	<b>\$ 1,918,989</b>	<b>\$ 1,640,250</b>

### INTERNAL SERVICE FUNDS:

INTERNAL SERVICE FUNDS REVENUE	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
VEHICLE & EQUIP REPLACE/MAINT (501)	156,197	141,845	151,200	141,000	139,000
RISK MANAGEMENT (502)	62,831	160,560	137,714	101,195	97,195
TECHNOLOGY / COMMUNICATION (503)	6,370	2,730	6,000	4,000	4,000
FACILITIES MAJOR PROJECTS (504)	3,278	1,689	3,000	5,000	7,500
<b>INTERNAL SERVICE FUNDS TOTAL</b>	<b>\$ 228,676</b>	<b>\$ 306,823</b>	<b>\$ 297,914</b>	<b>\$ 251,195</b>	<b>\$ 247,695</b>

<b>CITYWIDE REVENUE TOTAL</b>	<b>\$ 33,658,941</b>	<b>\$ 22,010,918</b>	<b>\$ 21,396,471</b>	<b>\$ 21,487,865</b>	<b>\$ 21,527,925</b>
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## REVENUE DETAIL BY FUND

### GENERAL FUND (101)

BUSINESS LICENSES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
32172 10-BUSINESS LICENSE	363,138	362,092	360,000	365,000	365,000
<b>SUB TOTAL ----&gt;</b>	<b>363,138</b>	<b>362,092</b>	<b>360,000</b>	<b>365,000</b>	<b>365,000</b>

CHARGES FOR SERVICES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
34220 02-PORT DISTRICT/LAW ENFORCEMENT SERVICES	1,422,358	1,493,476	1,752,000	1,778,280	1,804,954
34220 03-PORT DISTRICT/FIRE SERVICES	176,209	191,483	222,000	225,330	228,710
34220 04-PORT DISTRICT/LIFEGUARDS SERVICES	1,442,221	1,322,946	1,371,000	1,393,140	1,414,037
34220 06-PORT DISTRICT/ANIMAL CONTROL SERVICES	27,980	29,379	31,000	31,465	31,937
34220 01-OTHER PORT REIMBURSEMENT	15,000	-	-	-	-
34220 05-PORT DISTRICT/TIDELANDS MAINTENANCE SERVICES	833,858	810,113	900,000	913,500	927,203
34330 01-SO BAY UNION (SBUSD)	-	-	20,000	20,000	20,000
34330 02-SWEEWATER (SUHSD)	60,000	60,000	60,000	65,000	65,000
34476 02-GEN GOVT ADMIN FEES	26,227	-	-	-	-
34475 02-CITY CLERK MAPS/PUB.	783	1,195	300	1,000	1,000
34476 03-FINANCE ADMIN FEES	19,187	19,984	19,000	19,000	19,000
34475 04-COMM DEV MAPS/PUB.	10	-	-	100	100
34476 01-COMM DEV ADMIN FEES	100	50	-	100	100
34174 01-BUILDING PLAN CHECK	39,446	62,382	90,000	60,000	60,000
34174 02-PLANNING PLAN CHECK FEE	-	-	-	-	-
34174 03-PLANNING & ZONING	65,620	74,533	75,000	75,000	75,000
34475 03-BUILDING MAPS/PUBLICATION	1,386	1,109	700	1,000	1,000
34476 04-BUILDING ADMIN FEES	2,575	2,150	2,000	2,000	2,000
37183 09-SB 1186 DISABILITY ACCESS	-	-	500	5,000	5,000
34477 01-PICNIC SHELTER FEE	1,890	1,185	1,500	1,500	1,500
34477 02-BALL FIELD RENTAL FEES	1,615	720	1,000	500	-
34477 03-AIR JUMP FEES	1,860	2,670	1,500	400	-
34477 04-AFTER-SCHOOL RECREATION	156	80	-	-	-
34477 05-ADULT SPORTS PROGRAMS	640	720	450	200	-
34477 06-SPORTS PARK PROGRAM FEES	2,771	1,495	1,000	325	-
34477 07-BEVERAGE VENDOR SERVICES	7,633	6,879	5,000	2,000	-
34477 08-YOUTH SOCCER FIELD	200	200	50	25	-
34577 01-SENIOR CENTER PROGRAMS	1,072	890	800	800	800
34777 02-JR.LIFEGUARD PROGRAM FEES	26,326	22,737	50,000	49,280	49,280
<b>SUB TOTAL ----&gt;</b>	<b>4,177,121</b>	<b>4,106,375</b>	<b>4,604,800</b>	<b>4,644,945</b>	<b>4,706,621</b>

FINES & FORFEITURES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
35178 01-PARKING CITATIONS	208,391	154,713	130,000	140,000	140,000
35178 02-ORDINANCE CIVIL PENALTY	75,715	54,680	70,000	60,000	66,000
35278 01-TRAFFIC FINES	93,380	60,930	70,000	70,000	70,000
35378 01-FALSE ALARMS	1,145	1,365	1,500	1,500	1,500
<b>SUB TOTAL ----&gt;</b>	<b>378,631</b>	<b>271,689</b>	<b>271,500</b>	<b>271,500</b>	<b>277,500</b>

FRANCHISE FEES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31810 05-SOLID WASTE (EDCO)	1,146,621	1,185,414	1,268,000	1,289,556	1,312,075
31810 10-GAS & ELECTRIC (SDG&E)	141,329	141,439	141,000	141,000	141,000
31810 15-CABLE (COX CABLE)	487,636	353,873	350,000	360,000	360,000
31810 20-WATER (CAL AMERICAN)	70,160	72,587	72,000	74,000	74,000
31810 30-AT&T	19,049	37,786	35,000	35,000	35,000
<b>SUB TOTAL ----&gt;</b>	<b>1,864,796</b>	<b>1,791,100</b>	<b>1,866,000</b>	<b>1,899,556</b>	<b>1,922,075</b>



## REVENUE DETAIL BY FUND

FROM OTHER AGENCIES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
33540 01-STATE MANDATED COST REIMB	3,697	23,570	15,000	25,000	25,000
33750 01-FEDERAL GRANTS	11,298	18,280	59,565	-	-
33440 01-STATE OF CALIFORNIA GRANT	-	72,293	-	-	-
33440 07-CALIFORNIA ENERGY COMM	2,334	126,291	-	-	-
33860 01-COUNTY FUNDING/GRANTS	(28,328)	-	-	-	-
33860 02-VEHICLE ABATEMENT (AVA)	46,308	44,918	30,000	-	-
33860 03-VEHICLE IMPOUND FEE	13,130	11,456	12,000	12,000	12,000
33440 05-CLEAN BEACH GRANT/PROP 50	388,598	562,263	152,000	-	-
<b>SUB TOTAL ----&gt;</b>	<b>437,037</b>	<b>859,070</b>	<b>268,565</b>	<b>37,000</b>	<b>37,000</b>

INVESTMENT/RENTAL INCOME	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
36282 01-RENT LAND	239,869	260,019	250,000	250,000	250,000
36282 02-RENT BUILDINGS	53,894	57,466	55,000	55,000	55,000
36180 01-ALLOCATED INTEREST	112,912	85,763	150,000	150,000	150,000
36180 02-NON-ALLOCATED INTEREST	449,362	224,778	-	2,000	2,000
36180 03-MRKT VALUE OF INVESTMTS	-	(39,021)	-	-	-
36199 99-INTEREST INCOME	-	18	-	-	-
<b>SUB TOTAL ----&gt;</b>	<b>856,037</b>	<b>589,023</b>	<b>455,000</b>	<b>457,000</b>	<b>457,000</b>

LICENSES & PERMITS	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
32472 20-ANIMAL LICENSES	14,303	12,954	13,000	13,000	13,000
32472 30-BICYCLE LICENSES	125	90	-	100	100
32473 01-MISCELLANEOUS PERMITS	9,299	10,589	13,000	13,000	13,000
32573 06-SPECIAL EVENT PERMIT FEES	3,150	2,925	3,000	3,000	3,000
32371 02-COM/FIRE INSPECTION FEES	13,682	16,522	14,000	16,000	16,000
32371 03-RES/FIRE INSPECTION FEES	236,475	242,170	235,000	235,000	235,000
32273 01-BUILDING PERMITS	193,456	111,663	105,000	105,000	105,000
32273 02-PLUMBING PERMITS	18,327	14,184	17,000	14,000	14,000
32273 03-ELECTRICAL PERMITS	21,632	21,646	20,000	20,000	20,000
32273 04-MECHANICAL PERMITS	9,549	7,566	6,000	6,000	6,000
32371 01-INSPECTION FEE	2,400	1,800	1,000	1,000	1,000
<b>SUB TOTAL ----&gt;</b>	<b>522,397</b>	<b>442,109</b>	<b>427,000</b>	<b>426,100</b>	<b>426,100</b>

OTHER REVENUE	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31560 03-DOCUMENTARY TRANSFER TX	39,884	44,626	40,000	45,000	45,000
37485 02-DUI COST REIMBURSEMENT	2,593	3,720	4,000	4,000	4,000
37485 04-AMR PARAMEDIC BILLING	170,171	175,035	170,000	196,000	225,000
37183 06-SKATEPARK ELEMENT CONTRIB	36	-	-	-	-
37183 07-SENIOR CENTER MEMBERSHIPS	-	-	-	500	500
37183 01-CASH OVER/SHORT	-	2	-	-	-
37183 02-CONTRIBUTIONS	10,499	7,525	7,000	7,000	10,000
37183 03-MISCELLANEOUS REVENUE	45,547	91,749	6,000	25,000	25,000
37183 08-MERCHANDISE SALES 50 ANNI	761	-	-	-	-
37485 01-OTHER COST REIMBURSEMENT	135,588	-	130,000	80,000	80,000
37588 01-SALES OF I.B. T-SHIRTS	1,435	2,354	2,000	2,000	2,000
37688 02-PAYMENT IN LIEU OF TAX	-	2	-	-	-
38191 01-JURMP CHARGES	406,716	414,884	422,963	-	-
37483 03-SUCCESSOR AGENCY ADMIN REIMB	-	250,000	250,000	250,000	250,000
<b>SUB TOTAL ----&gt;</b>	<b>813,230</b>	<b>989,897</b>	<b>1,031,963</b>	<b>609,500</b>	<b>641,500</b>



## REVENUE DETAIL BY FUND

PROPERTY TAXES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31160 01-1% GENERAL PURPOSE TAX	1,679,018	1,675,980	1,700,000	1,700,000	1,700,000
31160 02-AB1290 RDA PASS-THRU	358,583	350,089	350,000	350,000	356,000
31160 03-TIJUANA SLOUGH	-	3,270	3,500	3,500	3,500
31160 05-SALES TAX ADJ-PROP 57	200,566	202,180	200,000	200,000	200,000
31160 06-RDA RESIDUAL FUNDS AB1484	-	98,453	676,000	676,000	700,000
<b>SUB TOTAL ----&gt;</b>	<b>2,238,167</b>	<b>2,329,971</b>	<b>2,929,500</b>	<b>2,929,500</b>	<b>2,959,500</b>
SALES TAXES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31340 01-7.75% SALES TAX (1% CITY)	602,958	592,727	735,000	744,000	750,000
31360 02-PROP 172: .5% SALES TAX	115,255	125,870	125,000	130,000	130,000
<b>SUB TOTAL ----&gt;</b>	<b>718,213</b>	<b>718,596</b>	<b>860,000</b>	<b>874,000</b>	<b>880,000</b>
TRANSIENT OCCUPANCY TAX	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31670 49-TRANSIENT OCCUPANCY TAX	224,220	230,942	231,000	333,332	430,000
<b>SUB TOTAL ----&gt;</b>	<b>224,220</b>	<b>230,942</b>	<b>231,000</b>	<b>333,332</b>	<b>430,000</b>
VEHICLE IN LIEU	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31160 04-VLF ADJ- R & T CODE 97.70	2,039,686	2,038,833	2,080,000	2,080,000	2,080,000
33240 01-VLF REVENUE	70,822	-	-	-	-
33240 02-VLF "EXCESS"	59,497	14,189	30,000	30,000	30,000
<b>SUB TOTAL ----&gt;</b>	<b>2,170,005</b>	<b>2,053,022</b>	<b>2,110,000</b>	<b>2,110,000</b>	<b>2,110,000</b>
EXTRAORDINARY ITEMS	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
36384 01-GAIN ON SALE OF ASSETS	11,618,968	-	-	-	-
37485 01-OTHER COST REIMBURSE-ROPS I/II	-	954,936	-	-	-
<b>SUB TOTAL ----&gt;</b>	<b>11,618,968</b>	<b>954,936</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL FUND (101)</b>	<b>\$ 26,381,959</b>	<b>\$ 15,698,822</b>	<b>\$15,415,328</b>	<b>\$ 14,957,433</b>	<b>\$ 15,212,297</b>

## WASTEWATER ENTERPRISE FUND (601)

WASTEWATER (601)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
34670 06-STORM WATER FEES	-	-	-	-	-
34670 01-SEWER-BLDG PERMIT FEES	91,325	1,135	1,500	1,500	1,500
34670 02-NOLF-REAM FLD- SEWER FEES	93,615	143,235	100,000	70,000	70,000
34670 03-COUNTY SEWER COLLECTIONS	3,583,082	3,336,127	3,555,773	4,122,748	4,185,184
34670 04-SEWER FEES-SPECIAL BILLED	148,199	315,383	131,000	101,000	101,000
34670 05-SEWER CAPACITY FEES	-	37,310	20,000	20,000	20,000
36180 01-ALLOCATED INTEREST	22,784	14,782	20,000	25,000	30,000
36180 02-NON-ALLOCATED INTEREST	10,501	845	5,000	5,000	5,000
36180 03-MRKT VALUE OF INVESTMTS	-	(6,937)	-	-	-
37183 03-MISCELLANEOUS REVENUE	13,910	16,448	15,000	15,000	15,000
37183 04-SALE OF FIXED ASSETS	(5,986)	-	-	-	-
38191 01-JURMP CHARGES	172,200	115,000	115,000	-	-
<b>TOTAL ENTERPRISE FUND ----&gt;</b>	<b>\$ 4,129,630</b>	<b>\$ 3,973,329</b>	<b>\$ 3,963,273</b>	<b>\$ 4,360,248</b>	<b>\$ 4,427,684</b>



## REVENUE DETAIL BY FUND

### OTHER REVENUE FUNDS

CITY HOUSING AUTHORITY FUND (216/217)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31163 11-20% LOW/MOD HOUSING	-	-	-	-	-
36180 01-ALLOCATED INTEREST	-	2,807	-	-	-
36180 02-NON-ALLOCATED INTEREST	-	4,355	-	-	-
36384 01-GAIN ON SALE OF ASSETS	-	330,691	-	-	-
37183 03-MISCELLANEOUS REVENUE	-	-	-	-	-
<b>HOUSING AUTHORITY FUND TOTAL ----&gt;</b>	<b>-</b>	<b>337,853</b>	<b>-</b>	<b>-</b>	<b>-</b>

STATE LAW ENFORCE SAFETY (COPS) GRANT(212)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
33640 02-SLESF "COPS" FUNDING	100,000	100,000	100,000	100,000	100,000
36180 01-ALLOCATED INTEREST	(718)	142	702	-	-
<b>SLESF GRANT FUND TOTAL ----&gt;</b>	<b>99,282</b>	<b>100,142</b>	<b>100,702</b>	<b>100,000</b>	<b>100,000</b>

LOCAL LAW ENFORCEMENT BLOCK GRANT(213)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
33650 01-LLEBG GRANT FUNDING	26,790	9,972	30,000	30,000	30,000
36180 01-ALLOCATED INTEREST	915	625	-	-	-
<b>LLEBG GRANT FUND TOTAL ----&gt;</b>	<b>27,704</b>	<b>10,597</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

LIGHTING MAINT ASSESS DIST #67 FUND (215)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
31915 01-L&LMD #67	13,352	11,393	12,000	12,000	12,000
36180 01-ALLOCATED INTEREST	299	168	200	200	200
36180 02-NON-ALLOCATED INTEREST	5	3	-	-	-
36180 03-MRKT VALUE OF INVESTMTS	-	(115)	-	-	-
<b>L&amp;L MAINT ASSESS DIST FUND TOTAL ----&gt;</b>	<b>13,656</b>	<b>11,450</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>

GAS TAX FUND (201)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
33140 01-GAS TAX SECTION 2105	147,140	130,494	169,639	124,305	126,170
33140 02-GAS TAX SECTION 2106	102,120	100,041	103,381	87,204	88,512
33140 03-GAS TAX SECTION 2107	196,514	187,304	176,676	185,069	187,845
33140 04-GAS TAX SECTION 2107.5	6,000	6,000	6,000	6,000	6,000
33140 06-GAS TAX SECTION 2103	271,538	385,665	389,358	376,625	382,274
36180 01-ALLOCATED INTEREST	17,107	17,721	18,000	18,000	18,000
36180 03-MRKT VALUE OF INVESTMTS	-	(5,046)	-	-	-
<b>GAS TAX FUND TOTAL ----&gt;</b>	<b>740,419</b>	<b>822,179</b>	<b>863,054</b>	<b>797,203</b>	<b>808,801</b>

PROPOSITION "A" TRANSNET TRANSIT (202)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
32273 06-TRANSNET FEES	-	10,615	7,000	12,400	12,400
33140 08-PROP "A" (TRANSNET) FUND	1,502,000	528,685	550,000	644,186	653,849
36180 01-ALLOCATED INTEREST	1,355	9,156	10,000	14,000	14,000
36180 03-MRKT VALUE OF INVESTMTS	-	(2,351)	-	-	-
<b>PROP "A" FUND TOTAL ----&gt;</b>	<b>1,503,355</b>	<b>546,105</b>	<b>567,000</b>	<b>670,586</b>	<b>680,249</b>





## REVENUE DETAIL BY FUND

PROP 1B - STREETS & ALLEY (205)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
33140 10-PROP 1B	411,931	-	-	-	-
36180 01-ALLOCATED INTEREST	2,541	2,154	-	-	-
<b>PROP "1B" STREET &amp; ALLEY FUND TOTAL ----&gt;</b>	<b>414,473</b>	<b>2,154</b>	<b>-</b>	<b>-</b>	<b>-</b>

RESIDENTIAL PARKS CONSTR FUND (206)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
32273 05-RESIDENTIAL CONSTRUCTION	(120)	14,300	7,000	7,000	7,000
36180 01-ALLOCATED INTEREST	1,973	1,657	2,000	2,000	2,000
36180 03-MRKT VALUE OF INVESTMTS	-	(587)	-	-	-
<b>RESIDENTIAL PARKS FUND TOTAL ----&gt;</b>	<b>1,853</b>	<b>15,369</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>

CDBG - CAPITAL PROJECTS FUND (210)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
33450 01-CDBG-FEDERAL ASSISTANCE	118,272	187,794	138,000	300,000	-
36180 01-ALLOCATED INTEREST	(338)	(1,698)	-	-	-
<b>CDBG GRANT FUND TOTAL ----&gt;</b>	<b>117,934</b>	<b>186,096</b>	<b>138,000</b>	<b>300,000</b>	<b>-</b>

<b>OTHER REVENUE FUNDS TOTAL</b>	<b>\$ 2,918,675</b>	<b>\$ 2,031,944</b>	<b>\$ 1,719,956</b>	<b>\$ 1,918,989</b>	<b>\$ 1,640,250</b>
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## INTERNAL SERVICE FUNDS

VEHICLE & EQUIPMENT REPLACE/MAINT (501)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
36180 01-ALLOCATED INTEREST	14,380	11,061	15,000	10,000	10,000
36180 03-MRKT VALUE OF INVESTMTS	-	(3,880)	-	-	-
37183 03-MISCELLANEOUS REVENUE	383	-	-	1,000	1,000
37183 04-SALE OF FIXED ASSETS	5,870	553	1,000	5,000	3,000
38191 01-JURMP CHARGES	15,200	15,200	15,200	-	-
37183 05-FUEL COST REIMBURSEMENTS	120,365	118,911	120,000	125,000	125,000
<b>VEHICLE/EQUIP REPLACE FUND TOTAL ----&gt;</b>	<b>156,197</b>	<b>141,845</b>	<b>151,200</b>	<b>141,000</b>	<b>139,000</b>

RISK MANAGEMENT (502)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
34570 05-WKRS COMP RETENTION/3RD-PARTY ADMIN	19,500	18,783	17,500	79,195	79,195
36180 01-ALLOCATED INTEREST	34,694	28,685	28,000	22,000	18,000
36180 03-MRKT VALUE OF INVESTMTS	-	(9,815)	-	-	-
37183 03-MISCELLANEOUS REVENUE	-	122,906	92,214	-	-
37183 04-SALE OF FIXED ASSETS	8,637	-	-	-	-
<b>RISK MANAGEMENT FUND TOTAL ----&gt;</b>	<b>62,831</b>	<b>160,560</b>	<b>137,714</b>	<b>101,195</b>	<b>97,195</b>

TECHNOLOGY / COMMUNICATION (503)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
36180 01-ALLOCATED INTEREST	5,755	4,229	5,000	3,000	3,000
36180 03-MRKT VALUE OF INVESTMTS	-	(1,643)	-	-	-
37183 03-MISCELLANEOUS REVENUE	137	143	500	500	500
37183 04-SALE OF FIXED ASSETS	477	-	500	500	500
<b>INFO TECHNOLOGY FUND TOTAL ----&gt;</b>	<b>6,370</b>	<b>2,730</b>	<b>6,000</b>	<b>4,000</b>	<b>4,000</b>



## REVENUE DETAIL BY FUND

FACILITIES MAJOR PROJECTS (504)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
36180 01-ALLOCATED INTEREST	3,278	2,543	3,000	5,000	7,500
36180 03-MRKT VALUE OF INVESTMTS	-	(855)	-	-	-
<b>FACILITY MAINTENANCE FUND TOTAL ----&gt;</b>	<b>3,278</b>	<b>1,689</b>	<b>3,000</b>	<b>5,000</b>	<b>7,500</b>
<b>INTERNAL SERVICE FUNDS TOTAL</b>	<b>\$ 228,676</b>	<b>\$ 306,823</b>	<b>\$ 297,914</b>	<b>\$ 251,195</b>	<b>\$ 247,695</b>
<b>CITYWIDE REVENUE TOTAL</b>	<b>\$ 33,658,939</b>	<b>\$ 22,010,918</b>	<b>\$ 21,396,471</b>	<b>\$ 21,487,865</b>	<b>\$ 21,527,925</b>



## ALLOCATION AND TRANSFER SUMMARY

### TRANSFERS IN

GENERAL FUND TRANSFERS IN (101)	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
TRANSFER IN-OTHER FUNDS	8,000	5,000	-	-	-
TRANSFER IN-GAS TAX FUND	382,437	403,155	528,000	678,000	688,170
TRANSFER IN-PROP "A" FUND	166,500	172,300	173,000	193,000	195,895
TRANSFER IN-RDA FUNDS	1,700,000	447,253	-	-	-
<b>SUB TOTAL ----&gt;</b>	<b>2,256,937</b>	<b>1,027,708</b>	<b>701,000</b>	<b>871,000</b>	<b>884,065</b>
<b>WASTEWATER (STORM) TRANSFERS IN (601)</b>	<b>Actuals 2010-11</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
TRANSFER IN-GENERAL FUND	703,187	773,075	576,009	-	-
<b>SUB TOTAL ----&gt;</b>	<b>703,187</b>	<b>773,075</b>	<b>576,009</b>	<b>-</b>	<b>-</b>
<b>HOUSING AUTHORITY (216/217) TRANSFERS IN</b>	<b>Actuals 2010-11</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
TRANSFER IN-HOUSING FUNDS	7,742,648	640,509	-	-	-
<b>SUB TOTAL ----&gt;</b>	<b>7,742,648</b>	<b>640,509</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>LIGHTING MAINT AD #67 (215) TRANSFERS IN</b>	<b>Actuals 2010-11</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
TRANSFER IN-GENERAL FUND	10,385	18,000	17,800	17,800	17,800
<b>SUB TOTAL ----&gt;</b>	<b>10,385</b>	<b>18,000</b>	<b>17,800</b>	<b>17,800</b>	<b>17,800</b>
<b>VEHICLE &amp; EQUIP REPLACE/MAINT FUND (501) TRANSFERS IN</b>	<b>Actuals 2010-11</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
TRANSFER IN-CDBG	-	-	-	300,000	-
<b>SUB TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>-</b>
<b>FACILITY MAINTENANCE (504) TRANSFERS IN</b>	<b>Actuals 2010-11</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
TRANSFER IN-GENERAL FUND	5,000	5,000	10,000	-	-
<b>SUB TOTAL ----&gt;</b>	<b>5,000</b>	<b>5,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
<b>CITYWIDE TOTAL TRANSFERS IN ----&gt;</b>	<b>\$ 10,718,157</b>	<b>\$ 2,464,292</b>	<b>\$ 1,304,809</b>	<b>\$ 1,188,800</b>	<b>\$ 901,865</b>



## ALLOCATION AND TRANSFER SUMMARY

### ALLOCATIONS IN

GENERAL FUND ALLOCATIONS IN (101) FOR SERVICES PROVIDED	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
ALLOCATIONS IN FOR OVERHEAD/GF ADMIN	1,595,248	1,486,677	1,306,297	1,352,018	1,337,506
ALLOCATIONS IN FOR OVERHEAD/PW ADMIN	478,780	454,869	415,614	615,134	615,952
<b>SUB TOTAL GENERAL FUND ----&gt;</b>	<b>2,074,028</b>	<b>1,941,546</b>	<b>1,721,911</b>	<b>1,967,152</b>	<b>1,953,458</b>
VEHICLE & EQUIPMENT ALLOC IN (501) FOR SERVICES PROVIDED	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
ALLOCATIONS IN FOR VEHICLE-EQUIP	361,032	362,943	351,005	572,390	572,290
<b>SUB TOTAL VEHICLE &amp; EQUIP ----&gt;</b>	<b>361,032</b>	<b>362,943</b>	<b>351,005</b>	<b>572,390</b>	<b>572,290</b>
RISK MANAGEMENT ALLOC IN (502) FOR SERVICES PROVIDED	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
ALLOCATIONS IN FOR RISK MGMT	602,221	496,442	419,627	177,932	173,422
<b>SUB TOTAL RISK MGMT ----&gt;</b>	<b>602,221</b>	<b>496,442</b>	<b>419,627</b>	<b>177,932</b>	<b>173,422</b>
TECHNOLOGY/COMM ALLOC IN (503) FOR SERVICES PROVIDED	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
ALLOCATIONS IN FOR TECHNOLOGY	335,708	309,180	291,608	471,499	467,936
<b>SUB TOTAL TECHNOLOGY ----&gt;</b>	<b>335,708</b>	<b>309,180</b>	<b>291,608</b>	<b>471,499</b>	<b>467,936</b>
FACILITIES MAJOR PROJECTS ALLOC IN (504) FOR SERVICES PROVIDED	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
ALLOCATIONS IN FOR FACILITIES MAJOR	-	-	-	139,000	139,000
<b>SUB TOTAL FACILITIES ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>139,000</b>	<b>139,000</b>
<b>CITYWIDE TOTAL ALLOCATIONS IN</b>	<b>\$ 3,372,989</b>	<b>\$ 3,110,111</b>	<b>\$ 2,784,151</b>	<b>\$ 3,327,973</b>	<b>\$ 3,306,106</b>

## EXPENDITURE ASSUMPTIONS

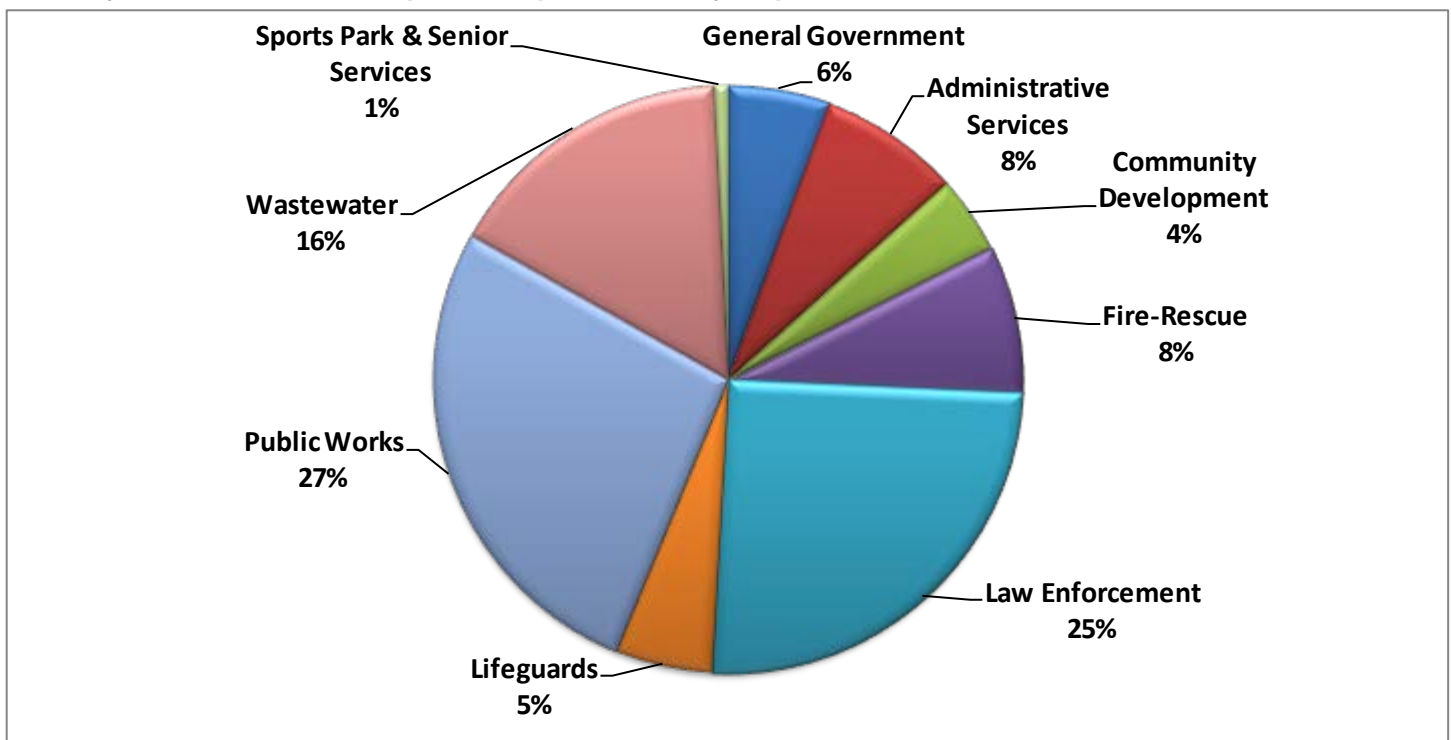


In December 2012, the Administrative Services Department staff issued to each City Department budget instructions for the two-year budget beginning July 1, 2013 and ending June 30, 2015. Budget projections were submitted by Department Directors to the Finance Division. The Administrative Services Director submitted drafts of the proposed City budget to the City Manager for review. When the sum of the departments' proposed expenditure requests exceeded the total of the City's anticipated revenues, the City Manager and Administrative Services Director worked with the department directors to reach consensus in order to present the City Council with the proposed balanced budget.

Assumptions used for determining expenditure levels for the proposed budget were based on a variety of sources and techniques. The expert knowledge of the Department Directors concerning their areas of expertise were relied upon, trends in the general economy, construction industry, labor and compensation were considered. Research on known current events impacting municipalities and the legal/ legislative environment related to employee benefits and other areas were discussed and reviewed. A majority of the cost estimates for the budget come from external factors, such as the cost increases for the Sheriff's law enforcement contract and the cost of wastewater treatment provided by the City of San Diego. Department Directors also incorporated their costs for programs and improvements planned for the budget years, as well of operational efficiencies achieved from prior year efforts.

Below is a pie chart of total proposed expenditures, including allocations and transfers, for the entire City of Imperial Beach. This chart organizes the proposed expenditures by the City department responsible for oversight of the proposed expenditures. The two largest City departments are Public Works and Law Enforcement, at 27% and 25% respectively. The third largest department, is Wastewater with 16% of total City expenditures.

**Citywide FY 2013-14 Proposed Expenditures by Department**





## EXPENDITURES BY MAJOR CATEGORY AND SOURCE

### GENERAL FUND:

#### EXPENDITURES BY FUNCTION:

GENERAL FUND BY FUNCTION	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES & BENEFITS	5,577,997	6,106,954	6,365,873	6,486,121	6,659,616
SHERIFF'S CONTRACT	5,329,156	5,461,738	5,588,000	5,900,000	6,136,000
PROFESSIONAL SERVICES	1,023,461	1,013,595	1,237,440	1,226,885	1,237,657
OTHER OPERATING EXPENSES	1,181,660	975,795	1,468,891	1,476,367	1,479,366
CAPITAL OUTLAY	1,102,281	1,153,711	332,339	25,000	15,000
ONE-TIME OPERATING COSTS	1,707,850	-	-	-	-
CalPERS SIDE FUND PAYMENT	1,011,452	-	-	-	-
TRANSFER LAND HELD FOR RESALE	-	11,618,969	-	-	-
<b>GENERAL FUND (101) TOTAL</b>	<b>\$ 16,933,857</b>	<b>\$ 26,330,762</b>	<b>\$ 14,992,543</b>	<b>\$ 15,114,373</b>	<b>\$ 15,527,639</b>

#### EXPENDITURES BY DEPARTMENT:

GENERAL GOVERNMENT	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
CITY COUNCIL / MAYOR	85,106	101,994	103,092	112,968	123,517
CITY MANAGER	191,604	229,945	469,222	341,243	342,942
CITY ATTORNEY	242,443	173,849	205,000	205,000	205,000
CITY CLERK	221,829	208,286	277,086	270,726	343,459
HUMAN RESOURCES	202,491	207,081	225,665	159,034	140,743
GF NON-DEPARTMENTAL	155,741	202,784	176,404	222,600	222,600
CalPERS SIDE FUND PAYMENT	1,011,452	-	-	-	-
ONE-TIME OPERATING COSTS	1,707,850	11,618,969	-	-	-
<b>GENERAL GOVERNMENT SUB TOTAL ----&gt;</b>	<b>3,818,516</b>	<b>12,742,907</b>	<b>1,456,469</b>	<b>1,311,571</b>	<b>1,378,261</b>

ADMINISTRATIVE SERVICES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
FINANCIAL SERVICES	514,189	529,521	661,996	452,747	454,734
TREASURY	-	-	-	119,830	120,249
<b>ADMINISTRATIVE SRVCS SUB TOTAL ----&gt;</b>	<b>514,189</b>	<b>529,521</b>	<b>661,996</b>	<b>572,577</b>	<b>574,982</b>

COMMUNITY DEVELOPMENT	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
PLANNING	236,184	426,200	510,587	406,085	408,328
ECONOMIC DEVELOPMENT	-	-	-	105,609	105,960
BUILDING & PLANNING	224,426	237,106	253,290	288,360	290,089
CODE ENFORCEMENT	25,437	96,139	92,525	104,862	123,988
ABANDONED VEHICLE ABATEMENT	24,082	18,520	21,958	8,152	8,189
<b>COMMUNITY DEVELOPMENT SUB TOTAL --&gt;</b>	<b>510,128</b>	<b>777,965</b>	<b>878,360</b>	<b>913,068</b>	<b>936,555</b>

PUBLIC SAFETY	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
FIRE-RESCUE	1,646,982	1,566,033	1,756,658	1,848,359	1,946,408
LAW ENFORCEMENT CONTRACT	5,529,181	5,608,721	5,829,561	6,137,341	6,373,412
LIFEGUARDS	1,079,960	1,070,859	1,119,607	1,205,175	1,226,072
ANIMAL CONTROL	164,879	233,521	235,830	245,729	252,648
<b>PUBLIC SAFETY SUB TOTAL ----&gt;</b>	<b>8,421,002</b>	<b>8,479,135</b>	<b>8,941,656</b>	<b>9,436,604</b>	<b>9,798,540</b>



## EXPENDITURES BY MAJOR CATEGORY AND SOURCE

PUBLIC WORKS	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
PUBLIC WORKS/ENGINEERING ADMIN	495,320	570,705	597,327	447,665	448,483
STREET MAINTENANCE	605,293	584,482	737,645	668,086	674,070
TIDELANDS MAINTENANCE	629,464	633,206	720,859	728,455	731,094
PARKS MAINTENANCE	313,865	325,619	306,901	347,290	337,951
CITY FACILITIES MAINTENANCE	232,829	254,471	259,810	258,650	258,973
SOLID WASTE	63,884	70,375	67,090	57,709	57,894
GRAFFITI REMOVAL	386	51,544	-	-	-
STORM WATER	-	-	-	244,288	245,227
TIJUANA RIVER SOURCE STUDY-GRANT	388,598	526,076	152,000	-	-
PW SPECIAL PROJECTS	516,284	563,321	60,000	-	-
<b>PUBLIC WORKS SUB TOTAL ----&gt;</b>	<b>3,245,923</b>	<b>3,579,801</b>	<b>2,901,632</b>	<b>2,752,144</b>	<b>2,753,691</b>

SPORTS PARK AND SENIOR SERVICES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SPORTS PARK	403,076	201,470	130,525	92,864	50,000
SENIOR SERVICES	21,022	19,962	21,905	35,545	35,609
<b>SPORTS PARK / SR SERVICES SUB TOTAL --&gt;</b>	<b>424,098</b>	<b>221,432</b>	<b>152,430</b>	<b>128,409</b>	<b>85,609</b>

<b>GENERAL FUND (101) TOTAL</b>	<b>\$ 16,933,857</b>	<b>\$ 26,330,761</b>	<b>\$ 14,992,543</b>	<b>\$ 15,114,373</b>	<b>\$ 15,527,639</b>
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### ENTERPRISE FUND:

WASTEWATER ENTERPRISE FUND	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SEWER (601-5060)	3,910,649	3,272,118	3,632,349	3,711,053	3,686,992
STORM WATER (601-5050)	799,580	732,712	761,113	-	-
<b>ENTERPRISE FUND TOTAL</b>	<b>4,710,229</b>	<b>4,004,830</b>	<b>4,393,462</b>	<b>3,711,053</b>	<b>3,686,992</b>

### OTHER REVENUE FUNDS:

MULTIPLE PURPOSES	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
HOUSING AUTHORITY (216/217)	806,552	18,551	-	-	-
SLESF / COPS STATE GRANT (212)	100,000	100,000	100,000	100,000	100,000
LOCAL LAW ENFORCE BLK GRANT (213)	26,790	16,599	30,000	30,000	30,000
LIGHTING MAINT ASSESS DIST #67 (215)	24,046	23,467	30,000	30,000	30,000
RESIDENTIAL PARKS CONSTRUCT (206)	-	-	-	-	-
CDBG GRANT FUND (210)	265,336	122,096	33,836	-	-
<b>OTHER REVENUE FUNDS SUB TOTAL -&gt;</b>	<b>1,222,724</b>	<b>280,713</b>	<b>193,836</b>	<b>160,000</b>	<b>160,000</b>

STREET / TRAFFIC MANAGEMENT	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
GAS TAX STREET PROJECTS (201)	80,039	182,774	3,520	100,400	100,400
PROP "A" (TRANSNET) TRAFFIC IMPRV (202)	876,919	116,700	589,300	477,500	484,265
PROP "1B" STREETS & ALLEY PRJ (205)	117,603	320,211	-	-	-
<b>STREET / TRAFFIC SUB TOTAL ----&gt;</b>	<b>1,074,561</b>	<b>619,685</b>	<b>592,820</b>	<b>577,900</b>	<b>584,665</b>
<b>OTHER REVENUE FUNDS TOTAL</b>	<b>\$ 2,297,284</b>	<b>\$ 900,398</b>	<b>\$ 786,656</b>	<b>\$ 737,900</b>	<b>\$ 744,665</b>



## EXPENDITURES BY MAJOR CATEGORY AND SOURCE

### INTERNAL SERVICE FUNDS:

INTERNAL SERVICE FUNDS	Actuals 2010-11	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
VEHICLE & EQUIP REPLACE/MAINT (501)	585,930	564,634	581,475	1,430,922	667,864
RISK MANAGEMENT (502)	493,197	1,132,553	623,862	612,609	613,213
TECHNOLOGY / COMMUNICATION (503)	357,524	321,128	342,981	804,666	457,181
FACILITIES MAJOR PROJECTS (504)	28,805	6,817	134,000	141,500	126,000
<b>INTERNAL SERVICE FUNDS TOTAL</b>	<b>\$ 1,465,456</b>	<b>\$ 2,025,132</b>	<b>\$ 1,682,318</b>	<b>\$ 2,989,697</b>	<b>\$ 1,864,258</b>

<b>CITYWIDE EXPENDITURE TOTAL</b>	<b>\$ 25,406,827</b>	<b>\$ 33,261,122</b>	<b>\$ 21,854,979</b>	<b>\$ 22,553,023</b>	<b>\$ 21,823,554</b>
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## GENERAL FUND DEPARTMENT FINANCIAL PERFORMANCE SUMMARIES

MAYOR / CITY COUNCIL	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	-	-	-	-
ALLOCATIONS IN	92,417	81,204	71,573	57,061
SALARIES & BENEFITS	(69,292)	(76,523)	(86,468)	(86,717)
OPERATING EXPENSES	(32,702)	(26,569)	(26,500)	(36,800)
CAPITAL OUTLAY	-	-	-	-
ALLOCATIONS & TRANSFERS OUT	(9,888)	(9,887)	(46,532)	(46,532)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>19,465</b>	<b>31,775</b>	<b>87,927</b>	<b>112,988</b>

CITY MANAGER	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	-	-	-	-
ALLOCATIONS IN	215,236	189,121	267,088	267,088
SALARIES & BENEFITS	(185,721)	(359,922)	(277,293)	(278,992)
OPERATING EXPENSES	(44,225)	(109,300)	(63,950)	(63,950)
CAPITAL OUTLAY	-	-	-	-
ALLOCATIONS & TRANSFERS OUT	(49,400)	(49,400)	(24,585)	(24,585)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>64,109</b>	<b>329,501</b>	<b>98,740</b>	<b>100,439</b>

CITY ATTORNEY / LEGAL SERVICES	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	-	-	-	-
ALLOCATIONS IN	172,943	151,960	67,650	67,650
SALARIES & BENEFITS	-	-	-	-
OPERATING EXPENSES	(173,849)	(205,000)	(205,000)	(205,000)
CAPITAL OUTLAY	-	-	-	-
ALLOCATIONS & TRANSFERS OUT	-	-	-	-
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>906</b>	<b>53,040</b>	<b>137,350</b>	<b>137,350</b>

CITY CLERK	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	1,195	300	1,000	1,000
ALLOCATIONS IN	223,843	196,684	97,369	97,369
SALARIES & BENEFITS	(194,458)	(218,609)	(228,576)	(301,309)
OPERATING EXPENSES	(13,828)	(58,477)	(42,150)	(42,150)
CAPITAL OUTLAY	-	-	-	-
ALLOCATIONS & TRANSFERS OUT	(31,852)	(31,854)	(16,953)	(16,953)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>15,099</b>	<b>111,956</b>	<b>189,310</b>	<b>262,043</b>

HUMAN RESOURCES	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	-	-	-	-
ALLOCATIONS IN	181,970	159,891	118,846	118,846
SALARIES & BENEFITS	(160,594)	(128,265)	(112,034)	(112,743)
OPERATING EXPENSES	(46,487)	(97,400)	(47,000)	(28,000)
CAPITAL OUTLAY	-	-	-	-
ALLOCATIONS & TRANSFERS OUT	(26,212)	(26,213)	(44,628)	(44,628)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>51,323</b>	<b>91,987</b>	<b>84,816</b>	<b>66,525</b>



## GENERAL FUND DEPARTMENT FINANCIAL PERFORMANCE SUMMARIES

NON-DEPARTMENTAL	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	9,233,778	9,177,463	8,888,488	9,046,676
ALLOCATIONS IN	-	-	199,095	199,095
SALARIES & BENEFITS	(8,089)	-	-	-
OPERATING EXPENSES	(11,807,270)	(176,404)	(217,600)	(217,600)
CAPITAL OUTLAY	(6,393)	-	(5,000)	(5,000)
ALLOCATIONS & TRANSFERS OUT	(10,760)	(10,760)	(68,458)	(68,458)
<b>NET: (FOR) / FROM OTHER GF RESOURCES ----&gt;</b>	<b>2,598,735</b>	<b>(8,990,299)</b>	<b>(8,796,525)</b>	<b>(8,954,713)</b>

ADMINISTRATIVE SERVICES (includes: Financial Reporting, Budgeting, Revenue Collection, Investments, and Debt Mgmt; Risk/Liability Insurance and IT management shown separately)	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	653,614	529,000	536,000	536,000
ALLOCATIONS & TRANSFERS IN	600,268	527,437	336,023	336,023
SALARIES & BENEFITS	(467,442)	(505,696)	(438,427)	(440,832)
OPERATING EXPENSES	(62,079)	(139,300)	(134,150)	(134,150)
CAPITAL OUTLAY	-	(17,000)	-	-
ALLOCATIONS & TRANSFERS OUT	(85,180)	(85,181)	(70,401)	(70,401)
<b>NET: (FOR) / FROM OTHER GF RESOURCES ----&gt;</b>	<b>(639,181)</b>	<b>(309,260)</b>	<b>(229,045)</b>	<b>(226,640)</b>

COMMUNITY DEVELOPMENT (includes: Planning, Building, Code Enforcement, Abandoned Vehicles, and Economic Development; Successor Agency/RDA oversight shown separately)	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	545,017	442,200	374,200	380,200
ALLOCATIONS IN	-	-	50,023	50,023
SALARIES & BENEFITS	(747,698)	(777,592)	(794,218)	(817,705)
OPERATING EXPENSES	(30,267)	(100,768)	(118,850)	(118,850)
CAPITAL OUTLAY	-	-	-	-
ALLOCATIONS & TRANSFERS OUT	(172,224)	(172,232)	(242,300)	(242,300)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>405,172</b>	<b>608,392</b>	<b>731,145</b>	<b>748,632</b>

PUBLIC SAFETY (includes: Fire-Rescue, Law Enforcement, Lifeguards and Animal Control)	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
REVENUES	3,805,711	4,203,065	4,237,995	4,318,418
ALLOCATIONS IN	-	-	-	-
SALARIES & BENEFITS	(2,387,087)	(2,488,030)	(2,669,277)	(2,786,117)
OPERATING EXPENSES	(6,020,021)	(6,355,106)	(6,737,327)	(6,982,423)
CAPITAL OUTLAY	(72,026)	(98,520)	(30,000)	(30,000)
ALLOCATIONS & TRANSFERS OUT	(1,011,820)	(1,011,821)	(875,753)	(875,753)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>5,685,244</b>	<b>5,750,412</b>	<b>6,074,362</b>	<b>6,355,874</b>



## GENERAL FUND DEPARTMENT FINANCIAL PERFORMANCE SUMMARIES

<b>PUBLIC WORKS</b> (includes: Admin; Maintenance of Streets, Tidelands, Parks and City Facilities; Solid Waste and Graffiti Abatement; Sewer, Storm, Special Projects, and Vehicle/Equipment oversight shown separately)	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
REVENUES	1,445,853	1,053,500	915,000	928,703
ALLOCATIONS & TRANSFERS IN	1,482,577	1,116,614	1,630,485	1,644,368
SALARIES & BENEFITS	(1,724,617)	(1,690,556)	(1,794,844)	(1,802,591)
OPERATING EXPENSES	(1,839,289)	(1,203,876)	(938,200)	(942,100)
CAPITAL OUTLAY	(15,894)	(7,200)	(19,100)	(9,000)
ALLOCATIONS & TRANSFERS OUT	(1,451,024)	(1,236,229)	(1,018,782)	(1,017,654)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>2,102,394</b>	<b>1,967,747</b>	<b>1,225,441</b>	<b>1,198,275</b>

<b>SPORTS PARK AND SENIOR SERVICES</b> (includes: Sports Park & Senior Services)	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
REVENUES	13,654	9,800	4,750	1,300
ALLOCATIONS IN	-	-	-	-
SALARIES & BENEFITS	(161,956)	(120,680)	(84,984)	(32,609)
OPERATING EXPENSES	(59,476)	(31,040)	(43,070)	(53,000)
CAPITAL OUTLAY	-	(710)	(355)	-
ALLOCATIONS & TRANSFERS OUT	(52,444)	(52,446)	(88,624)	(65,939)
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>260,222</b>	<b>195,076</b>	<b>212,282</b>	<b>150,248</b>

<b>TOTAL NET: (FOR) / FROM OTHER GF RESOURCES ---&gt;</b>	<b>\$ 10,563,489</b>	<b>\$ (159,673)</b>	<b>\$ (184,196)</b>	<b>\$ (48,978)</b>
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## **BASIS OF BUDGET PREPARATION**

The City of Imperial Beach adopts a two-year budget that contains the revenues, appropriations and other financial information pertaining to all City operating and capital budgets, including capital improvement projects. These budgets are accounted for using the modified accrual basis of accounting. The City's budget goals are to achieve a balanced budget with revenues, including reimbursements from other funds for services provided, equal to or greater than expenditures.

### ***Budget Development Process***

The City Manager and Administrative Services Director provide guidance to the departments prior to preparation of department budgets related to economic outlook and parameters for budgeting. The biennial budget cycle begins with the development of budget instructions, including policy directives and a budget calendar. Budget projections are submitted by Department Heads to the Finance Division. The Administrative Services Director submits the draft proposed City budget to the City Manager for review. If the sum of the departments' proposed expenditure requests are more than the total sum of the City's anticipated revenues, the City Manager and Administrative Services Director work with the Department Heads to reach consensus in order to present the City Council with a proposed balanced budget. The City Council holds public meetings and adopts the City operating and capital budget no later than June 30<sup>th</sup> of each year.

### ***Cost Allocation Method***

In an effort to clarify and simplify the allocation process, staff worked to develop a methodology and a model to ensure the equitable allocation of overhead costs to departments, in a manner that is more transparent and sustainable. Through this approach, each department's budget reflects total departmental costs, including all staff assigned to the department. Then the model calculates how much should be recovered from the other City funds, based on average time spent on other/non-general fund programs, as well as employing other service utilization factors. These indirect and direct overhead costs are represented as cost allocations to and from department budgets. Allocated costs include vehicle maintenance and replacement, City facilities major repairs, information technology operating support, technology/ telecommunications equipment and software system replacement, and general liability, property and workers' compensation insurance.

### ***Budgetary Control***

Budgetary control is maintained at the Department/Division level. The City Manager may approve transfers of appropriation from one program, activity or line-item within or across departments. However, total appropriations within a fund may only be increased with Council approval. Departments monitor and control budgets using the citywide financial system, and through monthly reports of revenue and expenditure accounts. The Council is also provided with semi-annual financial status reports that reflect year-to-date expenditures and revenues compared to budget. In addition, financial status reports and five-year forecasts will be provided as part of the mid-year budget review and adjustment process each February and submitted to the Council for review and approval.

The City Council was provided with a General Fund overview on March 6, 2013. On May 1, 2013 the City Manager presents for Council's consideration the FY 2013-2015 Proposed Two-Year Operating Budget. The proposed budget is required to be adopted by Council by the end of June each year.



### **Budgetary Reserves**

On May 18, 2011 the Council updated the City's Fund Balance Policy. The policy states fund balances (or reserves) fall into the following categories: Nonspendable, Restricted, Committed, Assigned or Unassigned. In accordance with the City policy and GASB Statement No. 54 requirements, the City Manager, or a designee, has the authority to established Assigned Fund Balance Reserves. Several assigned reserves are recommended for this budget:

- Economic Uncertainties – This assigned fund balance would be equal to a minimum of 10% of General Fund expenses, or approximately \$1.8 million. With formal Council adoption, this reserve would meet the “committed” reserve category.
- Capital Projects/Equipment Reserve – This assigned fund balance would accumulate resources for known infrastructure costs, including \$800,000 for Next Generation Radio Communication System (RCS) Backbone anticipated to be due within 3 to 4 years.
- CalPERS Side Fund Creation – This assigned fund balance would be for the creation of a recommended CalPERS “side fund” to diminish expected future contribution rate increases.

The proposed General Fund reserve balances and calculated available fund balances for the fiscal years 2013 through 2015 are detailed in the following table.

### **GENERAL FUND (AVAILABLE AND RESERVED FUND BALANCES)**

	Projected FY 2012-13	Proposed FY 2013-14	Proposed FY 2014-15
Estimated Ending Available Fund Balance:	9,697,052	9,881,248	9,930,226
Proposed New Reserves:			
Economic Uncertainty Reserve	1,800,000	1,800,000	1,800,000
Public Safety Communications Reserve	800,000	800,000	800,000
Pension Liability Reserve	2,000,000	2,000,000	2,000,000
Proposed Fund Balance Reserves	\$ 4,600,000	\$ 4,600,000	\$ 4,600,000
Est. Avail Fund Balance after Reserves	\$ 5,097,052	\$ 5,281,248	\$ 5,330,226

### **Basic Accounting**

The City's accounting system is maintained on a fund basis in accordance with governmental accounting standards. Each fund is considered a separate accounting entity with a self-balancing set of accounts that record assets, liabilities, fund equity, revenue and expenditures. All governmental funds are budgeted and accounted for using the modified accrual basis of accounting, which recognizes revenues when they become susceptible to accrual - i.e. measurable and available. Expenditures are recognized when the fund liability is incurred. The City's Wastewater Enterprise Fund and four internal service funds follow the full accrual accounting standards, the same as private sector businesses.



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# DEPARTMENTAL BUDGETS

Proposed Budget for FY 2013-2015

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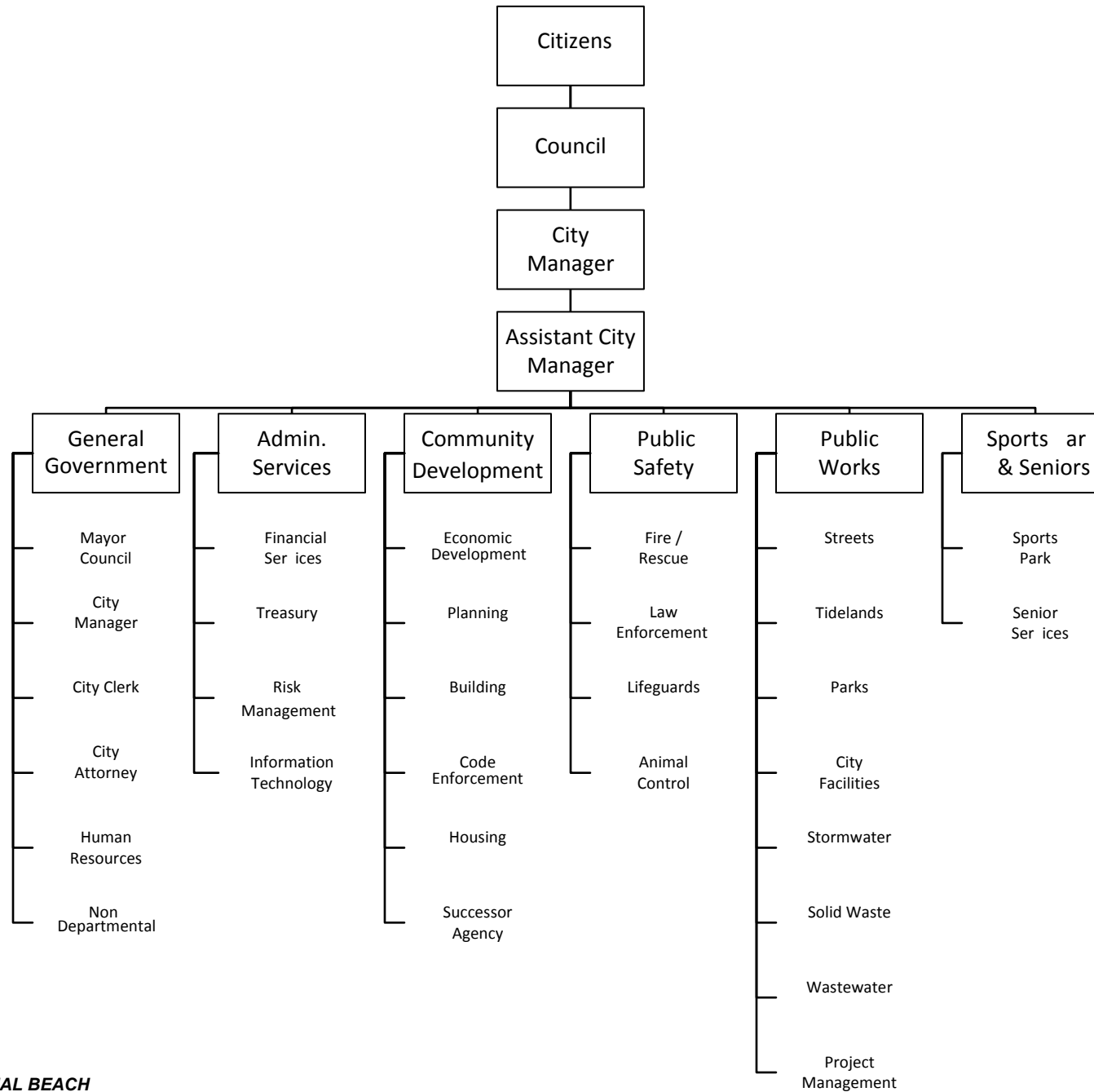


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# City of Imperial Beach

## FY 2013 14 Organizational Chart







## **MAJOR MUNICIPAL SERVICE LINES AND OPERATING PROGRAMS**

The City of Imperial Beach is a municipal corporation providing a wide range of services and functions to Imperial Beach. Following is a list of 40 specific services and functions, in the form of operating programs, which the City is currently providing.

### **INTERNAL SERVICES**

#### **A. MAYOR / CITY COUNCIL**

Mayor / City Council

#### **B. CITY MANAGER**

Executive Management

#### **C. CITY ATTORNEY**

General Legal Services

Litigation and Specialized Services

#### **D. CITY CLERK**

Council and City Manager Support

Elections Management

Permanent Records Management

#### **E. HUMAN RESOURCES**

Recruitment

Benefits Administration

Labor and Employee Relations

Training

#### **F. ADMINISTRATIVE SERVICES**

Financial Services

Treasury

Information Technology

Risk Management

#### **G. PUBLIC WORKS SERVICES**

City Facilities Maintenance

Vehicle Maintenance / Replacement

### **SERVICES TO THE PUBLIC**

#### **H. COMMUNITY DEVELOPMENT SERVICES**

General Community Development

Long Range Planning

Development and Permitting Services

Code Enforcement

Key Development Project Facilitation

Successor Agency Administration

Housing Compliance and Assistance

Economic Development

#### **I. PUBLIC SAFETY SERVICES**

Law Enforcement

Fire-Rescue

Lifeguards

Animal Control

#### **J. PUBLIC WORKS SERVICES**

Public Works Administration

Street Maintenance

Tidelands Maintenance

Parks Maintenance

Stormwater

Wastewater (Sewer)

Solid Waste

#### **K. SPORTS PARK & SENIOR SERVICES**

Sports Park

Senior Services



## MAYOR / CITY COUNCIL

The City of Imperial Beach Mayor and City Council maintain and enhance Imperial Beach as "Classic Southern California"; a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources.

### ORGANIZATION:

The Council is composed of a Mayor and four Councilmembers all of whom are elected at-large on a non-partisan basis for 4-year staggered terms. The City Council also acts as the Planning Commission, Successor Agency, Housing Authority, and Public Financing Authority.

## MAYOR / CITY COUNCIL SUMMARY

### Mayor / City Council

Purpose	The City Council is the governing board of the city. It provides community leadership, enacts laws, adopts resolutions and establishes policies for the city government.
Description	<p>The Mayor and City Council serve as the governing body and legislative branch of Imperial Beach's municipal government. The Mayor and Council develop public policy through enactment of formal actions, resolutions and ordinances which provide direction to the City Manager. The City Council also adopts the two-year budget. The Mayor appoints members of the City Council to working committees that are reviewed by the full City Council at the beginning each year.</p> <p>The City Council meets the first and third Wednesday of each month in formal, public sessions and occasionally in additional study sessions. All City Council meetings are open to the public. Imperial Beach residents that subscribe to Cox Cable television may also view the Council meetings on the Imperial Beach Government Access TV Channel, Cox Cable TV Channel 24. City Council agendas, reports, packets, and minutes of the meetings are also posted on the City of Imperial Beach Council &amp; Commissions Meeting Website at <a href="http://www.imperialbeachca.gov">www.imperialbeachca.gov</a>.</p> <p>The Mayor and City Council represent the City of Imperial Beach on various local, regional, and State policy committees and commissions. The Council also reviews proposed State of California legislation and provides formal input into the legislative process. The Mayor and City Council act as ombudsmen on behalf of citizens, conduct community events, and represent the City on international, national, state, county and local issues. The Mayor and City Council also act as the Successor Agency Board. The Mayor serves as the official head for all political, representative and ceremonial purposes. A Mayor Pro-temp serves in absence of the Mayor.</p>
Major Services	<ul style="list-style-type: none"><li>• Legislation</li><li>• Policy</li><li>• Budget</li></ul>



## GENERAL GOVERNMENT DEPARTMENT

### MAYOR/CITY COUNCIL (101-1010) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	34,655	42,000	54,672	54,672
BENEFITS	34,637	34,523	31,796	32,045
<b>PERSONNEL TOTAL ----&gt;</b>	<b>69,292</b>	<b>76,523</b>	<b>86,468</b>	<b>86,717</b>
UTILITIES	106	900	400	400
OFFICE ADMINISTRATIVE	1,943	2,269	2,000	2,000
PROFESSIONAL SERVICES	-	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	18,144	16,200	21,100	21,100
COMMUNITY RELATIONS	11,399	5,700	1,000	11,300
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	28	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	1,082	1,500	2,000	2,000
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>32,702</b>	<b>26,569</b>	<b>26,500</b>	<b>36,800</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>101,994</b>	<b>103,092</b>	<b>112,968</b>	<b>123,517</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	3,548	3,547	34,120	34,120
ALLOCATION OUT FOR RISK MANAGEMENT	6,340	6,340	392	392
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	12,020	12,020
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>9,888</b>	<b>9,887</b>	<b>46,532</b>	<b>46,532</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>111,882</b>	<b>112,979</b>	<b>159,500</b>	<b>170,049</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
ALLOCATIONS IN FOR OVERHEAD/ADMIN	92,417	81,204	71,573	57,061
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>92,417</b>	<b>81,204</b>	<b>71,573</b>	<b>57,061</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>92,417</b>	<b>81,204</b>	<b>71,573</b>	<b>57,061</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>19,465</b>	<b>31,775</b>	<b>87,927</b>	<b>112,988</b>

## CITY MANAGER'S OFFICE

The City Manager's Office provides overall management of the City, executes Council policy, and ensures that Imperial Beach remains "Classic Southern California".

### ORGANIZATION:

The City Manager's Office is comprised of the City Manager, Assistant City Manager and an Administrative Secretary.

## PROGRAMS & SERVICES SUMMARY

### Executive Management

Purpose	The purpose of City Manager's Office is to provide overall management of City operations in order to implement the City Council's strategic and policy direction and ensure effective, efficient and responsive services to the community in a financially sustainable manner.
Description	<p>Serving as Chief Administrative Officer of the City, the City Manager is appointed by the City Council and also as serves as the Executive Director of the Imperial Beach Redevelopment Successor Agency. All actions/policies approved by the City Council are the responsibility of the City Manager to implement. These responsibilities include managing all City Departments; serving as a liaison to citizens, businesses, governmental and private agencies; oversight of the development and implementation of new and on-going administrative policies and programs; conveying necessary information to the Mayor and City Council for public policy formulation and implementation; coordinating legislative advocacy programs; serving as public information officer; and handling dissemination of information to the general public, press and various other groups;</p> <p>The City Manager's Office is also supported by an Assistant City Manager/Community Development Director who assists the City Manager with all day-to-day operations and provides general administrative direction to City Departments.</p>
Major Services	<ul style="list-style-type: none"> <li>• Management of City departments, programs and contracts</li> <li>• Department head liaison, coordination</li> <li>• Representative of the City to community groups/government entities</li> <li>• Council support</li> <li>• Strategic planning</li> <li>• Special reports and projects</li> </ul>



## GENERAL GOVERNMENT DEPARTMENT

### CITY MANAGER'S OFFICE (101-1110) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	140,629	290,800	202,061	202,061
BENEFITS	45,092	69,122	75,232	76,931
<b>PERSONNEL TOTAL ----&gt;</b>	<b>185,721</b>	<b>359,922</b>	<b>277,293</b>	<b>278,992</b>
UTILITIES	1,251	2,500	2,000	2,000
OFFICE ADMINISTRATIVE	2,176	1,950	2,650	2,650
PROFESSIONAL SERVICES	18,438	80,000	30,000	30,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	6,722	6,750	8,250	8,250
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	200	50	50
EQUIPMENT MAINTENANCE	1,879	400	2,000	2,000
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	13,759	17,500	19,000	19,000
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>44,225</b>	<b>109,300</b>	<b>63,950</b>	<b>63,950</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>229,945</b>	<b>469,222</b>	<b>341,243</b>	<b>342,942</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	21,280	21,280	15,842	15,842
ALLOCATION OUT FOR RISK MANAGEMENT	28,120	28,120	157	157
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	8,586	8,586
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>49,400</b>	<b>49,400</b>	<b>24,585</b>	<b>24,585</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>279,345</b>	<b>518,622</b>	<b>365,828</b>	<b>367,527</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
ALLOCATIONS IN FOR OVERHEAD/ADMIN	215,236	189,121	267,088	267,088
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>215,236</b>	<b>189,121</b>	<b>267,088</b>	<b>267,088</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>215,236</b>	<b>189,121</b>	<b>267,088</b>	<b>267,088</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>64,109</b>	<b>329,501</b>	<b>98,740</b>	<b>100,439</b>



## GENERAL GOVERNMENT DEPARTMENT

### GENERAL FUND NON-DEPARTMENTAL (101-0000) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	-	-
BENEFITS	8,089	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	<b>8,089</b>	<b>-</b>	<b>-</b>	<b>-</b>
UTILITIES	2,051	3,000	3,000	3,000
OFFICE ADMINISTRATIVE	18,103	30,300	39,300	39,300
PROFESSIONAL SERVICES	81,912	66,273	95,000	95,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	11,376	16,520	20,000	20,000
COMMUNITY RELATIONS	-	311	300	300
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	3,000	3,000	3,000
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	74,860	57,000	57,000	57,000
EXTRAORDINARY ITEMS	11,618,969	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>11,807,270</b>	<b>176,404</b>	<b>217,600</b>	<b>217,600</b>
CAPITAL OUTLAY	6,393	-	5,000	5,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>6,393</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>11,821,752</b>	<b>176,404</b>	<b>222,600</b>	<b>222,600</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	23,867	23,867
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	10,760	10,760	20,824	20,824
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	23,767	23,767
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>10,760</b>	<b>10,760</b>	<b>68,458</b>	<b>68,458</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>11,832,512</b>	<b>187,164</b>	<b>291,058</b>	<b>291,058</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	1,791,100	1,866,000	1,899,556	1,922,075
FROM OTHER AGENCIES	23,570	15,000	25,000	25,000
LICENSES & PERMITS	3,015	3,000	3,100	3,100
OTHER REVENUE	1,766,077	857,963	409,000	412,000
PROPERTY TAXES	2,329,971	2,929,500	2,929,500	2,959,500
SALES TAXES	718,596	860,000	874,000	880,000
TRANSIENT OCCUPANCY TAX	230,942	231,000	333,332	430,000
INVESTMENT/RENTAL INCOME	317,485	305,000	305,000	305,000
VEHICLE IN LIEU	2,053,022	2,110,000	2,110,000	2,110,000
<b>REVENUE TOTAL ----&gt;</b>	<b>9,233,778</b>	<b>9,177,463</b>	<b>8,888,488</b>	<b>9,046,676</b>
GENERAL TRANSFERS IN	-	-	-	-
ALLOCATIONS IN FOR OVERHEAD/ADMIN	-	-	199,095	199,095
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>199,095</b>	<b>199,095</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>9,233,778</b>	<b>9,177,463</b>	<b>9,087,583</b>	<b>9,245,771</b>
NET: (FOR) / FROM OTHER GF RESOURCES	2,598,735	(8,990,299)	(8,796,525)	(8,954,713)



## CITY ATTORNEY'S OFFICE

The City Attorney's Office provides the City Council and City Staff with high quality, prompt legal service.

### ORGANIZATION:

The City Attorney's Office is under contract with the law firm of McDougal, Love, Eckis, Boehmer & Foley. The contract with the law firm provides for a monthly retainer for general legal services and hourly rates for specialized legal services. Attorneys with the law firm also perform legal services for the City related to code enforcement, employment law matters, training, general liability, and other litigation.

## PROGRAMS & SERVICES SUMMARY

### General Legal Services

Purpose	The purpose of the General Legal Services is to provide high quality legal support to implement City Council goals and objectives and City projects as directed by the City Council and City Manager.
Major Services	<ul style="list-style-type: none"><li>• Prompt legal response and review related to all legal inquiries</li><li>• Review and drafting of official documents, such as contracts, ordinances, resolutions, and MOU's</li><li>• Human resources legal support</li><li>• Litigation review and support</li><li>• Advising City Council and City Staff regarding all municipal issues such as the Brown Act, conflict of interest laws and Public Records Act</li></ul>

### Litigation and Specialized Services

Purpose	The purpose of the Specialized Litigation Counsel is to evaluate, analyze and make recommendations to the City Manager and City Council with a goal of reducing litigation costs, claims liabilities, and cost of lawsuits.
Major Services	<ul style="list-style-type: none"><li>• Review of potential claims, filed claims, and lawsuits</li><li>• Unanticipated and specialized legal services</li></ul>



# **GENERAL GOVERNMENT DEPARTMENT**

## **CITY ATTORNEY'S OFFICE (101-1220) BUDGET SUMMARY**

<b>EXPENDITURES SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
SALARIES	-	-	-	-
BENEFITS	-	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	-	-
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	173,849	205,000	205,000	205,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>173,849</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>173,849</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	-	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>173,849</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>
<b>REVENUE SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	-	-	-	-
ALLOCATIONS IN FOR OVERHEAD/ADMIN	172,943	151,960	67,650	67,650
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>172,943</b>	<b>151,960</b>	<b>67,650</b>	<b>67,650</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>172,943</b>	<b>151,960</b>	<b>67,650</b>	<b>67,650</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>906</b>	<b>53,040</b>	<b>137,350</b>	<b>137,350</b>



## CITY CLERK'S OFFICE

The majority of the functions of the City Clerk's Office are defined and mandated by various California Statutes, City Ordinances, Resolutions and City Council policy. The department has five programs: Administration, City Manager and Council Support, Elections, Records Management and Cable Television.

### ORGANIZATION:

The City Clerk's Office is comprised of the City Clerk, Deputy City Clerk (currently unfilled), and a Clerk Typist.

## PROGRAMS & SERVICES SUMMARY

### Administration

Purpose	The Administration program provides document and information notification, management services, maintenance of the department's budget, and overall direction to staff.
Major Services	<ul style="list-style-type: none"> <li>• Maintains the City's Municipal Code</li> <li>• Administers legal documents such as liability claims, subpoenas and summons</li> <li>• Posts, mails, and publishes public notices and ordinances</li> <li>• Assists in the development and administration of city-wide goals, objectives and procedures</li> <li>• Develop, train and supervise staff</li> <li>• Directs and participates in the development and implementation of goals, objectives, policies and priorities related to the City Clerk's Office</li> <li>• Provides city departments with research services and reference assistance</li> <li>• Maintains custody of the City Seal</li> <li>• The City Clerk serves as the City's Notary Public</li> </ul>

### Council and City Manager Support

Purpose	The purpose of City Council and City Manager Support program is to facilitate the Council agenda process for the City Manager and support the City Council during its meetings to facilitate the legislative process in compliance with legal requirements for timely notifications and open meetings.
Major Services	<ul style="list-style-type: none"> <li>• Provides legal notification of meetings and public hearings</li> <li>• Manages the City Council agenda process</li> <li>• Attends all council meetings, providing support, and maintaining the official record for the City Council, Planning Commission, Public Financing Authority, Housing Authority, and Imperial Beach Redevelopment Agency Successor Agency</li> <li>• Attests, publishes and indexes ordinances of the City Council</li> <li>• Maintains the index of City Council and other agency resolutions</li> <li>• Administers the recruitment and selection process for members of City boards, committees and commissions</li> </ul>

<b>Elections Management</b>	
Purpose	As the City's Election Official, the City Clerk administers all general/special municipal elections.
Major Services	<ul style="list-style-type: none"> <li>• Administers the candidate nomination process</li> <li>• Assists and orients local candidates in meeting their legal responsibilities before, during and after elections</li> <li>• Manages the receipt and processing of petitions relating to initiatives, referendums or recalls on behalf of the City</li> <li>• Oversees the contract with the Registrar of Voters Office for the County of San Diego for polling places, vote by mail voting, placement on ballot and for certification of election results according to State law</li> <li>• As the Political Reform Act Filing Officer, the City Clerk is responsible for receiving, reviewing, and maintaining campaign finance disclosure statements submitted by candidates and committees, as well as Statements of Economic Interests</li> </ul>
<b>Records Management</b>	
Purpose	The purpose of the Records Management program is to preserve, maintain and protect City records.
Major Services	<ul style="list-style-type: none"> <li>• The City Clerk serves as the custodian of official City records</li> <li>• Coordinates the city-wide records management program including purging, imaging and transferring of department files to inactive storage</li> <li>• Conduct city-wide reviews of records while providing City staff with guidelines and training covering records retention and disposition</li> <li>• Manages the document imaging system</li> <li>• Maintains the official records and documents such as contracts, official bonds, resolutions and ordinances, legislative history</li> <li>• Responds to requests for information from citizens and outside organizations in accordance with the Public Records Act</li> <li>• Certifies copies of City documents</li> <li>• Updates records retention schedule to reflect legal requirements</li> <li>• Records documents</li> <li>• Processes documents necessary for contract approvals</li> <li>• Maintains contract database</li> <li>• Processes documents for recording or filing with the County Recorder's Office</li> </ul>
<b>Cable Television</b>	
Purpose	The purpose of the Cable Television program is to administer the live broadcast and playback of the City Council meetings on the City's cable television channels.
Major Services	<ul style="list-style-type: none"> <li>• Manage professional services agreements for the production of City Council meeting broadcasts</li> <li>• Investigate and arrange for broadcasting of City Council meetings and other information on AT&amp;T Channel 99</li> <li>• Manage live broadcast and playback of City Council meetings</li> <li>• Reestablish message posting</li> </ul>



## GENERAL GOVERNMENT DEPARTMENT

### CITY CLERK'S OFFICE (101-1020) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	142,005	157,801	159,671	210,057
BENEFITS	52,453	60,808	68,905	91,252
<b>PERSONNEL TOTAL ----&gt;</b>	<b>194,458</b>	<b>218,609</b>	<b>228,576</b>	<b>301,309</b>
UTILITIES	351	1,197	1,200	1,200
OFFICE ADMINISTRATIVE	455	4,880	2,400	2,400
PROFESSIONAL SERVICES	4,334	24,850	17,000	17,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	3,205	7,100	6,400	6,400
COMMUNITY RELATIONS	2,415	4,600	4,500	4,500
INSURANCE	-	-	-	-
VEHICLE USAGE	-	150	100	100
EQUIPMENT MAINTENANCE	28	400	250	250
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	3,039	15,300	10,300	10,300
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>13,828</b>	<b>58,477</b>	<b>42,150</b>	<b>42,150</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>208,286</b>	<b>277,086</b>	<b>270,726</b>	<b>343,459</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	17,732	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	14,120	17,734	15,842	15,842
ALLOCATION OUT FOR RISK MANAGEMENT	-	14,120	157	157
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	954	954
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>31,852</b>	<b>31,854</b>	<b>16,953</b>	<b>16,953</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>240,138</b>	<b>308,940</b>	<b>287,679</b>	<b>360,412</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	1,195	300	1,000	1,000
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>1,195</b>	<b>300</b>	<b>1,000</b>	<b>1,000</b>
ALLOCATIONS IN FOR OVERHEAD/ADMIN	223,843	196,684	97,369	97,369
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>223,843</b>	<b>196,684</b>	<b>97,369</b>	<b>97,369</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>225,038</b>	<b>196,984</b>	<b>98,369</b>	<b>98,369</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>15,099</b>	<b>111,956</b>	<b>189,310</b>	<b>262,043</b>



## HUMAN RESOURCES

The Human Resources Division encompasses the activities of recruitment, retention, termination, testing, reporting to the Federal and State Government, administering the employee benefits package, establishing the employee compensation plan and assisting departmental management in Human Resources administration.

### ORGANIZATION:

The Division consists of the Assistant City Manager and Human Resources Analyst.

## PROGRAMS & SERVICES SUMMARY

### Recruitment

Purpose	The purpose of Recruitment is to recruit and select talented, productive, and motivated employees.
Major Services	<ul style="list-style-type: none"><li>• Job announcement and advertising</li><li>• Review and evaluate applications for conformance; Interviews</li><li>• Conduct and proctor examinations and assessment centers</li><li>• Conduct pre-employment verification and references</li><li>• Establish and maintain: employee compensation plan, job descriptions and essential job functions</li></ul>

### Benefits Administration

Purpose	The purpose of Benefits Administration is to administer the day-to-day activities of the City's benefit plans and retirement programs.
Major Services	<ul style="list-style-type: none"><li>• Assist employees with benefits and retirement programs</li><li>• Annual open enrollment and health fair</li><li>• Manage the workers' compensation program</li><li>• Coordinate City's leave administration program</li><li>• Coordinate the health insurance committee</li><li>• Ensure compliance with federal and state health care regulations</li></ul>

### Labor and Employee Relations

Purpose	The purpose of Labor and Employee Relations is to successfully manage labor negotiations with various bargaining units.
Major Services	<ul style="list-style-type: none"><li>• Maintain a positive labor relations climate between the bargaining units and management</li><li>• Conduct collective bargaining sessions with bargaining units</li><li>• Collect and analyze information to prepare for negotiations</li><li>• Provide assistance to departments, individual employees and the unions with questions regarding the interpretation MOU provisions</li></ul>

### Training

Purpose	The purpose of Training is to make available a variety of programs, classes, and services including management and supervisory training, computer skills, and professional development courses.
Major Services	<ul style="list-style-type: none"><li>• Provide mandatory employee training</li></ul>



## GENERAL GOVERNMENT DEPARTMENT

### HUMAN RESOURCES (101-1130) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	108,882	102,770	77,472	77,472
BENEFITS	51,712	25,495	34,562	35,271
<b>PERSONNEL TOTAL ----&gt;</b>	<b>160,594</b>	<b>128,265</b>	<b>112,034</b>	<b>112,743</b>
UTILITIES	811	1,000	-	-
OFFICE ADMINISTRATIVE	2,050	2,400	2,900	2,900
PROFESSIONAL SERVICES	31,530	60,900	34,200	15,200
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	2,129	2,800	4,000	4,000
COMMUNITY RELATIONS	951	2,300	2,000	2,000
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	500	500
EQUIPMENT MAINTENANCE	28	-	400	400
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	8,986	28,000	3,000	3,000
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>46,487</b>	<b>97,400</b>	<b>47,000</b>	<b>28,000</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>207,081</b>	<b>225,665</b>	<b>159,034</b>	<b>140,743</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	7,092	7,093	9,749	9,749
ALLOCATION OUT FOR RISK MANAGEMENT	19,120	19,120	33,925	33,925
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	954	954
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>26,212</b>	<b>26,213</b>	<b>44,628</b>	<b>44,628</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>233,293</b>	<b>251,878</b>	<b>203,662</b>	<b>185,371</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
ALLOCATIONS IN FOR OVERHEAD/ADMIN	181,970	159,891	118,846	118,846
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>181,970</b>	<b>159,891</b>	<b>118,846</b>	<b>118,846</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>181,970</b>	<b>159,891</b>	<b>118,846</b>	<b>118,846</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>51,323</b>	<b>91,987</b>	<b>84,816</b>	<b>66,525</b>



## GENERAL GOVERNMENT DEPARTMENT

### GENERAL GOVERNMENT BUDGET SUMMARY (General Fund only)

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	426,171	593,371	493,876	544,262
BENEFITS	191,983	189,948	210,495	235,499
<b>PERSONNEL TOTAL ----&gt;</b>	<b>618,154</b>	<b>783,319</b>	<b>704,371</b>	<b>779,761</b>
UTILITIES	4,569	8,597	6,600	6,600
OFFICE ADMINISTRATIVE	24,727	41,799	49,250	49,250
PROFESSIONAL SERVICES	310,064	437,023	381,200	362,200
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	41,577	49,370	59,750	59,750
COMMUNITY RELATIONS	14,765	12,911	7,800	18,100
INSURANCE	-	-	-	-
VEHICLE USAGE	-	350	650	650
EQUIPMENT MAINTENANCE	1,964	3,800	5,650	5,650
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	101,726	119,300	91,300	91,300
EXTRAORDINARY ITEMS	11,618,969	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>12,118,360</b>	<b>673,150</b>	<b>602,200</b>	<b>593,500</b>
CAPITAL OUTLAY	6,393	-	5,000	5,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>6,393</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>12,742,907</b>	<b>1,456,469</b>	<b>1,311,571</b>	<b>1,378,261</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	17,732	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	46,040	49,654	75,553	75,553
ALLOCATION OUT FOR RISK MANAGEMENT	53,580	67,700	58,498	58,498
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	10,760	10,760	20,824	20,824
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	46,281	46,281
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>128,112</b>	<b>128,114</b>	<b>201,156</b>	<b>201,156</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>12,871,019</b>	<b>1,584,583</b>	<b>1,512,727</b>	<b>1,579,417</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	1,195	300	1,000	1,000
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	1,791,100	1,866,000	1,899,556	1,922,075
FROM OTHER AGENCIES	23,570	15,000	25,000	25,000
LICENSES & PERMITS	3,015	3,000	3,100	3,100
OTHER REVENUE	1,766,077	857,963	409,000	412,000
PROPERTY TAXES	2,329,971	2,929,500	2,929,500	2,959,500
SALES TAXES	718,596	860,000	874,000	880,000
TRANSIENT OCCUPANCY TAX	230,942	231,000	333,332	430,000
INVESTMENT/RENTAL INCOME	317,485	305,000	305,000	305,000
VEHICLE IN LIEU	2,053,022	2,110,000	2,110,000	2,110,000
<b>REVENUE TOTAL ----&gt;</b>	<b>9,234,973</b>	<b>9,177,763</b>	<b>8,889,488</b>	<b>9,047,676</b>
GENERAL TRANSFERS IN	-	-	-	-
ALLOCATIONS IN FOR OVERHEAD/ADMIN	886,409	778,860	821,621	807,109
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>886,409</b>	<b>778,860</b>	<b>821,621</b>	<b>807,109</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>10,121,382</b>	<b>9,956,623</b>	<b>9,711,109</b>	<b>9,854,785</b>
<b>NET: (FOR) / FROM OTHER GF RESOURCES</b>	<b>2,749,637</b>	<b>(8,372,040)</b>	<b>(8,198,381)</b>	<b>(8,275,368)</b>



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## ADMINISTRATIVE SERVICES

The Administrative Services Department provides overall management of the City's administrative services, executes the City's administrative policies, and ensures that the City organization, including officials, management and staff, receive high quality effective and efficient support services.

### ORGANIZATION:

The Department is comprised of the divisions of Finance, Treasury, Information Technology, and Risk Management (Worker's Compensation & General Liability/Property), as well as Successor Agency debt service management.

## PROGRAMS & SERVICES SUMMARY

### Financial Services

Purpose	<p>The purpose of the Financial Services Division is to provide timely and accurate financial services that effectively protect and maximize the use of City resources for the good of the community.</p> <p>The Financial Services Division maintains all financial accounting systems and records, including cash receipts, receivables, payables, and payroll. It provides budgeting, financial management and accounting services for all City departments, divisions, funds and enterprises.</p>
Major Services	<ul style="list-style-type: none"> <li>• Financial planning/ budgeting</li> <li>• Accountability and financial reporting</li> <li>• Audit</li> <li>• Disbursements</li> <li>• Payroll</li> </ul>

### Treasury

Purpose	<p>The purpose of the Treasury Division is to provide accountability of City funds to the public and to promote superior financial practices and internal controls related to the investment, security, and collections of the City's money. The department is also responsible for developing and monitoring a system of internal controls to protect the City's assets against loss or theft. Budgeted within the General Fund, this division's costs are 100% supported by investment income and business licenses fee revenue.</p>
Major Services	<ul style="list-style-type: none"> <li>• Oversee investment of City funds</li> <li>• Collections and accounting of revenues</li> <li>• Banking/cashiering/revenue management</li> <li>• Business licensing</li> <li>• Respond to rating agencies and public inquiries on financial data</li> <li>• Administration of the Successor Agency's outstanding debt, issuance of potential new debt, and refinancing of existing debt</li> <li>• Conduct internal control and financial efficiency reviews</li> </ul>



<b>Information Technology</b>	
Purpose	The purpose of the Information Technology Division is to provide quality, accessible, technology infrastructure and automated systems support to all users for receipt of timely information, to conduct city business efficiently without interruption, and to provide highly reliable telephone and mobile device services for City employees. All operating and information technology equipment replacement costs of this program are budgeted in the Information/ Telecommunications Equipment/Replacement Internal Service Fund, to which all City departments contribute on an allocated basis.
Major Services	<ul style="list-style-type: none"> <li>• Network infrastructure</li> <li>• Help desk support</li> <li>• Telephonic and Cell Phone support</li> <li>• Software integration</li> <li>• Hardware support</li> <li>• Technology replacement</li> <li>• On-line services and resources</li> </ul>
<b>Risk Management</b>	
Purpose	<p>The purpose of the Risk Management Division is to develop City safety policies and procedures and insure assets in order to minimize risk and costs to the City. The program seeks to minimize the exposure to loss from unexpected occurrences. The greatest deterrent to such losses is through prevention, which comes in the form of employee training, safety checks and a variety of other means.</p> <p>Risk Management includes participation in self-insured programs for liability (SANDPIPA) and workers compensation insurance (CSAC excess insurance authority). Through self-insurance JPA's, the City maintains a self-insured retention (SIR) of \$125,000 per occurrence for liability and \$250,000 for workers' compensation. The City is therefore responsible for up to the first \$125k/\$250k on each 'covered' claim, and for the full cost of 'non-covered' claims. The City's policy is to reserve a minimum of three (3) times the SIR for general liability and an actuarially established reserve for workers' compensation. This policy objective is achieved in this Two Year Budget. All operating costs of this program are budgeted in the Risk Management Internal Service Fund, to which all City departments contribute on an allocated basis.</p>
Major Services	<ul style="list-style-type: none"> <li>• General liability</li> <li>• Insurance</li> <li>• Workers' compensation</li> </ul>



## ADMINISTRATIVE SERVICES DEPARTMENT

### FINANCIAL SERVICES (101-1210) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	330,361	378,740	251,735	251,735
BENEFITS	137,081	126,956	111,662	113,649
<b>PERSONNEL TOTAL ----&gt;</b>	<b>467,442</b>	<b>505,696</b>	<b>363,397</b>	<b>365,384</b>
UTILITIES	2,402	3,000	4,500	4,500
OFFICE ADMINISTRATIVE	7,137	15,700	10,100	10,100
PROFESSIONAL SERVICES	42,978	40,250	42,750	42,750
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	6,825	16,350	10,500	10,500
COMMUNITY RELATIONS	-	1,000	1,000	1,000
INSURANCE	-	-	-	-
VEHICLE USAGE	6	500	500	500
EQUIPMENT MAINTENANCE	1,800	2,000	3,000	3,000
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	932	60,500	17,000	17,000
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>62,079</b>	<b>139,300</b>	<b>89,350</b>	<b>89,350</b>
CAPITAL OUTLAY	-	17,000	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>17,000</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>529,521</b>	<b>661,996</b>	<b>452,747</b>	<b>454,734</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	53,200	53,201	40,213	40,213
ALLOCATION OUT FOR RISK MANAGEMENT	31,980	31,980	25,418	25,418
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	4,770	4,770
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>85,180</b>	<b>85,181</b>	<b>70,401</b>	<b>70,401</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>614,701</b>	<b>747,177</b>	<b>523,148</b>	<b>525,135</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	19,984	19,000	19,000	19,000
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>19,984</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>
ALLOCATIONS IN FOR OVERHEAD/ADMIN	600,268	527,437	336,023	336,023
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>600,268</b>	<b>527,437</b>	<b>336,023</b>	<b>336,023</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>620,252</b>	<b>546,437</b>	<b>355,023</b>	<b>355,023</b>
<b>NET: (FOR) / FROM OTHER GF RESOURCES -&gt;</b>	<b>(5,551)</b>	<b>200,740</b>	<b>168,125</b>	<b>170,112</b>



## ADMINISTRATIVE SERVICES DEPARTMENT

### TREASURY (101-1211) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	52,139	52,139
BENEFITS	-	-	22,891	23,309
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	<b>75,030</b>	<b>75,449</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	-	-	15,000	15,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	1,300	1,300
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	28,500	28,500
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	-	-	<b>44,800</b>	<b>44,800</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	-	-	<b>119,830</b>	<b>120,249</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	-	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	-	-	<b>119,830</b>	<b>120,249</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	362,092.47	360,000	365,000	365,000
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	271,538	150,000	152,000	152,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>633,630</b>	<b>510,000</b>	<b>517,000</b>	<b>517,000</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	-	-	-	-
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>633,630</b>	<b>510,000</b>	<b>517,000</b>	<b>517,000</b>
<b>NET: (FOR) / FROM OTHER GF RESOURCES -&gt;</b>	<b>(633,630)</b>	<b>(510,000)</b>	<b>(397,170)</b>	<b>(396,751)</b>



## ADMINISTRATIVE SERVICES DEPARTMENT

### ADMINISTRATIVE SERVICES BUDGET SUMMARY (General Fund only)

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	330,361	378,740	303,874	303,874
BENEFITS	137,081	126,956	134,553	136,958
<b>PERSONNEL TOTAL ----&gt;</b>	<b>467,442</b>	<b>505,696</b>	<b>438,427</b>	<b>440,832</b>
UTILITIES	2,402	3,000	4,500	4,500
OFFICE ADMINISTRATIVE	7,137	15,700	10,100	10,100
PROFESSIONAL SERVICES	42,978	40,250	57,750	57,750
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	6,825	16,350	11,800	11,800
COMMUNITY RELATIONS	-	1,000	1,000	1,000
INSURANCE	-	-	-	-
VEHICLE USAGE	6	500	500	500
EQUIPMENT MAINTENANCE	1,800	2,000	3,000	3,000
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	932	60,500	45,500	45,500
EXTRAORDINARY ITEMS	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>62,079</b>	<b>139,300</b>	<b>134,150</b>	<b>134,150</b>
CAPITAL OUTLAY	-	17,000	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>17,000</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>529,521</b>	<b>661,996</b>	<b>572,577</b>	<b>574,982</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	53,200	53,201	40,213	40,213
ALLOCATION OUT FOR INFO TECHNOLOGY	31,980	31,980	25,418	25,418
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	4,770	4,770
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>85,180</b>	<b>85,181</b>	<b>70,401</b>	<b>70,401</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>614,701</b>	<b>747,177</b>	<b>642,978</b>	<b>645,383</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	362,092	360,000	365,000	365,000
CHARGES FOR SERVICES	19,984	19,000	19,000	19,000
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	271,538	150,000	152,000	152,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>653,614</b>	<b>529,000</b>	<b>536,000</b>	<b>536,000</b>
GENERAL TRANSFERS IN	-	-	-	-
ALLOCATIONS IN FOR OVERHEAD/ADMIN	600,268	527,437	336,023	336,023
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>600,268</b>	<b>527,437</b>	<b>336,023</b>	<b>336,023</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>1,253,882</b>	<b>1,056,437</b>	<b>872,023</b>	<b>872,023</b>
<b>NET: (FOR) / FROM OTHER GF RESOURCES -&gt;</b>	<b>(639,181)</b>	<b>(309,260)</b>	<b>(229,045)</b>	<b>(226,640)</b>



## ADMINISTRATIVE SERVICES DEPARTMENT

### RISK MANAGEMENT INTERNAL SERVICE FUND (502) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	63,368	111,662	81,388	81,388
BENEFITS	21,451	14,600	35,221	35,825
<b>PERSONNEL TOTAL ----&gt;</b>	<b>84,818</b>	<b>126,262</b>	<b>116,609</b>	<b>117,213</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	1,478	2,750	3,750	3,750
PROFESSIONAL SERVICES	292,498	180,600	177,000	177,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	250	250	250
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	753,561	314,000	315,000	315,000
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	197	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>1,047,734</b>	<b>497,600</b>	<b>496,000</b>	<b>496,000</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENSES TOTAL ----&gt;</b>	<b>1,132,553</b>	<b>623,862</b>	<b>612,609</b>	<b>613,213</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	33,360	33,361	19,469	19,469
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	3,656	3,656
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>OTHER FINANCING USES TOTAL --&gt;</b>	<b>33,360</b>	<b>33,361</b>	<b>23,125</b>	<b>23,125</b>
<b>EXPENSES &amp; FINANCING USES TOTAL --&gt;</b>	<b>1,165,913</b>	<b>657,223</b>	<b>635,734</b>	<b>636,338</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	141,689	109,714	79,195	79,195
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	18,871	28,000	22,000	18,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>160,560</b>	<b>137,714</b>	<b>101,195</b>	<b>97,195</b>
GENERAL TRANSFERS IN	-	-	-	-
ALLOCATIONS IN FOR RISK MGMT	496,442	419,627	177,932	173,422
<b>OTHER FINANCING SOURCES TOTAL --&gt;</b>	<b>496,442</b>	<b>419,627</b>	<b>177,932</b>	<b>173,422</b>
<b>REVENUE &amp; FINANCING SOURCES TOTAL --&gt;</b>	<b>657,002</b>	<b>557,341</b>	<b>279,127</b>	<b>270,617</b>
<b>RISK MGMT FUND NET REV (EXP) ----&gt;</b>	<b>(508,911)</b>	<b>(99,882)</b>	<b>(356,607)</b>	<b>(365,721)</b>



## ADMINISTRATIVE SERVICES DEPARTMENT

### INFORMATION TECHNOLOGY/COMMUNICATIONS INTERNAL SERVICE FUND (503) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	106,831	100,363	216,563	216,563
BENEFITS	36,271	32,188	69,153	70,669
<b>PERSONNEL TOTAL ----&gt;</b>	<b>143,103</b>	<b>132,551</b>	<b>285,716</b>	<b>287,231</b>
UTILITIES	14,176	16,000	16,000	16,000
OFFICE ADMINISTRATIVE	265	9,000	8,200	7,700
PROFESSIONAL SERVICES	41,317	56,030	56,000	50,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	6,230	10,000	10,500	9,500
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	83,603	96,500	96,000	44,000
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	131	500	1,000	500
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>145,723</b>	<b>188,030</b>	<b>187,700</b>	<b>127,700</b>
CAPITAL OUTLAY	32,303	22,400	299,000	10,000
RESERVE	-	-	32,250	32,250
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>32,303</b>	<b>22,400</b>	<b>331,250</b>	<b>42,250</b>
<b>EXPENSES TOTAL ----&gt;</b>	<b>321,128</b>	<b>342,981</b>	<b>804,666</b>	<b>457,181</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	33,360	33,361	20,387	20,387
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	9,024	9,024	157	157
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	954	954
<b>OTHER FINANCING USES TOTAL --&gt;</b>	<b>42,384</b>	<b>42,385</b>	<b>21,498</b>	<b>21,498</b>
<b>EXPENSES &amp; FINANCING USES TOTAL --&gt;</b>	<b>363,512</b>	<b>385,366</b>	<b>826,164</b>	<b>478,679</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	143	1,000	1,000	1,000
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	2,586	5,000	3,000	3,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>2,730</b>	<b>6,000</b>	<b>4,000</b>	<b>4,000</b>
GENERAL TRANSFERS IN	-	-	-	-
ALLOCATIONS IN FOR TECHNOLOGY	309,180	291,608	471,499	467,936
<b>OTHER FINANCING SOURCES TOTAL --&gt;</b>	<b>309,180</b>	<b>291,608</b>	<b>471,499</b>	<b>467,936</b>
<b>REVENUE &amp; FINANCING SOURCES TOTAL --&gt;</b>	<b>311,910</b>	<b>297,608</b>	<b>475,499</b>	<b>471,936</b>
<b>TECH/COMM FUND NET REV (EXP) ----&gt;</b>	<b>(51,602)</b>	<b>(87,758)</b>	<b>(350,665)</b>	<b>(6,743)</b>



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## COMMUNITY DEVELOPMENT

The Community Development Department manages the future development of the City to promote orderly development within the City and to assure a high quality of life and safety for its residents and economic viability of the community through the coordination of current and long-range planning, economic development, housing programs, plan review, permit issuance, inspection services and administration of the appropriate City Ordinances to preserve neighborhood character and enhance the City's quality of life within the context of the City's General Plan.

### ORGANIZATION:

The Department is comprised of Planning Division, Economic Development Division, Building Division, Code Compliance Division, Housing Division, and Successor Agency (whose budget is presented separately from this City budget document).

## PROGRAMS & SERVICES SUMMARY

### General Community Development Services

Purpose	The purpose of General Community Development Services is to provide administrative oversight of all community development activities of the City.
Major Services	<ul style="list-style-type: none"> <li>• Internal Administration</li> <li>• Master Planning</li> <li>• GIS and maps</li> <li>• Emergency response</li> <li>• Intergovernmental relations</li> <li>• Grant applications</li> <li>• Staff training, development and supervision</li> <li>• Municipal Code updates</li> <li>• Regulatory compliance</li> <li>• City Council strategic plan initiatives</li> <li>• Consultant contract administration</li> <li>• Budgeting, file management, and purchasing</li> <li>• Storm Water Pollution Prevention Program administration</li> <li>• Prepare reports and recommendations and provide presentations to City Council, Planning Commission, Design Review Board, Tidelands Advisory Committee, Housing Authority, Successor Agency, Oversight Board and other advisory or sub-committee meetings</li> <li>• Prepare agendas and minutes and facilitate meetings</li> </ul>

### Long Range Planning

Purpose	The purpose of the Long Range Planning Division is to prepare and update the General Plan, zoning ordinance, specific area plans and design guidelines to implement the community's long term vision for future growth and development and to provide professional recommendations and administrative support services to the Design Review Board, Planning Commission, City Council and other appointed advisory committees or City Council sub-committees.
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Major Services	<ul style="list-style-type: none"> <li>• Preparation of statements on planning policy</li> <li>• Implementation of Resolutions</li> <li>• Updating the Zoning Ordinance and General Plan, and preparation of design guidelines and specific plans</li> <li>• Prepare reports and recommendations and provide presentations for decision makers</li> <li>• Prepare Design Review Board minutes</li> <li>• Attend meetings of regional or local agencies such as the San Diego County Association of Governments, California Coastal Commission, Urban Land Institute, and others, and prepare reports and presentations regarding state and regional legislation and recommendations for City Council consideration</li> </ul>
<b>Current Planning/Development and Permitting Services</b>	
Purpose	<p>The purpose of the Development and Permitting Services Division is to review applications for compliance with federal, state, and local codes and ordinances to ensure compliance and a safe community for the citizens of Imperial Beach. It is also to process, review and approve plans for both public and private development and project/permit applications to ensure conformance with local, State and Federal requirements.</p>
Major Services	<ul style="list-style-type: none"> <li>• Review development and construction permit plans and applications.</li> <li>• Issue permit approvals</li> <li>• Prepare reports and recommendations and provide presentations for the Design Review Board, Planning Commission, and City Council meetings</li> <li>• Facilitate Development Review Committee meetings and any appointed advisory committee or sub-committee</li> <li>• Review new construction projects in the public right-of-way or on any City facility</li> <li>• Inspect and manage construction field work</li> <li>• Plan check and inspect private development projects</li> <li>• Issue encroachment permits in the City's public right-of-way</li> <li>• Review subdivision maps for conformance with City ordinances</li> <li>• Issue grading permits and building permits</li> <li>• Conduct state mandated construction site inspections</li> </ul>
<b>Code Compliance</b>	
Purpose	<p>The purpose of the Code Compliance Division is to enforce property, zoning, land use-related, and property maintenance codes to promote a safe, healthy, and attractive community.</p>
Major Services	<ul style="list-style-type: none"> <li>• Provide Code Enforcement services to efficiently resolve municipal code violations in the City of Imperial Beach</li> <li>• Work with property owners to successfully abate code violations</li> </ul>

<b>Key Development Project Facilitation</b>	
Purpose	The purpose of the Key Development Project Facilitation program is to ensure that high profile development projects are high quality, appropriate, feasible and fiscally and economically beneficial for the community.
Major Services	<ul style="list-style-type: none"> <li>• Provide project management services to facilitate the review and processing of large scale and/or complex development proposals through the City's regulatory process</li> <li>• Prepare reports and presentations to the Design Review Board, Planning Commission and City Council</li> <li>• Facilitate community informational meetings, web site updates and negotiate agreements and conditions of project approvals</li> </ul>
<b>Successor Agency Administration</b>	
Purpose	The purpose of the Successor Agency Administration program is to comply with State law AB1X 26 and AB 1484 regarding the dissolution of the former RDA and liquidation of assets in compliance with the Long Range Property Management Plan.
Major Services	<ul style="list-style-type: none"> <li>• Make payments on enforceable obligations</li> <li>• Complete projects with third-party contracts for service</li> <li>• Prepare for approval the Administrative Budget and Recognized Obligation Payment Schedules for each six-month period</li> <li>• Interact with the Department of Finance on the approval of Recognized Obligation Payment Schedules</li> <li>• Prepare and present reports for Successor Agency, Successor Housing Entity and Oversight Board review</li> <li>• Evaluate and conduct orderly disposition of properties and assets in a manner that maximizes value</li> </ul>
<b>Housing Element Compliance and Assistance</b>	
Purpose	The purpose of the Housing Element Compliance and Assistance program is to provide for safe, healthy and affordable housing that is available to all households in Imperial Beach regardless of income by encouraging and facilitating new development or rehabilitation of units priced for very low, low and moderate income households.
Major Services	<ul style="list-style-type: none"> <li>• Implementing goals, objectives and requirements of the Adopted 2013-2021 Housing Element</li> <li>• Monitoring existing below market rate units and ensuring compliance with regulatory agreements</li> <li>• Assisting with the production, preservation and rehabilitation of affordable housing units and projects</li> <li>• Assisting local and regional housing organizations</li> <li>• Providing housing resource information</li> </ul>



## COMMUNITY DEVELOPMENT DEPARTMENT

### PLANNING (101-1230) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	303,114	328,875	273,851	273,851
BENEFITS	106,792	122,994	104,334	106,577
<b>PERSONNEL TOTAL ----&gt;</b>	<b>409,905</b>	<b>451,869</b>	<b>378,185</b>	<b>380,428</b>
UTILITIES	3,843	4,550	4,200	4,200
OFFICE ADMINISTRATIVE	1,758	6,100	5,100	5,100
PROFESSIONAL SERVICES	6,102	35,228	12,500	12,500
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	1,194	9,490	3,800	3,800
COMMUNITY RELATIONS	-	1,000	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	50	100	100
EQUIPMENT MAINTENANCE	1,866	500	1,500	1,500
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	1,256	-	-	-
OPERATING EXPENSE	275	1,800	700	700
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>16,295</b>	<b>58,718</b>	<b>27,900</b>	<b>27,900</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>426,200</b>	<b>510,587</b>	<b>406,085</b>	<b>408,328</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	26,384	26,385	76,461	76,461
ALLOCATION OUT FOR INFO TECHNOLOGY	28,372	28,374	31,683	31,683
ALLOCATION OUT FOR RISK MANAGEMENT	24,992	24,990	1,670	1,670
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	1,908	1,908
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>79,748</b>	<b>79,749</b>	<b>111,722</b>	<b>111,722</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>505,948</b>	<b>590,336</b>	<b>517,807</b>	<b>520,050</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	50	-	200	200
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	126,291	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>126,341</b>	<b>-</b>	<b>200</b>	<b>200</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>126,341</b>	<b>-</b>	<b>200</b>	<b>200</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>379,607</b>	<b>590,336</b>	<b>517,607</b>	<b>519,850</b>



## COMMUNITY DEVELOPMENT DEPARTMENT

### ECONOMIC DEVELOPMENT (101-1120) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	38,355	38,355
BENEFITS	-	-	13,654	14,005
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	<b>52,009</b>	<b>52,360</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	900	900
PROFESSIONAL SERVICES	-	-	50,000	50,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	1,700	1,700
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	1,000	1,000
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	-	-	<b>53,600</b>	<b>53,600</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	-	-	<b>105,609</b>	<b>105,960</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	-	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	-	-	<b>105,609</b>	<b>105,960</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	-	-	-	-
ALLOCATIONS IN FOR OVERHEAD/ADMIN	-	-	50,023	50,023
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	-	-	<b>50,023</b>	<b>50,023</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	-	-	<b>50,023</b>	<b>50,023</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	-	-	<b>55,586</b>	<b>55,937</b>



## COMMUNITY DEVELOPMENT DEPARTMENT

### BUILDING (101-3040) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	165,274	162,690	189,048	189,048
BENEFITS	60,988	60,700	70,912	72,641
<b>PERSONNEL TOTAL ----&gt;</b>	<b>226,262</b>	<b>223,390</b>	<b>259,960</b>	<b>261,689</b>
UTILITIES	1,092	3,000	1,500	1,500
OFFICE ADMINISTRATIVE	862	3,500	3,500	3,500
PROFESSIONAL SERVICES	8,889	18,500	18,500	18,500
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	4,500	4,500	4,500
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	100	100	100
EQUIPMENT MAINTENANCE	-	300	300	300
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>10,844</b>	<b>29,900</b>	<b>28,400</b>	<b>28,400</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>237,106</b>	<b>253,290</b>	<b>288,360</b>	<b>290,089</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	36,428	36,430	33,486	33,486
ALLOCATION OUT FOR INFO TECHNOLOGY	12,412	12,413	15,842	15,842
ALLOCATION OUT FOR RISK MANAGEMENT	10,992	10,990	1,513	1,513
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	720	721	10,412	10,412
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	3,816	3,816
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>60,552</b>	<b>60,554</b>	<b>65,069</b>	<b>65,069</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>297,658</b>	<b>313,844</b>	<b>353,429</b>	<b>355,158</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	140,174	168,200	143,000	143,000
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	167,448	162,000	159,000	159,000
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>307,622</b>	<b>330,200</b>	<b>302,000</b>	<b>302,000</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>307,622</b>	<b>330,200</b>	<b>302,000</b>	<b>302,000</b>
<b>NET: (FOR) / FROM OTHER GF RESOURCES --&gt;</b>	<b>(9,964)</b>	<b>(16,356)</b>	<b>51,429</b>	<b>53,158</b>



## COMMUNITY DEVELOPMENT DEPARTMENT

### CODE ENFORCEMENT (101-3070) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	72,414	71,475	88,369	91,072
BENEFITS	20,770	14,450	10,593	27,016
<b>PERSONNEL TOTAL ----&gt;</b>	<b>93,184</b>	<b>85,925</b>	<b>98,962</b>	<b>118,088</b>
UTILITIES	1,094	1,100	800	800
OFFICE ADMINISTRATIVE	575	1,500	1,100	1,100
PROFESSIONAL SERVICES	1,012	1,000	1,000	1,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	275	1,500	1,500	1,500
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	1,500	1,500	1,500
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>2,955</b>	<b>6,600</b>	<b>5,900</b>	<b>5,900</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>96,139</b>	<b>92,525</b>	<b>104,862</b>	<b>123,988</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	5,596	5,595	29,664	29,664
ALLOCATION OUT FOR INFO TECHNOLOGY	7,092	7,093	21,934	21,934
ALLOCATION OUT FOR RISK MANAGEMENT	6,448	6,450	1,591	1,591
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	1,000	1,000	10,412	10,412
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	1,908	1,908
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>20,136</b>	<b>20,138</b>	<b>65,509</b>	<b>65,509</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>116,275</b>	<b>112,663</b>	<b>170,371</b>	<b>189,497</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	54,680	70,000	60,000	66,000
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>54,680</b>	<b>70,000</b>	<b>60,000</b>	<b>66,000</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>54,680</b>	<b>70,000</b>	<b>60,000</b>	<b>66,000</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>61,594</b>	<b>42,663</b>	<b>110,371</b>	<b>123,497</b>



## COMMUNITY DEVELOPMENT DEPARTMENT

### ABANDONED VEHICLE ABATEMENT (101-3080) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	13,257	13,000	4,064	4,064
BENEFITS	5,089	3,408	1,038	1,075
<b>PERSONNEL TOTAL ----&gt;</b>	<b>18,346</b>	<b>16,408</b>	<b>5,102</b>	<b>5,139</b>
UTILITIES	-	250	250	250
OFFICE ADMINISTRATIVE	-	3,800	1,300	1,300
PROFESSIONAL SERVICES	-	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	174	1,500	1,500	1,500
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>174</b>	<b>5,550</b>	<b>3,050</b>	<b>3,050</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>18,520</b>	<b>21,958</b>	<b>8,152</b>	<b>8,189</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	5,340	5,341	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	6,448	6,450	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>11,788</b>	<b>11,791</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>30,308</b>	<b>33,749</b>	<b>8,152</b>	<b>8,189</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	56,374	42,000	12,000	12,000
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>56,374</b>	<b>42,000</b>	<b>12,000</b>	<b>12,000</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>56,374</b>	<b>42,000</b>	<b>12,000</b>	<b>12,000</b>
<b>NET: (FOR) / FROM OTHER GF RESOURCES -&gt;</b>	<b>(26,065)</b>	<b>(8,251)</b>	<b>(3,848)</b>	<b>(3,811)</b>



## COMMUNITY DEVELOPMENT DEPARTMENT

### COMMUNITY DEVELOPMENT DEPARTMENT BUDGET SUMMARY (General Fund only)

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	554,059	576,040	593,687	596,390
BENEFITS	193,639	201,552	200,531	221,315
<b>PERSONNEL TOTAL ----&gt;</b>	<b>747,698</b>	<b>777,592</b>	<b>794,218</b>	<b>817,705</b>
UTILITIES	6,029	8,900	6,750	6,750
OFFICE ADMINISTRATIVE	3,195	14,900	11,900	11,900
PROFESSIONAL SERVICES	16,004	54,728	82,000	82,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	1,469	15,490	11,500	11,500
COMMUNITY RELATIONS	-	1,000	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	150	200	200
EQUIPMENT MAINTENANCE	1,866	800	1,800	1,800
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	1,430	3,000	3,000	3,000
OPERATING EXPENSE	275	1,800	1,700	1,700
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>30,267</b>	<b>100,768</b>	<b>118,850</b>	<b>118,850</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>777,965</b>	<b>878,360</b>	<b>913,068</b>	<b>936,555</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	73,748	73,751	139,611	139,611
ALLOCATION OUT FOR INFO TECHNOLOGY	47,876	47,880	69,459	69,459
ALLOCATION OUT FOR RISK MANAGEMENT	48,880	48,880	4,774	4,774
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	1,720	1,721	20,824	20,824
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	7,632	7,632
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>172,224</b>	<b>172,232</b>	<b>242,300</b>	<b>242,300</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>950,189</b>	<b>1,050,592</b>	<b>1,155,368</b>	<b>1,178,855</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	140,224	168,200	143,200	143,200
FINES & FORFEITURES	54,680	70,000	60,000	66,000
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	182,665	42,000	12,000	12,000
LICENSES & PERMITS	167,448	162,000	159,000	159,000
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>545,017</b>	<b>442,200</b>	<b>374,200</b>	<b>380,200</b>
GENERAL TRANSFERS IN	-	-	-	-
ALLOCATIONS IN FOR OVERHEAD/ADMIN	-	-	50,023	50,023
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>50,023</b>	<b>50,023</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>545,017</b>	<b>442,200</b>	<b>424,223</b>	<b>430,223</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>405,172</b>	<b>608,392</b>	<b>731,145</b>	<b>748,632</b>





## COMMUNITY DEVELOPMENT DEPARTMENT

### CITY HOUSING AUTHORITY SPECIAL REVENUE FUND (216 & 217) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	-	-
BENEFITS	-	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	-	-
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	18,551	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	18,551	-	-	-
CAPITAL OUTLAY	-	-	-	-
CAPITAL PROJECTS	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	18,551	-	-	-
TRANSFERS OUT	1,981,703	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	1,981,703	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	2,000,254	-	-	-
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	337,853	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	337,853	-	-	-
GENERAL TRANSFERS IN	640,509	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	640,509	-	-	-
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	978,361	-	-	-
<b>HOUSING AUTH FUND NET REV (EXP) ----&gt;</b>	(1,021,893)	-	-	-



## PUBLIC SAFETY

The Imperial Beach Public Safety Department provides administration, management and oversight for the Law Enforcement, Fire-Rescue, EMS, Lifeguard, Animal Control, and other related Public Safety services in the City of Imperial Beach. The Department is headed by the Public Safety Director/Fire Chief, who also represents Public Safety matters with City Council, other governmental agencies, the media and the community on behalf of the City Manager. The Public Safety Department works in partnership with the community and other City departments to improve the quality of life of all our community members and business owners.

**ORGANIZATION:** The Public Safety Department is comprised of Administration that includes: Law Enforcement Services contracted with San Diego County Sheriff's Department; Fire-Rescue and Fire Prevention Services; contract EMS paramedic transport services with American Medical Response (AMR); Lifeguard Services; Parking Management and Enforcement Services; contract Animal Control Services with the City of Chula Vista; Disaster and Emergency Preparedness; and the coordination of Special Events within the City.

### PROGRAMS & SERVICES SUMMARY

#### Department Administration

**Purpose** The purpose of Department Administration is to provide effective management and direction to each of the divisions and programs within the Public Safety Department and to ensure that related services are appropriately staffed, organized, prioritized and funded. The Public Safety Director/Fire Chief and staff accomplish this through creating a sense of partnership between its respective teams and leaders through setting policies aimed to optimize the organization and the delivery of services efficiently, economically, and appropriately for the needs of the community. Additionally, the Director and/or staff make recommendations to the City Council regarding public safety policy and they represent the City's relating to regional initiatives. This division is also responsible for management and daily operations of the following programs:

- Special Events: The Administration Division provides management and oversight of the entire program, which averages over 60 events of various size annually
- Parking Management: The Administration Division provides management and oversight of the entire program
- Animal Control: The Administration Division provides management and oversight of the entire program, consisting of contractual services from the City of Chula Vista which includes one animal control officer four days a week

**Major Services**

- Administration/Direction of all Public Safety Divisions
- Regional coordination with other Public Safety agencies
- Represents public safety matters before City Council
- Provides command and control functions to major fires or incidents



- Liaises with City Council, the public and the media on issues/incidents
- Coordinates addressing of complaints and inquiries for the department
- Problem and conflict mediation
- Public Safety Information and Community Education
- Prioritization of services and resources within the City
- Strives for appropriate staffing and resources to meet the mission

### **Law Enforcement Services**

**Purpose** The City has contracted with the San Diego Sheriff's Department to provide law enforcement services within the City of Imperial Beach since 1983. The Sheriff's Department has been a part of the IB community ever since, and has consistently provided high quality and effective law enforcement services with the highest standards. The City recently negotiated a new five-year contract with the County of San Diego for law enforcement services to continue to be provided by the Sheriff's Department at least through June of 2017.

- Major Services**
- Response to emergency and non-emergency calls
  - Community Outreach and Neighborhood Policing
  - Investigations including criminal activity, gangs and narcotics
  - Quad and Bike Patrols near the beach during the summer season
  - Traffic Enforcement including DUI and Driving Safety Efforts
  - School Resource Officer serving the high school and elementary schools
  - Special Events planning with City Staff
  - Community Service Officers; evidence collection, crime reports and parking enforcement
  - Public Safety Information and Crime Prevention Education
  - Reserve/Explorer/Senior Volunteer Program

### **Fire-Rescue Services**

**Purpose** Fire-Rescue Services consists of three main operation sections: the Fire-Rescue Department provides Fire suppression, emergency medical responses, and disaster preparedness. Emergency Medical Services consists of trained firefighter paramedics on the Engine Company with paramedic transport ambulances through contract with American Medical Response. The Fire Prevention Bureau provides commercial and residential inspections, and construction design review to ensure compliance with relevant safety regulations.

- Major Services**
- Fire-Rescue Department
- Responds to fire, medical and rescue emergencies and special service calls
  - Participates in the County/State Automatic and Mutual Aid System
  - Identifies and corrects fire and safety hazards

- Provides public education of potential threats and dangers
- Community Education in the schools and at the public library
- Helps coordinate emergency services during larger scale incidents

#### Emergency Medical Services

- Every Fire Company has a paramedic who responds to and provides initial patient care at medical emergencies and then coordinates with the emergency transport ambulance
- AMR provides the transport services and ensures that one ambulance is always posted within or close to the City
- Fire Companies are paramedic trained and provide rescue services in a wide variety of possible emergency incidents
- The City's membership in the Regional Cooperative Care Program (RCCP) results in standardized, up-to-date medical training, and quality assurance efforts

#### Fire Prevention Bureau

- Inspects commercial and residential rental properties to ensure compliance with federal, state and local safety regulations
- Plan checks construction plans to ensure they are designed to code
- Site inspects the construction as it progresses to ensure it is built to plan.
- Field checks the set ups of complex special events that are held in the City to identify and address potential safety issues
- Provides for Fire and Hazard Information and Public Education

### Lifeguard Services

**Purpose** Lifeguard Services conducts ocean and beach area observation and lifesaving efforts to provide a safe and healthy beach experience for residents and visitors. During the summer season, 7 lifeguard towers are staffed and specialized quads and pick-up trucks are deployed to provide quick response along the beach. Lifeguards also have authority to enforce laws and codes in and around the beach area and provide overall emergency services in case of a tsunami.

- Major Services**
- Provides beach patrol and water rescue efforts in the ocean and along the shoreline of Imperial Beach
  - Enforces municipal codes in the area meant to promote safe and healthy conditions for everyone using the public spaces on and around the beach
  - Provides primary response in case of a tsunami, and plan and train for response should the need arise
  - Water Safety Information and Education
  - Sponsor the seasonal Jr. Lifeguard Program



## PUBLIC SAFETY DEPARTMENT

### FIRE-RESCUE (101-3020/3060) BUDGET SUMMARY

*Includes Disaster Preparedness Program*

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	1,005,665	1,010,650	1,054,469	1,111,276
BENEFITS	411,117	405,980	491,416	532,656
<b>PERSONNEL TOTAL ----&gt;</b>	<b>1,416,781</b>	<b>1,416,630</b>	<b>1,545,884</b>	<b>1,643,933</b>
UTILITIES	35,826	37,183	46,200	46,200
OFFICE ADMINISTRATIVE	14,753	22,550	59,500	59,500
PROFESSIONAL SERVICES	51,866	121,482	142,575	142,575
UNIFORMS & SAFETY EQUIPMENT	410	9,270	5,000	5,000
PROFESSIONAL DEVELOPMENT	1,791	20,010	9,000	9,000
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	3,835	2,060	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	4,298	10,333	10,200	10,200
OPERATING EXPENSE	963	24,620	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>113,743</b>	<b>247,508</b>	<b>272,475</b>	<b>272,475</b>
CAPITAL OUTLAY	35,508	92,520	30,000	30,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>35,508</b>	<b>92,520</b>	<b>30,000</b>	<b>30,000</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>1,566,033</b>	<b>1,756,658</b>	<b>1,848,359</b>	<b>1,946,408</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	250,672	250,672	158,047	158,047
ALLOCATION OUT FOR INFO TECHNOLOGY	39,016	39,014	71,896	71,896
ALLOCATION OUT FOR RISK MANAGEMENT	72,080	72,080	43,295	43,295
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	68,812	68,812	62,472	62,472
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	4,137	4,137
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>430,580</b>	<b>430,578</b>	<b>339,847</b>	<b>339,847</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>1,996,613</b>	<b>2,187,236</b>	<b>2,188,206</b>	<b>2,286,255</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	191,483	222,000	225,330	228,710
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	18,280	59,565	-	-
LICENSES & PERMITS	258,692	249,000	251,000	251,000
OTHER REVENUE	175,035	170,000	196,000	225,000
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>643,490</b>	<b>700,565</b>	<b>672,330</b>	<b>704,710</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>643,490</b>	<b>700,565</b>	<b>672,330</b>	<b>704,710</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>1,353,123</b>	<b>1,486,671</b>	<b>1,515,876</b>	<b>1,581,545</b>



# **PUBLIC SAFETY DEPARTMENT**

## **LAW ENFORCEMENT CONTRACT (101-3010) BUDGET SUMMARY**

<b>EXPENDITURES SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
SALARIES	23,470	40,550	35,433	35,433
BENEFITS	7,579	8,169	8,958	9,029
<b>PERSONNEL TOTAL ----&gt;</b>	<b>31,049</b>	<b>48,719</b>	<b>44,391</b>	<b>44,462</b>
UTILITIES	98	594	600	600
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	5,461,738	5,588,000	5,900,000	6,136,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	1,650	1,650	1,650
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	115,836	189,398	189,500	189,500
OPERATING EXPENSE	-	1,200	1,200	1,200
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>5,577,673</b>	<b>5,780,842</b>	<b>6,092,950</b>	<b>6,328,950</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>5,608,721</b>	<b>5,829,561</b>	<b>6,137,341</b>	<b>6,373,412</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	215,192	215,192	234,591	234,591
ALLOCATION OUT FOR INFO TECHNOLOGY	7,092	7,093	7,311	7,311
ALLOCATION OUT FOR RISK MANAGEMENT	14,980	14,980	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	118,368	118,368	15,618	15,618
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	11,749	11,749
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>355,632</b>	<b>355,633</b>	<b>269,269</b>	<b>269,269</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>5,964,353</b>	<b>6,185,194</b>	<b>6,406,610</b>	<b>6,642,681</b>
<b>REVENUE SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	1,553,476	1,832,000	1,863,280	1,889,954
FINES & FORFEITURES	217,008	201,500	211,500	211,500
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	3,720	4,000	4,000	4,000
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>1,774,204</b>	<b>2,037,500</b>	<b>2,078,780</b>	<b>2,105,454</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>1,774,204</b>	<b>2,037,500</b>	<b>2,078,780</b>	<b>2,105,454</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>4,190,149</b>	<b>4,147,694</b>	<b>4,327,830</b>	<b>4,537,227</b>



# **PUBLIC SAFETY DEPARTMENT**

## **LIFEGUARDS (101-3030/3035) BUDGET SUMMARY**

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	745,668	805,598	773,784	784,708
BENEFITS	177,605	182,083	289,099	296,836
<b>PERSONNEL TOTAL ----&gt;</b>	<b>923,273</b>	<b>987,681</b>	<b>1,062,883</b>	<b>1,081,544</b>
UTILITIES	8,479	15,063	11,526	11,757
OFFICE ADMINISTRATIVE	29,481	33,650	34,600	35,212
PROFESSIONAL SERVICES	25,488	20,500	33,600	34,212
UNIFORMS & SAFETY EQUIPMENT	15,834	29,350	25,200	25,404
PROFESSIONAL DEVELOPMENT	16,017	14,550	16,660	16,823
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	73	-	-	-
EQUIPMENT MAINTENANCE	15,696	12,813	20,706	21,120
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>111,068</b>	<b>125,926</b>	<b>142,292</b>	<b>144,528</b>
CAPITAL OUTLAY	36,518	6,000	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>36,518</b>	<b>6,000</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>1,070,859</b>	<b>1,119,607</b>	<b>1,205,175</b>	<b>1,226,072</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	126,488	126,488	128,793	128,793
ALLOCATION OUT FOR INFO TECHNOLOGY	9,612	9,614	31,683	31,683
ALLOCATION OUT FOR RISK MANAGEMENT	24,208	24,209	14,297	14,297
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	40,772	40,773	62,472	62,472
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>201,080</b>	<b>201,084</b>	<b>237,245</b>	<b>237,245</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>1,271,939</b>	<b>1,320,691</b>	<b>1,442,420</b>	<b>1,463,317</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	1,345,683	1,421,000	1,442,420	1,463,317
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>1,345,683</b>	<b>1,421,000</b>	<b>1,442,420</b>	<b>1,463,317</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>1,345,683</b>	<b>1,421,000</b>	<b>1,442,420</b>	<b>1,463,317</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>(73,744)</b>	<b>(100,309)</b>	<b>-</b>	<b>(0)</b>



# **PUBLIC SAFETY DEPARTMENT**

## **ANIMAL CONTROL (101-3050) BUDGET SUMMARY**

<b>EXPENDITURES SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
SALARIES	12,632	31,550	12,219	12,219
BENEFITS	3,352	3,450	3,900	3,959
<b>PERSONNEL TOTAL ----&gt;</b>	<b>15,984</b>	<b>35,000</b>	<b>16,119</b>	<b>16,178</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	830	950	950
PROFESSIONAL SERVICES	217,537	200,000	228,660	235,520
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>217,537</b>	<b>200,830</b>	<b>229,610</b>	<b>236,470</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>233,521</b>	<b>235,830</b>	<b>245,729</b>	<b>252,648</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	16,392	16,392	15,324	15,324
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	3,656	3,656
ALLOCATION OUT FOR RISK MANAGEMENT	4,436	4,434	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	3,700	3,700	10,412	10,412
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>24,528</b>	<b>24,526</b>	<b>29,392</b>	<b>29,392</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>258,049</b>	<b>260,356</b>	<b>275,121</b>	<b>282,040</b>
<b>REVENUE SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	29,379	31,000	31,465	31,937
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	12,954	13,000	13,000	13,000
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>42,333</b>	<b>44,000</b>	<b>44,465</b>	<b>44,937</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>42,333</b>	<b>44,000</b>	<b>44,465</b>	<b>44,937</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>215,716</b>	<b>216,356</b>	<b>230,656</b>	<b>237,103</b>





## PUBLIC SAFETY DEPARTMENT

### PUBLIC SAFETY DEPARTMENT BUDGET SUMMARY (General Fund only)

[Includes Fire-Rescue, Law Enforcement, Lifeguards and Animal Control]

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	1,787,435	1,888,348	1,875,905	1,943,636
BENEFITS	599,652	599,682	793,373	842,481
<b>PERSONNEL TOTAL ----&gt;</b>	<b>2,387,087</b>	<b>2,488,030</b>	<b>2,669,277</b>	<b>2,786,117</b>
UTILITIES	44,403	52,840	58,326	58,557
OFFICE ADMINISTRATIVE	44,234	57,030	95,050	95,662
PROFESSIONAL SERVICES	5,756,629	5,929,982	6,304,835	6,548,307
UNIFORMS & SAFETY EQUIPMENT	16,245	38,620	30,200	30,404
PROFESSIONAL DEVELOPMENT	17,808	36,210	27,310	27,473
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	73	-	-	-
EQUIPMENT MAINTENANCE	19,531	14,873	20,706	21,120
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	120,135	199,731	199,700	199,700
OPERATING EXPENSE	963	25,820	1,200	1,200
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>6,020,021</b>	<b>6,355,106</b>	<b>6,737,327</b>	<b>6,982,423</b>
CAPITAL OUTLAY	72,026	98,520	30,000	30,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>72,026</b>	<b>98,520</b>	<b>30,000</b>	<b>30,000</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>8,479,135</b>	<b>8,941,656</b>	<b>9,436,604</b>	<b>9,798,540</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	608,744	608,744	536,755	536,755
ALLOCATION OUT FOR INFO TECHNOLOGY	55,720	55,721	114,546	114,546
ALLOCATION OUT FOR RISK MANAGEMENT	115,704	115,703	57,592	57,592
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	231,652	231,653	150,974	150,974
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	15,886	15,886
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>1,011,820</b>	<b>1,011,821</b>	<b>875,753</b>	<b>875,753</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>9,490,955</b>	<b>9,953,477</b>	<b>10,312,357</b>	<b>10,674,293</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	3,120,021	3,506,000	3,562,495	3,613,918
FINES & FORFEITURES	217,008	201,500	211,500	211,500
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	18,280	59,565	-	-
LICENSES & PERMITS	271,646	262,000	264,000	264,000
OTHER REVENUE	178,755	174,000	200,000	229,000
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>3,805,711</b>	<b>4,203,065</b>	<b>4,237,995</b>	<b>4,318,418</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>3,805,711</b>	<b>4,203,065</b>	<b>4,237,995</b>	<b>4,318,418</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>5,685,244</b>	<b>5,750,412</b>	<b>6,074,362</b>	<b>6,355,874</b>



# **PUBLIC SAFETY DEPARTMENT**

## **STATE LAW ENFORCEMENT SAFETY - COPS - GRANT FUND (212-3036)** **BUDGET SUMMARY**

<b>EXPENDITURES SUMMARY</b>	<b>Audited 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
SALARIES	-	-	-	-
BENEFITS	-	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	-	-
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	100,000	100,000	100,000	100,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	-	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>REVENUE SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	100,000	100,000	100,000	100,000
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	142	702	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>100,142</b>	<b>100,702</b>	<b>100,000</b>	<b>100,000</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	-	-	-	-
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>100,142</b>	<b>100,702</b>	<b>100,000</b>	<b>100,000</b>
<b>SLESF (COPS) FUND NET REV (EXP) ----&gt;</b>	<b>142</b>	<b>702</b>	<b>-</b>	<b>-</b>



# **PUBLIC SAFETY DEPARTMENT**

## **LOCAL LAW ENFORCEMENT BLOCK GRANT (FEDERAL) FUND (LLEBG) (213-3037) BUDGET SUMMARY**

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	-	-
BENEFITS	-	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	-	-
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	16,599	30,000	30,000	30,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>16,599</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>16,599</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	-	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>16,599</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	9,972	30,000	30,000	30,000
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	625	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>10,597</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	-	-	-	-
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>10,597</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>LLEBG FUND NET REV (EXP) ----&gt;</b>	<b>(6,002)</b>	-	-	-

## PUBLIC WORKS

The Department of Public Works is responsible for design, construction, contract administration, and overall maintenance and operation of the City's public facilities and equipment, including buildings, streets, beachfront, parks, storm water, solid waste and wastewater systems.

### ORGANIZATION:

The Department of Public Works is comprised of Administration/Engineering, Street Maintenance, Tidelands Maintenance, Parks Maintenance, Facility maintenance, Fleet and equipment, Solid Waste, Wastewater (Sewer), and Stormwater and three other budget units – Lighting & Landscape District #67, Gas Tax, TransNet Proposition A, Capital Improvement Program (CIP).

## PROGRAMS & SERVICES SUMMARY

### Administration

Purpose	The purpose of Public Works Administration Division is to provide leadership, oversight and support in order maintain the public good in a "like new" condition.
Description	This Division administers, the central office functions of Public Works Department, the City's GIS administration and City's CIP administration. It also manages customer billing for the Wastewater (Sewer) Enterprise. Although the expenditures of this division are budgeted in the General Fund, all costs are reimbursed on an allocated basis among the remaining Public Works Department's eight divisions.
Major Services	<ul style="list-style-type: none"> <li>• Internal administration</li> <li>• GIS and maps</li> <li>• Emergency response</li> <li>• Intergovernmental relations</li> <li>• Grant applications</li> <li>• Staff training, development and supervision</li> <li>• Municipal Code updates</li> <li>• Regulatory compliance</li> <li>• Consultant contract administration</li> <li>• Capital Improvement Program (CIP) administration</li> </ul>

### Street Maintenance

Purpose	The purpose of the Street Maintenance Division is to maintain street and highway systems for residents and the public at a pavement condition index of 65% or greater. The Division goal is also to provide sidewalk repair and inspection services to ensure they are well maintained and free of obstructions
Description	The Street Maintenance Division repairs and maintains roads, sidewalks, improved alleys, Bayshore Bikeway, signs, street striping, street lights, easements, and assists the Wastewater (Sewer) Division in the repair and maintenance of storm drain systems, contracts services for street

<p>tree trimming, and signal light maintenance. This budget also includes State Route 75 landscape maintenance contract. The Division funds the electrical costs for right of way landscaping, street lights, and signal lights, as well as water costs for right of way landscaping. The Street Maintenance Division does all the basic electrical maintenance for street and right-of-way lighting. The General Fund cost of this program is offset from Gas Tax and Proposition A (TransNet) funds.</p>	
Major Services	<ul style="list-style-type: none"> <li>• Street lights and traffic signal operations</li> <li>• Street paving and pothole repair</li> <li>• Public right-of-way management</li> <li>• Retaining wall inspections</li> <li>• Curb painting and maintenance</li> <li>• Street furniture repair and maintenance</li> <li>• Pavement marking and maintenance</li> <li>• Signage for traffic control and City facilities</li> <li>• Banner hanging and removal</li> <li>• Sidewalk repair and inspection</li> <li>• ADA access improvements</li> <li>• Tripping hazard elimination</li> <li>• Street Tree inspections and maintenance</li> <li>• Sidewalk ADA program</li> <li>• Graffiti Removal</li> </ul>
<b>Tidelands Maintenance</b>	
Purpose	The purpose of the Tidelands Maintenance Division is to provide services for the maintenance of all facilities owned and leased by the San Diego Unified Port District in the City's tidelands.
Description	The Tideland Maintenance Division activities include cleaning and general maintenance for the beach facilities, the fishing pier, Dunes Park, Mel Portwood Plaza, designated street ends, and Seacoast Drive parking lots. The Division also provides basic beach lifeguard support. The budgeted costs of the Tidelands Maintenance program are reimbursed by the San Diego Unified Port District.
Major Services	<ul style="list-style-type: none"> <li>• Landscape Maintenance</li> <li>• Beach maintenance including trash removal and seaweed disposal</li> <li>• Building facility maintenance, including restrooms</li> <li>• Pier cleanliness and general maintenance</li> <li>• Tot-lot repair and maintenance</li> <li>• Lighting maintenance</li> <li>• Picnic area maintenance including benches and trellises</li> <li>• Beachfront and street-end signage</li> <li>• Street-end maintenance, less major maintenance</li> <li>• Parking Lot maintenance, less major maintenance</li> </ul>



<b>Fleet Maintenance / Replacement</b>	
Purpose	The purpose of the Fleet Maintenance/Replacement Division is to provide City vehicle and equipment maintenance services to ensure the equipment is kept in a safe and reliable condition. It is also responsible for the replacement of vehicles, when needed.
Description	The Fleet Maintenance Division performs routine corrective and preventative maintenance on all City vehicles, small and large equipment and machinery. The division maintains extensive fleet records, inspection reports, and payroll. The division also manages the City's hazardous waste program, and coordinates City's auction surplus property with the County of San Diego. This division also is responsible to train employees on the proper use of numerous vehicles and other equipment. The division recommends vehicle and equipment replacement schedule and purchases, prepares the specifications for new purchases, fabricates gates, handrails, brackets, etc. for numerous City projects, and prepares and manages the fleet operating and maintenance budget. All operating costs and fleet/equipment replacement costs of this program are budgeted in the Fleet/Equipment Maintenance/Replacement Internal Service Fund, to which all City departments contribute on an allocated basis.
Major Services	<ul style="list-style-type: none"><li>• Maintain/ repair all City vehicles and equipment including basic Fire vehicle maintenance and Vactor truck maintenance</li><li>• Vehicle and equipment purchasing and disposal of surplus</li><li>• Fuel station operation and maintenance</li><li>• Complies with State and Federal regulations</li></ul>
<b>Parks Maintenance</b>	
Purpose	The purpose of the Parks Maintenance Division is to provide safe, attractive, and well maintained parks, trails and open space utilizing a combination of in-house staff and contract services.
Description	<p>The program provides funds for landscape maintenance of all parks in the City, including Sports Park. This division includes landscape maintenance services provided under contract by inmates from the Richard J. Donovan Correctional Facility. Under this agreement, the City provides all equipment and supplies and pays the Richard J. Donovan Correctional Facility contract amount to cover supervision of labor and certain established inmate related charges. Richard J. Donovan Correctional Facility provides inmate labor and a guard for supervision of labor.</p> <p>City landscape maintenance workers maintain City building grounds, right-of-way planters, Reama Park, Triangle Park, Veterans Park, Rose Teeple Park, Silverstrand Pocket Park/Serenity Garden, 10th and Iris property, including irrigation systems, tree, plant and lawn maintenance, playgrounds, picnic areas, and equipment. City staff members in this division also provide technical assistance to inmates.</p>

This division is budgeted in the General Fund.	
Major Services	<ul style="list-style-type: none"> <li>• Oversees contract for parks and roadside landscape maintenance services for 17 acres of parks and 31 medians</li> <li>• Maintain landscape for developed parks</li> <li>• Conduct playground safety inspections</li> <li>• Provides advice for capital improvement projects containing new landscape elements</li> </ul>
<b>City Facilities Maintenance</b>	
Purpose	The purpose of the City Facilities Maintenance Division is to ensure that all City buildings are safe, functional and clean by performing regular maintenance, cleaning and inspections utilizing a combination of in-house staff and contract services.
Description	<p>The City Facilities Maintenance Division is responsible for the maintenance, repair, and rehabilitation of all City owned buildings and building furniture. Janitorial services for City facilities are also provided. The staff members in this Division also provide all facility meeting and workshop set-up and tear-down for other City departments and other public events.</p> <p>Ongoing facility maintenance operational costs are budgeted as a division within the General Fund. In addition, the City Facilities – Major Projects Internal Service Fund is dedicated for the major repair and replacement of general capital facilities, including City Hall buildings, roofs, parking lots and other facilities used in City operations. All such major repair costs in this program are budgeted in the City Facilities – Major Projects Internal Service Fund, to which all City departments contribute on an allocated basis.</p>
Major Services	<ul style="list-style-type: none"> <li>• Maintain eight (8) facilities</li> <li>• Oversee daily housekeeping and cleaning</li> <li>• Help implement Capital Improvement Program</li> </ul>
<b>Stormwater</b>	
Purpose	The purpose of the Stormwater Division is to manage, maintain, repair and enhance the City's drains, pipes and culverts for the residents and businesses of Imperial Beach in conformance with local, State, and Federal requirements.
Description	<p>Federal and state law mandates that all jurisdictions minimize or eliminate watershed pollution caused by stormwater runoff, urban runoff, and illegal discharges or connections to the stormwater conveyance system.</p> <p>In accordance with the Municipal Stormwater Permit issued by the San</p>

	<p>Diego Regional Water Quality Control Board, the division is responsible for public education, implementation of best management practices (BMPs) to minimize pollution of receiving waters, and oversight of third parties to ensure compliance with the City's stormwater ordinances. The program includes ensuring that municipal, residential, construction, business, and development-related BMPs are implemented. It also funds water quality monitoring during both dry and wet weather conditions at various locations throughout the City.</p> <p>Other tasks related to implementation of the City's Urban Runoff Management Program include collaboration with watershed and regional partner agencies, inspections, public complaint response, effectiveness assessment, and regulatory reporting.</p>
Major Services	<ul style="list-style-type: none"> <li>• Maintain National Pollution Discharge Elimination System (NPDES) mandated by Municipal Regional Permit (MRP)</li> <li>• Funds for drain inlet cleaning</li> <li>• Funds for pipe/culvert cleaning</li> <li>• Funds for pump station maintenance</li> <li>• Utilize new technologies to reduce local flooding, design, construct and enhance the storm water system</li> <li>• Coordinate with other regional cities within the San Diego Bay and Tijuana River Watersheds within the City</li> </ul>
<b>Wastewater (Sewer)</b>	
Purpose	The purpose of the Wastewater (Sewer) Division is to manage, maintain, repair and enhance the City's sewer system for the residents and businesses in conformance with local, State and Federal requirements.
Description	The Wastewater (Sewer) Division has the primary responsibility for the operation, maintenance, and rehabilitation of the City's eleven pump stations and forty-four miles of waste water collection system to ensure that sewerage flows continuously and without overflows. It also provides routine maintenance and cleaning of the City's six miles of storm drain systems to ensure the maximum efficiency of the system and minimizes storm drain outfall contamination. This budget also pays the waste disposal costs charged by the City of San Diego Metropolitan Sewerage System for treatment of raw wastewater. The Wastewater Division is an enterprise fund whose costs are entirely recovered by sewer service rates and other related charges for services, and operates as a business.
Major Services	<ul style="list-style-type: none"> <li>• Emergency response</li> <li>• Maintenance of sewer system mains</li> <li>• Lift station and Manhole maintenance</li> <li>• State and local reports</li> <li>• Suggest major maintenance projects to keep the system compliant with federal, state and local regulations and to reduce regular maintenance efforts</li> <li>• Funds major sewer system maintenance projects</li> </ul>



Solid Waste	
Purpose	The purpose of the Solid Waste Management Division is to manage solid waste franchise agreements, address citizen service issues in order to provide quality refuse collection and recycling services to the public and businesses.
Description	<p>The Solid Waste Division manages integrated solid waste programs. The City of Imperial Beach contracts with a private refuse collector, EDCO Disposal Corporation, for the City's solid waste and recycling services. This includes curbside collection of trash, recyclables, and green waste from single-family residences; collection of trash and recyclables from multi-family residential complexes and commercial businesses; and roll-off box service for temporary collection needs. EDCO remits to the City a franchise fee based on its gross receipts from its operations in the City.</p> <p>Within the General Fund, the Solid Waste budget provides funds sufficient to meet the AB939 mandate, as modified by SB 1016. This State legislation requires the City to achieve a 50% reduction in the per capita solid waste sent to landfills, using the calendar year 2003-2005 per capita average as a baseline. The solid waste franchise also includes payment for services to collect hazardous waste and waste abandoned in the public right-of-way. EDCO, through sub-contractors, also provides street sweeping services to the City.</p> <p>The City is working to comply with AB 341 requiring municipalities to target waste disposal reduction target to 75% diversion.</p> <p>Additional services provided by City staff in this division include promotion of recycling through education and outreach, facilitation of recycling at special events in the City, and organization of events that promote reuse, recycling, and proper waste disposal, including the Citywide Garage Sale and the Homefront Clean-up.</p>
Major Services	<ul style="list-style-type: none"> <li>• Negotiate and manage franchise</li> <li>• Develop solid waste customer rates annually</li> <li>• Address unresolved complaints from residents</li> <li>• Work with the EDCO to implement new programs to increase recycling/reuse with customers</li> </ul>



## PUBLIC WORKS DEPARTMENT

### PUBLIC WORKS / ENGINEERING ADMINISTRATION (101-5020) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	291,649	345,671	296,659	296,659
BENEFITS	98,005	108,080	105,656	106,473
<b>PERSONNEL TOTAL ----&gt;</b>	<b>389,654</b>	<b>453,751</b>	<b>402,315</b>	<b>403,133</b>
UTILITIES	23,466	28,500	7,500	7,500
OFFICE ADMINISTRATIVE	5,178	7,600	6,600	6,600
PROFESSIONAL SERVICES	127,129	79,976	5,000	5,000
UNIFORMS & SAFETY EQUIPMENT	8,824	11,800	11,800	11,800
PROFESSIONAL DEVELOPMENT	3,485	13,100	6,500	6,500
COMMUNITY RELATIONS	450	200	400	400
INSURANCE	-	-	-	-
VEHICLE USAGE	-	100	100	100
EQUIPMENT MAINTENANCE	1,854	1,800	3,250	3,250
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	10,620	-	-	-
OPERATING EXPENSE	46	500	4,100	4,100
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>181,051</b>	<b>143,576</b>	<b>45,250</b>	<b>45,250</b>
CAPITAL OUTLAY	-	-	100	100
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>100</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>570,705</b>	<b>597,327</b>	<b>447,665</b>	<b>448,483</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	86,465	86,465
ALLOCATION OUT FOR INFO TECHNOLOGY	28,372	28,374	40,213	40,213
ALLOCATION OUT FOR RISK MANAGEMENT	24,200	24,200	470	470
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	31,236	31,236
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	9,085	9,085
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>52,572</b>	<b>52,574</b>	<b>167,469</b>	<b>167,469</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>623,277</b>	<b>649,901</b>	<b>615,134</b>	<b>615,952</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	72,293	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>72,293</b>	<b>-</b>	<b>-</b>	<b>-</b>
GENERAL TRANSFERS IN	-	-	-	-
ALLOCATIONS IN FOR OVERHEAD/PW ADMIN	454,869	415,614	615,134	615,952
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>454,869</b>	<b>415,614</b>	<b>615,134</b>	<b>615,952</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>527,162</b>	<b>415,614</b>	<b>615,134</b>	<b>615,952</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>96,115</b>	<b>234,287</b>	<b>0</b>	<b>(0)</b>



## PUBLIC WORKS DEPARTMENT

### STREET MAINTENANCE (101-5010) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	245,531	297,000	242,680	242,680
BENEFITS	100,875	102,945	114,506	116,690
<b>PERSONNEL TOTAL ----&gt;</b>	<b>346,407</b>	<b>399,945</b>	<b>357,186</b>	<b>359,370</b>
UTILITIES	106,167	126,000	126,000	127,500
OFFICE ADMINISTRATIVE	33,200	51,600	49,500	49,500
PROFESSIONAL SERVICES	52,609	99,200	83,000	85,300
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	4,609	4,400	5,600	5,600
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	37,343	53,000	45,800	45,800
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>233,928</b>	<b>334,200</b>	<b>309,900</b>	<b>313,700</b>
CAPITAL OUTLAY	4,148	3,500	1,000	1,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>4,148</b>	<b>3,500</b>	<b>1,000</b>	<b>1,000</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>584,482</b>	<b>737,645</b>	<b>668,086</b>	<b>674,070</b>
TRANSFERS OUT	18,000	17,800	17,800	17,800
ALLOCATION OUT FOR PW-ADMIN	91,072	91,072	88,937	76,476
ALLOCATION OUT FOR OVERHEAD SRVCS	87,344	87,344	84,662	84,662
ALLOCATION OUT FOR INFO TECHNOLOGY	14,188	14,187	19,497	19,497
ALLOCATION OUT FOR RISK MANAGEMENT	23,360	23,360	10,427	10,427
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	29,684	29,683	171,427	171,427
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>263,648</b>	<b>263,446</b>	<b>392,750</b>	<b>380,289</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>848,130</b>	<b>1,001,091</b>	<b>1,060,836</b>	<b>1,054,359</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
GENERAL TRANSFERS IN	575,455	701,000	871,000	884,065
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>575,455</b>	<b>701,000</b>	<b>871,000</b>	<b>884,065</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>575,455</b>	<b>701,000</b>	<b>871,000</b>	<b>884,065</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>272,675</b>	<b>300,091</b>	<b>189,836</b>	<b>170,294</b>



## PUBLIC WORKS DEPARTMENT

### TIDELANDS MAINTENANCE (101-6040) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	429,048	429,666	442,405	442,405
BENEFITS	111,726	109,993	133,150	135,489
<b>PERSONNEL TOTAL ----&gt;</b>	<b>540,774</b>	<b>539,659</b>	<b>575,555</b>	<b>577,894</b>
UTILITIES	1,121	2,500	2,500	2,600
OFFICE ADMINISTRATIVE	55,470	74,350	77,350	77,350
PROFESSIONAL SERVICES	33,034	41,500	51,000	51,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	30,000	15,000	15,000
EQUIPMENT MAINTENANCE	413	15,000	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	20	15,550	1,050	1,050
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>90,059</b>	<b>178,900</b>	<b>146,900</b>	<b>147,000</b>
CAPITAL OUTLAY	2,373	2,300	6,000	6,200
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>2,373</b>	<b>2,300</b>	<b>6,000</b>	<b>6,200</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>633,206</b>	<b>720,859</b>	<b>728,455</b>	<b>731,094</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	63,352	63,353	58,256	69,319
ALLOCATION OUT FOR OVERHEAD SRVCS	89,000	89,001	110,947	110,947
ALLOCATION OUT FOR INFO TECHNOLOGY	7,092	7,093	15,842	15,842
ALLOCATION OUT FOR RISK MANAGEMENT	25,800	25,800	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	16,336	16,338	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>201,580</b>	<b>201,585</b>	<b>185,045</b>	<b>196,108</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>834,786</b>	<b>922,444</b>	<b>913,500</b>	<b>927,202</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	810,113	900,000	913,500	927,203
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>810,113</b>	<b>900,000</b>	<b>913,500</b>	<b>927,203</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>810,113</b>	<b>900,000</b>	<b>913,500</b>	<b>927,203</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>24,673</b>	<b>22,444</b>	<b>-</b>	<b>(0)</b>



## PUBLIC WORKS DEPARTMENT

### PARK MAINTENANCE (101-6020) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	112,333	79,770	99,545	99,545
BENEFITS	37,804	36,781	36,245	36,906
<b>PERSONNEL TOTAL ----&gt;</b>	<b>150,137</b>	<b>116,551</b>	<b>135,790</b>	<b>136,451</b>
UTILITIES	73,499	80,500	85,000	85,000
OFFICE ADMINISTRATIVE	20,297	21,050	25,600	25,600
PROFESSIONAL SERVICES	60,670	74,600	72,900	72,900
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	11,237	12,700	16,000	16,000
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	406	300	300	300
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>166,109</b>	<b>189,150</b>	<b>199,800</b>	<b>199,800</b>
CAPITAL OUTLAY	9,373	1,200	11,700	1,700
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>9,373</b>	<b>1,200</b>	<b>11,700</b>	<b>1,700</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>325,619</b>	<b>306,901</b>	<b>347,290</b>	<b>337,951</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	28,940	28,942	29,461	29,605
ALLOCATION OUT FOR OVERHEAD SRVCS	40,380	40,380	45,221	45,221
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	10,967	10,967
ALLOCATION OUT FOR RISK MANAGEMENT	7,388	7,390	1,513	1,513
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	11,116	11,116	36,442	36,442
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>87,824</b>	<b>87,828</b>	<b>123,604</b>	<b>123,748</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>413,443</b>	<b>394,729</b>	<b>470,894</b>	<b>461,699</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	1,185	1,500	1,500	1,500
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>1,185</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>1,185</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>412,258</b>	<b>393,229</b>	<b>469,394</b>	<b>460,199</b>



## PUBLIC WORKS DEPARTMENT

### CITY FACILITIES MAINTENANCE (101-1910 and 101-5060) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	142,794	91,170	101,265	101,265
BENEFITS	44,694	46,140	38,685	39,308
<b>PERSONNEL TOTAL ----&gt;</b>	<b>187,487</b>	<b>137,310</b>	<b>139,950</b>	<b>140,573</b>
UTILITIES	9,267	33,200	55,200	55,200
OFFICE ADMINISTRATIVE	17,412	19,300	19,600	19,600
PROFESSIONAL SERVICES	21,275	45,500	15,000	15,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	700	700	700
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	16,381	12,000	14,500	14,500
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	2,648	11,600	13,400	13,400
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>66,984</b>	<b>122,300</b>	<b>118,400</b>	<b>118,400</b>
CAPITAL OUTLAY	-	200	300	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>200</b>	<b>300</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>254,471</b>	<b>259,810</b>	<b>258,650</b>	<b>258,973</b>
TRANSFERS OUT	5,000	10,000	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	9,749	9,749
ALLOCATION OUT FOR RISK MANAGEMENT	7,592	7,590	835	835
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	5,884	5,884	10,412	10,412
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	3,311	3,311
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>18,476</b>	<b>23,474</b>	<b>24,307</b>	<b>24,307</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>272,947</b>	<b>283,284</b>	<b>282,957</b>	<b>283,280</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
GENERAL TRANSFERS IN	5,000	-	-	-
ALLOCATIONS IN FOR OVERHEAD/ADMIN	-	-	144,351	144,351
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>5,000</b>	<b>-</b>	<b>144,351</b>	<b>144,351</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>5,000</b>	<b>-</b>	<b>144,351</b>	<b>144,351</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>267,947</b>	<b>283,284</b>	<b>138,606</b>	<b>138,929</b>



## PUBLIC WORKS DEPARTMENT

### STORM WATER (101-5050) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	103,250	103,250
BENEFITS	-	-	50,338	51,277
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	<b>153,588</b>	<b>154,527</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	6,500	6,500
PROFESSIONAL SERVICES	526,076	152,000	28,200	28,200
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	13,000	13,000
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	1,000	1,000
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	42,000	42,000
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>526,076</b>	<b>152,000</b>	<b>90,700</b>	<b>90,700</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>526,076</b>	<b>152,000</b>	<b>244,288</b>	<b>245,227</b>
TRANSFERS OUT	773,075	576,009	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	24,507	24,605
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	28,830	28,830
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	17,365	17,365
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	1,621	1,621
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	26,030	26,030
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>773,075</b>	<b>576,009</b>	<b>98,353</b>	<b>98,451</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>1,299,151</b>	<b>728,009</b>	<b>342,641</b>	<b>343,678</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	562,263	152,000	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>562,263</b>	<b>152,000</b>	<b>-</b>	<b>-</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	-	-	-	-
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>562,263</b>	<b>152,000</b>	<b>-</b>	<b>-</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>736,889</b>	<b>576,009</b>	<b>342,641</b>	<b>343,678</b>



## PUBLIC WORKS DEPARTMENT

### SOLID WASTE MANAGEMENT (101-5040) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	29,723	29,700	20,323	20,323
BENEFITS	13,406	13,640	10,136	10,321
<b>PERSONNEL TOTAL ----&gt;</b>	<b>43,129</b>	<b>43,340</b>	<b>30,459</b>	<b>30,644</b>
UTILITIES	172	-	-	-
OFFICE ADMINISTRATIVE	606	3,000	3,000	3,000
PROFESSIONAL SERVICES	16,729	15,000	16,000	16,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	230	250	250	250
COMMUNITY RELATIONS	302	500	500	500
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	9,208	5,000	7,500	7,500
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>27,246</b>	<b>23,750</b>	<b>27,250</b>	<b>27,250</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>70,375</b>	<b>67,090</b>	<b>57,709</b>	<b>57,894</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	4,824	4,824	5,794	5,822
ALLOCATION OUT FOR OVERHEAD SRVCS	11,092	11,092	14,288	14,288
ALLOCATION OUT FOR INFO TECHNOLOGY	3,548	3,547	5,788	5,788
ALLOCATION OUT FOR RISK MANAGEMENT	10,152	10,150	1,384	1,384
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	1,700	1,700	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>31,316</b>	<b>31,313</b>	<b>27,254</b>	<b>27,282</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>101,691</b>	<b>98,403</b>	<b>84,963</b>	<b>85,176</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>101,691</b>	<b>98,403</b>	<b>84,963</b>	<b>85,176</b>





## PUBLIC WORKS DEPARTMENT

### GRAFFITI REMOVAL (101-5030) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	35,149	-	-	-
BENEFITS	13,228	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	<b>48,377</b>	<b>-</b>	<b>-</b>	<b>-</b>
UTILITIES	94	-	-	-
OFFICE ADMINISTRATIVE	2,797	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	276	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>3,167</b>	<b>-</b>	<b>-</b>	<b>-</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>51,544</b>	<b>-</b>	<b>-</b>	<b>-</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	3,291	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	10,030	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	3,700	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	5,512	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>22,533</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>74,077</b>	<b>-</b>	<b>-</b>	<b>-</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>74,077</b>	<b>-</b>	<b>-</b>	<b>-</b>



## PUBLIC WORKS DEPARTMENT

### PUBLIC WORKS SPECIAL PROJECTS (101-5000) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	13,284	-	-	-
BENEFITS	5,369	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	<b>18,653</b>	<b>-</b>	<b>-</b>	<b>-</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	544,669	60,000	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>544,669</b>	<b>60,000</b>	<b>-</b>	<b>-</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>563,321</b>	<b>60,000</b>	<b>-</b>	<b>-</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>563,321</b>	<b>60,000</b>	<b>-</b>	<b>-</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
GENERAL TRANSFERS IN	447,253	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>447,253</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>447,253</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>116,068</b>	<b>60,000</b>	<b>-</b>	<b>-</b>



## PUBLIC WORKS DEPARTMENT

### PUBLIC WORKS DEPARTMENT BUDGET SUMMARY (General Fund only)

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	1,299,511	1,272,977	1,306,127	1,306,127
BENEFITS	425,107	417,579	488,716	496,464
<b>PERSONNEL TOTAL ----&gt;</b>	<b>1,724,617</b>	<b>1,690,556</b>	<b>1,794,844</b>	<b>1,802,591</b>
UTILITIES	213,785	270,700	276,200	277,800
OFFICE ADMINISTRATIVE	134,960	176,900	188,150	188,150
PROFESSIONAL SERVICES	1,382,191	567,776	271,100	273,400
UNIFORMS & SAFETY EQUIPMENT	8,824	11,800	11,800	11,800
PROFESSIONAL DEVELOPMENT	3,715	14,050	20,450	20,450
COMMUNITY RELATIONS	752	700	900	900
INSURANCE	-	-	-	-
VEHICLE USAGE	-	30,100	15,100	15,100
EQUIPMENT MAINTENANCE	34,770	45,900	40,350	40,350
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	10,620	-	-	-
OPERATING EXPENSE	49,671	85,950	114,150	114,150
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>1,839,289</b>	<b>1,203,876</b>	<b>938,200</b>	<b>942,100</b>
CAPITAL OUTLAY	15,894	7,200	19,100	9,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>15,894</b>	<b>7,200</b>	<b>19,100</b>	<b>9,000</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>3,579,801</b>	<b>2,901,632</b>	<b>2,752,144</b>	<b>2,753,691</b>
TRANSFERS OUT	796,075	603,809	17,800	17,800
ALLOCATION OUT FOR PW-ADMIN	191,479	188,191	206,955	205,827
ALLOCATION OUT FOR OVERHEAD SRVCS	237,846	227,817	370,413	370,413
ALLOCATION OUT FOR INFO TECHNOLOGY	53,200	53,201	119,421	119,421
ALLOCATION OUT FOR RISK MANAGEMENT	102,192	98,490	16,250	16,250
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	70,232	64,721	275,547	275,547
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	12,396	12,396
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>1,451,024</b>	<b>1,236,229</b>	<b>1,018,782</b>	<b>1,017,654</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>5,030,825</b>	<b>4,137,861</b>	<b>3,770,926</b>	<b>3,771,345</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	811,298	901,500	915,000	928,703
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	634,556	152,000	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>1,445,853</b>	<b>1,053,500</b>	<b>915,000</b>	<b>928,703</b>
GENERAL TRANSFERS IN	1,027,708	701,000	871,000	884,065
ALLOCATIONS IN FOR OVERHEAD/PW ADMIN	454,869	415,614	615,134	615,952
ALLOCATIONS IN FOR OVERHEAD/ADMIN	-	-	144,351	144,351
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>1,482,577</b>	<b>1,116,614</b>	<b>1,630,485</b>	<b>1,644,368</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>2,928,430</b>	<b>2,170,114</b>	<b>2,545,485</b>	<b>2,573,071</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>2,102,394</b>	<b>1,967,747</b>	<b>1,225,441</b>	<b>1,198,275</b>



## PUBLIC WORKS DEPARTMENT

### WASTEWATER ENTERPRISE FUND - SEWER (601-5060) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	311,341	324,340	294,190	294,190
BENEFITS	116,463	119,190	119,968	122,137
<b>PERSONNEL TOTAL ----&gt;</b>	<b>427,804</b>	<b>443,530</b>	<b>414,158</b>	<b>416,327</b>
UTILITIES	66,192	75,100	72,100	75,500
OFFICE ADMINISTRATIVE	13,710	14,645	14,595	15,045
PROFESSIONAL SERVICES	2,415,021	2,442,800	2,484,100	2,584,100
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	2,526	5,100	3,175	3,175
COMMUNITY RELATIONS	100	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	57,710	38,400	48,400	47,000
DEBT SERVICE	124,811	258,374	254,125	125,446
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	15,544	13,000	13,400	13,400
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>2,695,614</b>	<b>2,847,419</b>	<b>2,889,895</b>	<b>2,863,666</b>
CAPITAL OUTLAY	525	11,400	7,000	7,000
CAPITAL PROJECTS	148,175	330,000	400,000	400,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>148,700</b>	<b>341,400</b>	<b>407,000</b>	<b>407,000</b>
<b>EXPENSES TOTAL ----&gt;</b>	<b>3,272,118</b>	<b>3,632,349</b>	<b>3,711,053</b>	<b>3,686,992</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	233,224	208,226	347,234	348,882
ALLOCATION OUT FOR OVERHEAD SRVCS	228,276	228,277	146,527	146,527
ALLOCATION OUT FOR INFO TECHNOLOGY	7,092	7,093	25,590	25,590
ALLOCATION OUT FOR RISK MANAGEMENT	17,948	17,950	10,419	10,419
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	41,448	41,450	93,709	93,709
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	9,083	9,083
<b>OTHER FINANCING USES TOTAL --&gt;</b>	<b>527,988</b>	<b>502,996</b>	<b>632,562</b>	<b>634,210</b>
<b>EXPENSES &amp; FINANCING USES TOTAL --&gt;</b>	<b>3,800,106</b>	<b>4,135,345</b>	<b>4,343,615</b>	<b>4,321,202</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	3,833,190	3,808,273	4,315,248	4,377,684
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	16,448	15,000	15,000	15,000
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	8,690	25,000	30,000	35,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>3,858,329</b>	<b>3,848,273</b>	<b>4,360,248</b>	<b>4,427,684</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>OTHER FINANCING SOURCES TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; FINANCING SOURCES TOTAL --&gt;</b>	<b>3,858,329</b>	<b>3,848,273</b>	<b>4,360,248</b>	<b>4,427,684</b>
<b>WW-SEWER FUND NET REV (EXP) ----&gt;</b>	<b>58,223</b>	<b>(287,072)</b>	<b>16,633</b>	<b>106,482</b>



## PUBLIC WORKS DEPARTMENT

### WASTEWATER ENTERPRISE FUND - STORM WATER (601-5050) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	88,083	88,300	-	-
BENEFITS	39,267	39,460	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	<b>127,350</b>	<b>127,760</b>	-	-
UTILITIES	(215)	-	-	-
OFFICE ADMINISTRATIVE	1,033	6,300	-	-
PROFESSIONAL SERVICES	7,927	37,800	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	12,131	13,000	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	812	1,000	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	30,422	42,000	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>52,109</b>	<b>100,100</b>	-	-
CAPITAL OUTLAY	553,252	533,253	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>553,252</b>	<b>533,253</b>	-	-
<b>EXPENSES TOTAL ----&gt;</b>	<b>732,712</b>	<b>761,113</b>	-	-
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	9,196	9,197	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	12,644	12,644	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	10,640	10,640	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	10,148	10,150	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>OTHER FINANCING USES TOTAL --&gt;</b>	<b>42,628</b>	<b>42,631</b>	-	-
<b>EXPENSES &amp; FINANCING USES TOTAL --&gt;</b>	<b>775,340</b>	<b>803,744</b>	-	-
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	115,000	115,000	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>115,000</b>	<b>115,000</b>	-	-
GENERAL TRANSFERS IN	773,075	576,009	-	-
<b>OTHER FINANCING SOURCES TOTAL --&gt;</b>	<b>773,075</b>	<b>576,009</b>	-	-
<b>REVENUE &amp; FINANCING SOURCES TOTAL --&gt;</b>	<b>888,075</b>	<b>691,009</b>	-	-
<b>WW-STORM FUND NET REV (EXP) ----&gt;</b>	<b>112,735</b>	<b>(112,735)</b>	-	-



## PUBLIC WORKS DEPARTMENT

### WASTEWATER ENTERPRISE FUND TOTAL BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	399,424	412,640	294,190	294,190
BENEFITS	155,730	158,650	119,968	122,137
<b>PERSONNEL TOTAL ----&gt;</b>	<b>555,154</b>	<b>571,290</b>	<b>414,158</b>	<b>416,327</b>
UTILITIES	65,977	75,100	72,100	75,500
OFFICE ADMINISTRATIVE	14,744	20,945	14,595	15,045
PROFESSIONAL SERVICES	2,422,948	2,480,600	2,484,100	2,584,100
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	14,657	18,100	3,175	3,175
COMMUNITY RELATIONS	100	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	58,522	39,400	48,400	47,000
DEBT SERVICE	124,811	258,374	254,125	125,446
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	45,966	55,000	13,400	13,400
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>2,747,724</b>	<b>2,947,519</b>	<b>2,889,895</b>	<b>2,863,666</b>
CAPITAL OUTLAY	553,777	544,653	7,000	7,000
CAPITAL PROJECTS	148,175	330,000	400,000	400,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>701,952</b>	<b>874,653</b>	<b>407,000</b>	<b>407,000</b>
<b>EXPENSES TOTAL ----&gt;</b>	<b>4,004,830</b>	<b>4,393,462</b>	<b>3,711,053</b>	<b>3,686,992</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	242,420	217,423	347,234	348,882
ALLOCATION OUT FOR OVERHEAD SRVCS	240,920	240,921	146,527	146,527
ALLOCATION OUT FOR INFO TECHNOLOGY	17,732	17,733	25,590	25,590
ALLOCATION OUT FOR RISK MANAGEMENT	28,096	28,100	10,419	10,419
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	41,448	41,450	93,709	93,709
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	9,083	9,083
<b>OTHER FINANCING USES TOTAL --&gt;</b>	<b>570,616</b>	<b>545,627</b>	<b>632,562</b>	<b>634,210</b>
<b>EXPENSES &amp; FINANCING USES TOTAL --&gt;</b>	<b>4,575,446</b>	<b>4,939,089</b>	<b>4,343,615</b>	<b>4,321,202</b>
REVENUE SUMMARY	Audited 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	3,833,190	3,808,273	4,315,248	4,377,684
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	131,448	130,000	15,000	15,000
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	8,690	25,000	30,000	35,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>3,973,329</b>	<b>3,963,273</b>	<b>4,360,248</b>	<b>4,427,684</b>
GENERAL TRANSFERS IN	773,075	576,009	-	-
<b>OTHER FINANCING SOURCES TOTAL --&gt;</b>	<b>773,075</b>	<b>576,009</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; FINANCING SOURCES TOTAL --&gt;</b>	<b>4,746,404</b>	<b>4,539,282</b>	<b>4,360,248</b>	<b>4,427,684</b>
<b>WASTEWATER FUND NET REV (EXP) ----&gt;</b>	<b>170,958</b>	<b>(399,807)</b>	<b>16,633</b>	<b>106,482</b>



## PUBLIC WORKS DEPARTMENT

### LIGHTING MAINTENANCE ASSESSMENT DISTRICT #67 FUND (215) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	-	-
BENEFITS	-	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	-	-
UTILITIES	22,519	28,000	28,000	28,000
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	948	2,000	2,000	2,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	23,467	30,000	30,000	30,000
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	23,467	30,000	30,000	30,000
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	-	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	23,467	30,000	30,000	30,000
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	11,393	12,000	12,000	12,000
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	56	200	200	200
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	11,450	12,200	12,200	12,200
GENERAL TRANSFERS IN	18,000	17,800	17,800	17,800
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	18,000	17,800	17,800	17,800
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	29,450	30,000	30,000	30,000
<b>L&amp;L FUND NET REV (EXP) ----&gt;</b>	5,983	-	-	-



## PUBLIC WORKS DEPARTMENT

### GAS TAX STREET MAINTENANCE / PROJECTS FUND (201) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	9,137	500	15,300	15,300
BENEFITS	4,015	270	5,100	5,100
<b>PERSONNEL TOTAL ----&gt;</b>	<b>13,152</b>	<b>770</b>	<b>20,400</b>	<b>20,400</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	169,622	2,750	80,000	80,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>169,622</b>	<b>2,750</b>	<b>80,000</b>	<b>80,000</b>
CAPITAL OUTLAY	-	-	-	-
CAPITAL PROJECTS	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>182,774</b>	<b>3,520</b>	<b>100,400</b>	<b>100,400</b>
TRANSFERS OUT	403,155	838,000	678,000	688,170
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>403,155</b>	<b>838,000</b>	<b>678,000</b>	<b>688,170</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>585,929</b>	<b>841,520</b>	<b>778,400</b>	<b>788,570</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	809,505	845,054	779,203	790,801
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	12,675	18,000	18,000	18,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>822,179</b>	<b>863,054</b>	<b>797,203</b>	<b>808,801</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>822,179</b>	<b>863,054</b>	<b>797,203</b>	<b>808,801</b>
<b>GAS TAX FUND NET REV (EXP) ----&gt;</b>	<b>236,250</b>	<b>21,534</b>	<b>18,803</b>	<b>20,231</b>





## PUBLIC WORKS DEPARTMENT

### TRANSNET (PROPOSITION A) TRAFFIC IMPROVEMENTS FUND (202) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	7,706	14,000	20,400	20,400
BENEFITS	2,864	5,300	6,100	6,100
<b>PERSONNEL TOTAL ----&gt;</b>	<b>10,570</b>	<b>19,300</b>	<b>26,500</b>	<b>26,500</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
CAPITAL PROJECTS	106,130	570,000	451,000	457,765
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>106,130</b>	<b>570,000</b>	<b>451,000</b>	<b>457,765</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>116,700</b>	<b>589,300</b>	<b>477,500</b>	<b>484,265</b>
TRANSFERS OUT	172,300	773,000	193,000	195,895
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>172,300</b>	<b>773,000</b>	<b>193,000</b>	<b>195,895</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>289,000</b>	<b>1,362,300</b>	<b>670,500</b>	<b>680,160</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	528,685	550,000	644,186	653,849
LICENSES & PERMITS	10,615	7,000	12,400	12,400
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	6,805	10,000	14,000	14,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>546,105</b>	<b>567,000</b>	<b>670,586</b>	<b>680,249</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>546,105</b>	<b>567,000</b>	<b>670,586</b>	<b>680,249</b>
<b>PROP A FUND NET REV (EXP) ----&gt;</b>	<b>257,104</b>	<b>(795,300)</b>	<b>86</b>	<b>89</b>



## PUBLIC WORKS DEPARTMENT

### CDBG - PROJECTS FUND (210) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	8,918	20,000	-	-
BENEFITS	3,454	7,000	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	<b>12,372</b>	<b>27,000</b>	<b>-</b>	<b>-</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	109,725	111,000	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>109,725</b>	<b>111,000</b>	<b>-</b>	<b>-</b>
CAPITAL OUTLAY	-	(104,164)	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>(104,164)</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>122,096</b>	<b>33,836</b>	<b>-</b>	<b>-</b>
TRANSFERS OUT	-	-	300,000	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>-</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>122,096</b>	<b>33,836</b>	<b>300,000</b>	<b>-</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	187,794	138,000	300,000	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	(1,698)	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>186,096</b>	<b>138,000</b>	<b>300,000</b>	<b>-</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>186,096</b>	<b>138,000</b>	<b>300,000</b>	<b>-</b>
<b>CDBG PROJECTS FUND NET REV (EXP) ----&gt;</b>	<b>63,999</b>	<b>104,164</b>	<b>-</b>	<b>-</b>



## PUBLIC WORKS DEPARTMENT

### RESIDENTIAL PARKS CONSTRUCTION FUND (206) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	-	-	-	-
BENEFITS	-	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	-	-	-	-
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	-	-	-	-
<b>EXPENDITURES TOTAL ----&gt;</b>	-	-	-	-
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	-	-	-	-
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	-	-	-	-
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	14,300	7,000	7,000	7,000
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	1,069	2,000	2,000	2,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>15,369</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	-	-	-	-
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>15,369</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>RES. PARKS PRJ FUND NET REV (EXP) ----&gt;</b>	<b>15,369</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>



## PUBLIC WORKS DEPARTMENT

### VEHICLE & EQUIPMENT REPLACEMENT / MAINTENANCE INTERNAL SERVICE FUND (501) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	119,777	123,600	114,029	114,029
BENEFITS	47,359	47,275	53,093	54,135
<b>PERSONNEL TOTAL ----&gt;</b>	<b>167,136</b>	<b>170,875</b>	<b>167,122</b>	<b>168,164</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	3,499	4,100	4,100	4,100
PROFESSIONAL SERVICES	(1,100)	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	2,683	3,500	3,500	4,000
INSURANCE	-	-	-	-
VEHICLE USAGE	246,465	295,000	296,700	298,000
EQUIPMENT MAINTENANCE	10,691	15,000	5,000	5,100
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	4,883	2,500	2,500	2,500
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>267,121</b>	<b>320,100</b>	<b>311,800</b>	<b>313,700</b>
CAPITAL OUTLAY	130,377	90,500	832,000	66,000
RESERVE	-	-	120,000	120,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>130,377</b>	<b>90,500</b>	<b>952,000</b>	<b>186,000</b>
<b>EXPENSES TOTAL ----&gt;</b>	<b>564,634</b>	<b>581,475</b>	<b>1,430,922</b>	<b>667,864</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	10,000	10,000	60,945	61,243
ALLOCATION OUT FOR OVERHEAD SRVCS	54,232	54,231	73,597	73,597
ALLOCATION OUT FOR INFO TECHNOLOGY	7,092	7,093	9,749	9,749
ALLOCATION OUT FOR RISK MANAGEMENT	8,740	8,740	157	157
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	500	500	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	27,124	27,124
<b>OTHER FINANCING USES TOTAL --&gt;</b>	<b>80,564</b>	<b>80,564</b>	<b>171,572</b>	<b>171,870</b>
<b>EXPENSES &amp; FINANCING USES TOTAL --&gt;</b>	<b>645,198</b>	<b>662,039</b>	<b>1,602,494</b>	<b>839,734</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	134,663	136,200	131,000	129,000
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
INVESTMENT/RENTAL INCOME	7,181	15,000	10,000	10,000
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>141,845</b>	<b>151,200</b>	<b>141,000</b>	<b>139,000</b>
GENERAL TRANSFERS IN	-	-	300,000	-
ALLOCATIONS IN FOR VEHICLE-EQUIP	362,943	351,005	572,390	572,290
<b>OTHER FINANCING SOURCES TOTAL --&gt;</b>	<b>362,943</b>	<b>351,005</b>	<b>872,390</b>	<b>572,290</b>
<b>REVENUE &amp; FINANCING SOURCES TOTAL --&gt;</b>	<b>504,788</b>	<b>502,205</b>	<b>1,013,390</b>	<b>711,290</b>
<b>VEH/EQUIP FUND NET REV (EXP) ----&gt;</b>	<b>(140,410)</b>	<b>(159,834)</b>	<b>(589,104)</b>	<b>(128,444)</b>



# **PUBLIC WORKS DEPARTMENT**

## **CITY FACILITIES MAJOR PROJECTS INTERNAL SERVICE FUND (504) BUDGET SUMMARY**

<b>EXPENDITURES SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
SALARIES	-	-	-	-
BENEFITS	-	-	-	-
<b>PERSONNEL TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
UTILITIES	-	-	-	-
OFFICE ADMINISTRATIVE	-	-	-	-
PROFESSIONAL SERVICES	6,817	-	41,500	26,000
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>6,817</b>	<b>-</b>	<b>41,500</b>	<b>26,000</b>
CAPITAL OUTLAY	-	-	-	-
CAPITAL PROJECTS	-	134,000	-	-
RESERVE	-	-	100,000	100,000
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>134,000</b>	<b>100,000</b>	<b>100,000</b>
<b>EXPENSES TOTAL ----&gt;</b>	<b>6,817</b>	<b>134,000</b>	<b>141,500</b>	<b>126,000</b>
TRANSFERS OUT	5,000	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	-	-	-	-
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	-	-
ALLOCATION OUT FOR RISK MANAGEMENT	-	-	-	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	-	-
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	-	-
<b>OTHER FINANCING USES TOTAL --&gt;</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENSES &amp; FINANCING USES TOTAL --&gt;</b>	<b>11,817</b>	<b>134,000</b>	<b>141,500</b>	<b>126,000</b>
<b>REVENUE SUMMARY</b>	<b>Actuals 2011-12</b>	<b>Projected 2012-13</b>	<b>Proposed 2013-14</b>	<b>Proposed 2014-15</b>
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	1,689	3,000	5,000	7,500
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>1,689</b>	<b>3,000</b>	<b>5,000</b>	<b>7,500</b>
GENERAL TRANSFERS IN	5,000	10,000	-	-
ALLOCATIONS IN FOR FACILITIES MAJOR	-	-	139,000	139,000
<b>OTHER FINANCING SOURCES TOTAL --&gt;</b>	<b>5,000</b>	<b>10,000</b>	<b>139,000</b>	<b>139,000</b>
<b>REVENUE &amp; FINANCING SOURCES TOTAL --&gt;</b>	<b>6,689</b>	<b>13,000</b>	<b>144,000</b>	<b>146,500</b>
<b>FACILITIES ISF FUND NET REV (EXP) ----&gt;</b>	<b>(5,129)</b>	<b>(121,000)</b>	<b>2,500</b>	<b>20,500</b>

## SPORTS PARK / SENIOR SERVICES

The Sports Park / Senior Services Department is intended to provide recreational services and other programs to citizens of all ages in Imperial Beach and to enhance the quality of life of residents of Imperial Beach. This Department seeks to provide and expand recreational opportunities, strengthen community image and sense of place, strengthen safety and security, promote health and wellness, foster human development, increase cultural unity, and facilitate community problem solving.

### **ORGANIZATION:**

The Department is organized into the Sports Park Division and the Senior Services Division.

### **PROGRAMS & SERVICES SUMMARY**

#### **Sports Park**

Purpose	<p>The purpose of the Sports Park Division is to offer athletic facilities and sports and fitness programs for City residents that foster sportsmanship, encourage fitness, and promote health and wellness.</p> <p>Given the inability of this program to provide an acceptable level of recreation programs and services while generating very little revenue, the City has proposed to eliminate this City program and transfer operation and management of the Sports Park facility to a non-profit Recreation Program and Service provider to offer greatly expanded, enhanced and specialized recreation services and programs to the residents of Imperial Beach on behalf of the City.</p>
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#### **Senior Services**

Purpose	The purpose of Senior Services Division is to provide City residents a variety of programs and activities that promote health and wellness, social interaction, and foster a sense of belonging.
Major Services	<ul style="list-style-type: none"> <li>• Organize and promote Senior trips</li> <li>• Operate Senior programs</li> <li>• Organize and promote free and/or reduced rate recreation classes</li> <li>• Develop and implement special events for seniors</li> </ul>



## SPORTS PARK & SENIOR SERVICES DEPARTMENT

### SPORTS PARK (101-6010) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	112,904	73,905	37,692	-
BENEFITS	30,187	27,870	14,747	-
<b>PERSONNEL TOTAL ----&gt;</b>	<b>143,091</b>	<b>101,775</b>	<b>52,439</b>	<b>-</b>
UTILITIES	8,217	8,500	4,250	-
OFFICE ADMINISTRATIVE	8,671	5,000	3,550	-
PROFESSIONAL SERVICES	38,213	10,000	30,000	50,000
UNIFORMS & SAFETY EQUIPMENT	-	450	225	-
PROFESSIONAL DEVELOPMENT	97	540	270	-
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	-	-
VEHICLE USAGE	-	100	50	-
EQUIPMENT MAINTENANCE	1,492	2,000	1,000	-
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	1,689	1,450	725	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>58,379</b>	<b>28,040</b>	<b>40,070</b>	<b>50,000</b>
CAPITAL OUTLAY	-	710	355	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>710</b>	<b>355</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>201,470</b>	<b>130,525</b>	<b>92,864</b>	<b>50,000</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	29,024	29,024	14,512	-
ALLOCATION OUT FOR INFO TECHNOLOGY	7,124	7,125	3,563	-
ALLOCATION OUT FOR RISK MANAGEMENT	9,020	9,020	4,510	-
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	200	200	100	-
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>45,368</b>	<b>45,369</b>	<b>22,685</b>	<b>-</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>246,838</b>	<b>175,894</b>	<b>115,548</b>	<b>50,000</b>
REVENUE SUMMARY	Audited 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	12,764	9,000	3,450	-
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	-	-
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>12,764</b>	<b>9,000</b>	<b>3,450</b>	<b>-</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>12,764</b>	<b>9,000</b>	<b>3,450</b>	<b>-</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>234,074</b>	<b>166,894</b>	<b>112,098</b>	<b>50,000</b>



## SPORTS PARK & SENIOR SERVICES DEPARTMENT

### SENIOR SERVICES (101-6030) BUDGET SUMMARY

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	17,127	16,900	29,319	29,319
BENEFITS	1,738	2,005	3,226	3,290
<b>PERSONNEL TOTAL ----&gt;</b>	<b>18,865</b>	<b>18,905</b>	<b>32,545</b>	<b>32,609</b>
UTILITIES	935	1,500	1,500	1,500
OFFICE ADMINISTRATIVE	163	1,175	1,100	1,100
PROFESSIONAL SERVICES	-	-	-	-
UNIFORMS & SAFETY EQUIPMENT	-	-	-	-
PROFESSIONAL DEVELOPMENT	-	125	125	125
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	75	75
VEHICLE USAGE	-	-	-	-
EQUIPMENT MAINTENANCE	-	200	200	200
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	-	-	-	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>1,098</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
CAPITAL OUTLAY	-	-	-	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>19,962</b>	<b>21,905</b>	<b>35,545</b>	<b>35,609</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	5,088	5,087	30,747	30,747
ALLOCATION OUT FOR INFO TECHNOLOGY	-	-	9,749	9,749
ALLOCATION OUT FOR RISK MANAGEMENT	1,988	1,990	157	157
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	-	-	10,412	10,412
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	14,874	14,874
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>7,076</b>	<b>7,077</b>	<b>65,939</b>	<b>65,939</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>27,038</b>	<b>28,982</b>	<b>101,484</b>	<b>101,548</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	890	800	800	800
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	500	500
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>890</b>	<b>800</b>	<b>1,300</b>	<b>1,300</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>890</b>	<b>800</b>	<b>1,300</b>	<b>1,300</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>26,148</b>	<b>28,182</b>	<b>100,184</b>	<b>100,248</b>





## SPORTS PARK & SENIOR SERVICES DEPARTMENT

### SPORTS PARK & SENIOR SERVICES DEPARTMENT BUDGET SUMMARY (General Fund only)

EXPENDITURES SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
SALARIES	130,031	90,805	67,011	29,319
BENEFITS	31,925	29,875	17,973	3,290
<b>PERSONNEL TOTAL ----&gt;</b>	<b>161,956</b>	<b>120,680</b>	<b>84,984</b>	<b>32,609</b>
UTILITIES	9,152	10,000	5,750	1,500
OFFICE ADMINISTRATIVE	8,833	6,175	4,650	1,100
PROFESSIONAL SERVICES	38,213	10,000	30,000	50,000
UNIFORMS & SAFETY EQUIPMENT	-	450	225	-
PROFESSIONAL DEVELOPMENT	97	665	395	125
COMMUNITY RELATIONS	-	-	-	-
INSURANCE	-	-	75	75
VEHICLE USAGE	-	100	50	-
EQUIPMENT MAINTENANCE	1,492	2,200	1,200	200
DEBT SERVICE	-	-	-	-
SERIAL BONDS	-	-	-	-
PROGRAM COSTS	-	-	-	-
OPERATING EXPENSE	1,689	1,450	725	-
<b>OPERATING EXPENSE TOTAL ----&gt;</b>	<b>59,476</b>	<b>31,040</b>	<b>43,070</b>	<b>53,000</b>
CAPITAL OUTLAY	-	710	355	-
<b>CAPITAL OUTLAY TOTAL ----&gt;</b>	<b>-</b>	<b>710</b>	<b>355</b>	<b>-</b>
<b>EXPENDITURES TOTAL ----&gt;</b>	<b>221,432</b>	<b>152,430</b>	<b>128,409</b>	<b>85,609</b>
TRANSFERS OUT	-	-	-	-
ALLOCATION OUT FOR PW-ADMIN	-	-	-	-
ALLOCATION OUT FOR OVERHEAD SRVCS	34,112	34,111	45,259	30,747
ALLOCATION OUT FOR INFO TECHNOLOGY	7,124	7,125	13,312	9,749
ALLOCATION OUT FOR RISK MANAGEMENT	11,008	11,010	4,667	157
ALLOCATION OUT FOR VEHICLE & EQUIPMENT	200	200	10,512	10,412
ALLOCATION OUT FOR FACILITIES MAJOR	-	-	14,874	14,874
<b>TRANSFER &amp; ALLOCATIONS OUT TOTAL --&gt;</b>	<b>52,444</b>	<b>52,446</b>	<b>88,624</b>	<b>65,939</b>
<b>EXPENDITURES &amp; TRANSFERS TOTAL --&gt;</b>	<b>273,876</b>	<b>204,876</b>	<b>217,032</b>	<b>151,548</b>
REVENUE SUMMARY	Actuals 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
BUSINESS LICENSES	-	-	-	-
CHARGES FOR SERVICES	13,654	9,800	4,250	800
FINES & FORFEITURES	-	-	-	-
FRANCHISE FEES	-	-	-	-
FROM OTHER AGENCIES	-	-	-	-
LICENSES & PERMITS	-	-	-	-
OTHER REVENUE	-	-	500	500
PROPERTY TAXES	-	-	-	-
SALES TAXES	-	-	-	-
TRANSIENT OCCUPANCY TAX	-	-	-	-
INVESTMENT/RENTAL INCOME	-	-	-	-
VEHICLE IN LIEU	-	-	-	-
<b>REVENUE TOTAL ----&gt;</b>	<b>13,654</b>	<b>9,800</b>	<b>4,750</b>	<b>1,300</b>
GENERAL TRANSFERS IN	-	-	-	-
<b>TRANSFER &amp; ALLOCATIONS IN TOTAL --&gt;</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUE &amp; TRANSFERS TOTAL ----&gt;</b>	<b>13,654</b>	<b>9,800</b>	<b>4,750</b>	<b>1,300</b>
<b>NET: FROM OTHER GF RESOURCES ----&gt;</b>	<b>260,222</b>	<b>195,076</b>	<b>212,282</b>	<b>150,248</b>



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# PERSONNEL SUMMARIES

Proposed Budget for FY 2013-2015

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## SUMMARY OF EMPLOYEE BENEFITS AND COMPENSATION

The Human Resources Department is committed to providing superior services to employees, departments and the public; to ensure an informed, quality work force and community, while treating everyone with fairness, dignity and respect.

The Human Resources Department develops and manages the delivery of personnel services and programs including recruitment and selection of qualified employees, classification and compensation, administration of benefit programs, workers' compensation, labor negotiation process and employee relations, coordination of City-wide training and development for employees, conflict resolution and employee counseling on human resources related matters. The Department ensures compliance with employment regulations and the integrity of the City's personnel policies and practices and state and federal laws. In addition, the Department advises departments on the interpretation and application of City policies, procedures and interpretation of provisions within labor Memorandum of Understandings.

The Human Resources Department administers a variety of programs and is committed to implementing comprehensive employee benefits by providing support and personal assistance to our valued employees, retirees, dependents, and service providers. The City of Imperial Beach participates in CalPERS health and retirement programs and offers the following benefits and services to employees. Below is a sample of these benefits:

**MEDICAL/ DENTAL/ VISION** Employees and dependents may choose from several medical plans available through the California Public Employees' Retirement system (CalPERS). The City pays a monthly Cafeteria Plan contribution towards the premium for employee and dependent medical as well as dental, vision benefits.

**MEDICAL/ DEPENDENT FLEXIBLE SPENDING PLAN** Employees may participate in the Health Care and Dependent Care Reimbursement plans on a pre-tax contribution basis.

**RETIREMENT** The City contracts with CalPERS for the provisions of its retirement benefits.

Miscellaneous Employee Benefit Formulas:

Tier 1 Retirement Local Miscellaneous 2.7% @ 55 Employee Deduction: 8%

Tier 2 Retirement Local Miscellaneous 2% @ 60 Employee Deduction: 8%

Tier 3 Retirement Local Miscellaneous 2% @ 62 Employee Deduction: 6.25%

Safety-Lifeguards Employee Benefit Formulas:

Tier 1 Retirement Local Miscellaneous 2% @ 50 Employee Deduction: 9%

Tier 2 Retirement Local Miscellaneous 2% @ 50 Employee Deduction: 9%

Tier 3 Retirement Local Miscellaneous 2.7% @ 57 Employee Deduction: 11.50%

Safety-Fire Employee Benefit Formulas:

Tier 1 Retirement Local Miscellaneous 3% @ 50 Employee Deduction: 9%

Tier 2 Retirement Local Miscellaneous 2% @ 50 Employee Deduction: 9%

Tier 3 Retirement Local Miscellaneous 2.7% @ 57 Employee Deduction: 11.50%

**SOCIAL SECURITY** The City participates in the Federal Social Security Administration program.

**DEFERRED COMPENSATION** The City contracts with ICMA-RC to provide a supplemental retirement program that allows employees to make contributions.



**LIFE INSURANCE/ ACCIDENTAL DEATH & DISMEMBERMENT** The City of Imperial Beach pays basic life insurance AD&D coverage for employees. Volunteer Life Insurance is also available for employee to purchase for self, spouse, and children.

**SHORT/ LONG TERM DISABILITY** The City provides employees with Short and Long Term Disability Plans. These plans are paid 100% by the employees. These plans provide financial protection to the employee by paying a portion of their income while they are disabled..

**SICK LEAVE** Employees accrue sick leave hours for each full month of service.

**VACATION** Employees accrue vacation based on years of service.

**HOLIDAYS** The City observes 12 scheduled holidays for miscellaneous employees and 13 for fire employees; plus, two floating holidays per year.

**WORKERS' COMPENSATION INSURANCE** The City provides workers' compensation coverage and which is self-funded, and the benefits are administered by a third party vendor.

**EMPLOYEE ASSISTANCE PROGRAM** The City provides an employee assistance program for employees and their dependents.

**OTHER PROGRAMS** The City provides Bilingual Pay Differential, Uniforms, Notary Pay Differential and an Employee Computer Purchase Program.

# EMPLOYEE POSITIONS BY TITLE



Employee Position Classifications	Adopted Budget 2012-2013	Proposed Budget 2013-2014	Proposed Budget 2014-2015
<b><u>Full time</u></b>			
Account/Clerk Technician	3	3	3
Administrative Intern	1	0	0
Administrative Secretary II	3	3	3
Administrative Services Director	0	1	1
Assistant City Mgr/Community Dev. Director	1	1	1
Assistant Project Manager	1	0	0
Associate Planner	1	1	1
Beach Lifeguard Sergeant	1	2	2
Beach Lifeguard II	3	6	6
Building Inspector I	1	1	1
Building Official	1	1	1
Capital Improvement Project Manager	1	1	1
City Clerk	1	1	1
City Manager	1	1	1
City Planner	1	1	1
Clerk Typist	1	1	1
Code Compliance Officer	2	1	0
Custodian	1	1	1
Deputy City Clerk	0	0	1
Environmental Program Specialist	1	1	1
Environmental Program Manager	1	1	1
Finance Director	1	0	0
Finance Supervisor	1	0	0
Financial Services Assistant	1	1	1
Fire Captain	3	3	3
Fire Engineer Paramedic	3	3	3
Fire/Safety Inspector II	1	1	1
Firefighter/Paramedic	4	4	5
Fleet Supervisor	1	1	1
Geographic Info Systems Administrator	1	1	1
Graffiti Maintenance Worker	1	0	0
Graffiti Program Coordinator	1	0	0
Grounds/Facilities Supervisor	1	1	1
Human Resources Manager	1	0	0
Human Resources Technician	1	0	0
Human Resources Analyst	0	1	1
Lifeguard Captain	1	1	1
Maintenance Worker	4	3	3
Maintenance Worker I	5	6	6
Maintenance Worker II	5	5	5
Management Analyst	1	1	1
Mechanic II	1	1	1

# EMPLOYEE POSITIONS BY TITLE



Employee Position Classifications	Adopted Budget 2012-2013	Proposed Budget 2013-2014	Proposed Budget 2014-2015
Information Technology Manager	1	1	1
Public Safety Director/Fire Chief	1	1	1
Public Works Director	1	1	1
Public Works Inspector	1	0	0
Public Works Superintendent	1	1	1
Recreation Leader	1	1	0
Redevelopment Coordinator	1	0	0
Senior Account/Clerk Technician	1	1	1
Sewer Supervisor	1	1	1
Street Supervisor	1	1	1
Tideland Supervisor	1	0	0
<b>TOTAL FULL TIME FUNDED POSITIONS</b>	<b>75</b>	<b>69</b>	<b>69</b>
<b>PART TIME &amp; ELECTED OFFICIALS</b> <i>(By Employee Headcount)</i>			
Beach Lifeguard I/II	40	30	30
Beach Maintenance Worker	26	26	26
Building/Code Specialist	1	1	1
City Council Member	4	4	4
Code Compliance Officer	0	0	2
Customer Service Specialist	1	1	1
Deputy Building Official	1	0	0
Mayor	1	1	1
Office Specialist	1	1	1
Program Aide	1	1	1
Program Coordinator	1	1	1
Recreation Leader	1	0	0
Recreation Program Aide	4	3	0
Recreation Program Coordinator	1	1	0
Residential Fire/Safety Inspector	1	0	0
<b>TOTAL PART-TIME FUNDED POSITIONS</b>	<b>83</b>	<b>70</b>	<b>68</b>



## EMPLOYEE POSITIONS ALLOCATIONS BY DEPARTMENT

	Adopted Budget 2012-2013	Proposed Budget 2013-2014	Proposed Budget 2014-2015
<b>GENERAL GOVERNMENT</b>			
<b>MAYOR/CITY COUNCIL 101-1010</b>			
Mayor	1.00	1.00	1.00
City Council	4.00	4.00	4.00
Administrative Secretary II	0.25	0.25	0.25
<b>TOTAL MAYOR/CITY COUNCIL</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>
<b>CITY MANAGER 101-1110</b>			
City Manager	1.00	1.00	1.00
Administrative Secretary II	0.65	0.65	0.65
<b>TOTAL CITY MANAGER</b>	<b>1.65</b>	<b>1.65</b>	<b>1.65</b>
<b>CITY CLERK 101-1020</b>			
City Clerk	1.00	1.00	1.00
Clerk Typist	1.00	1.00	1.00
Deputy City Clerk	-	-	1.00
<b>TOTAL CITY CLERK</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>
<b>HUMAN RESOURCES 101-1130</b>			
Asst City Mgr/CD Director	-	0.35	0.25
Human Resources Analyst	-	0.90	0.90
Human Resources Technician	1.00	-	-
Human Resources Manager	0.90	-	-
<b>TOTAL HUMAN RESOURCES</b>	<b>1.90</b>	<b>1.25</b>	<b>1.15</b>
<b>TOTAL - GENERAL GOV'T:</b>	<b>10.80</b>	<b>10.15</b>	<b>11.05</b>
<b>ADMINISTRATIVE SERVICES</b>			
<b>FINANCE 101-1210</b>			
Administrative Services Director	-	0.50	0.50
Finance Director	0.70	-	-
Finance Supervisor	0.80	-	-
Financial Services Assistant	1.00	0.70	0.70
Senior/Account Clerk Tech	0.80	0.60	0.60
Account/Clerk Technician	1.00	0.50	0.50
Account/Clerk Technician	1.00	1.00	1.00
Account/Clerk Technician	1.00	1.00	1.00
<b>TOTAL FINANCE</b>	<b>6.30</b>	<b>4.30</b>	<b>4.30</b>
<b>TREASURY 101-1211</b>			
Administrative Services Director	-	0.10	0.10
Financial Services Assistant	-	0.10	0.10
Senior/Account Clerk Tech	-	0.20	0.20
Account/Clerk Technician	-	0.50	0.50
<b>TOTAL TREASURY</b>	<b>-</b>	<b>0.90</b>	<b>0.90</b>





## EMPLOYEE POSITIONS ALLOCATIONS BY DEPARTMENT

	Adopted Budget 2012-2013	Proposed Budget 2013-2014	Proposed Budget 2014-2015
<b>RISK MGMT FUND 502-1922</b>			
Administrative Services Director	-	0.20	0.20
Finance Director	0.20	-	-
Finance Supervisor	0.20	-	-
Financial Services Assistant	-	0.20	0.20
Senior/Account Clerk Tech	0.20	0.20	0.20
Human Resources Manager	0.10	-	-
Human Resource Analyst	-	0.10	0.10
Administrative Secretary II	0.10	0.10	0.10
<b>TOTAL RISK MGMT</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>
<b>INFORMATION TECHNOLOGY FUND 503-1923</b>			
Administrative Services Director	-	0.20	0.20
Finance Director	0.10	-	-
Network Systems Administrator	1.00	1.00	1.00
Network Systems Technician (PT)	0.50	0.50	0.50
<b>TOTAL INFO TECHNOLOGY FUND</b>	<b>1.60</b>	<b>1.70</b>	<b>1.70</b>
<b>TOTAL - ADMIN SRVCS:</b>	<b>8.70</b>	<b>7.70</b>	<b>7.70</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>			
<b>PLANNING 101-1230</b>			
Asst City Mgr/CD Director	1.00	0.30	0.30
Administrative Secretary II	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Redevelopment Coordinator	1.00		
Assistant Project Manager	1.00		
Associate Planner	1.00	1.00	1.00
Administrative Intern (PT)	0.50	-	-
<b>TOTAL PLANNING</b>	<b>6.50</b>	<b>3.30</b>	<b>3.30</b>
<b>ECONOMIC DEVELOPMENT 101-1120</b>			
Asst City Mgr/CD Director	-	0.25	0.25
<b>TOTAL ECO DEVELOPMENT</b>	<b>-</b>	<b>0.25</b>	<b>0.25</b>
<b>BUILDING 101-3040</b>			
Asst City Mgr/CD Director	-	0.15	0.15
Building Official	1.00	1.00	1.00
Building/Inspector I	1.00	1.00	1.00
Deputy Building Official (PT)	0.50	-	-
<b>TOTAL BUILDING</b>	<b>2.50</b>	<b>2.15</b>	<b>2.15</b>
<b>CODE ENFORCEMENT 101-3070</b>			
Asst City Mgr/CD Director	-	0.05	0.05
Building/Code Compliance Specialist (PT)	0.40	0.40	0.40
Code Compliance Officer	-	-	1.00
Code Compliance Officer (PT)	0.40	1.00	-
<b>TOTAL CODE ENFORCEMENT</b>	<b>0.80</b>	<b>1.45</b>	<b>1.45</b>



## EMPLOYEE POSITIONS ALLOCATIONS BY DEPARTMENT

	Adopted Budget 2012-2013	Proposed Budget 2013-2014	Proposed Budget 2014-2015
<b>ABANDONED VEHICLE ABATEMENT 101-3080</b>			
Code Compliance Officer	1.40	-	-
Building/Code Compliance Specialist (PT)	0.10	0.10	0.10
<b>TOTAL ABANDONED VEHICLE</b>	<b>1.50</b>	<b>0.10</b>	<b>0.10</b>
<b>TOTAL - COMMUNITY DEVLPMNT:</b>	<b>11.30</b>	<b>7.25</b>	<b>7.25</b>
<b>PUBLIC SAFETY DEPARTMENT</b>			
<b>LAW ENFORCEMENT CONTRACT 101-3010</b>			
Public Safety Director/Fire Chief	0.25	0.25	0.25
Management Analyst	0.10	0.10	0.10
<b>TOTAL LAW ENFORCEMENT</b>	<b>0.35</b>	<b>0.35</b>	<b>0.35</b>
<b>LIFEGUARDS 101-3030</b>			
Lifeguard Captain	1.00	1.00	1.00
Beach Lifeguard Sergeant	1.00	2.00	2.00
Beach Lifeguard II	3.00	6.00	6.00
Beach Lifeguard I/II (PT)	11.00	8.00	8.00
Public Safety Director/Fire Chief	0.30	0.30	0.30
Management Analyst	0.30	0.30	0.30
<b>TOTAL LIFEGUARDS</b>	<b>16.60</b>	<b>17.60</b>	<b>17.60</b>
<b>ANIMAL CONTROL 101-3050</b>			
Public Safety Director/Fire Chief	0.05	0.05	0.05
Management Analyst	0.10	0.10	0.10
<b>TOTAL ANIMAL CONTROL</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>
<b>FIRE-RESCUE 101-3020</b>			
Public Safety Director/Fire Chief	0.30	0.40	0.40
Fire Captain	3.00	3.00	3.00
Fire Engineer Paramedic	3.00	3.00	3.00
Firefighter/Paramedic	4.00	4.00	5.00
Fire/Safety Inspector II	1.00	1.00	1.00
Residential Fire/Safety Inspector (PT)	0.50	-	-
Management Analyst	0.30	0.50	0.50
Office Specialist (PT)	0.50	0.50	0.50
<b>TOTAL FIRE-RESCUE</b>	<b>12.60</b>	<b>12.40</b>	<b>13.40</b>
<b>DISASTER PREPAREDNESS 101-3060 (moved into Fire in FY 14)</b>			
Management Analyst	0.20	-	-
Public Safety Director/Fire Chief	0.10	-	-
<b>TOTAL DISASTER PREPAREDNESS</b>	<b>0.30</b>	<b>-</b>	<b>-</b>
<b>TOTAL - PUBLIC SAFETY:</b>	<b>30.00</b>	<b>30.50</b>	<b>31.50</b>



## EMPLOYEE POSITIONS ALLOCATIONS BY DEPARTMENT

	Adopted Budget 2012-2013	Proposed Budget 2013-2014	Proposed Budget 2014-2015
<b>PUBLIC WORKS DEPARTMENT</b>			
<b>PUBLIC WORKS ADMINISTRATION 101-5020</b>			
Public Works Director	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Administrative Secretary II	1.00	1.00	1.00
Capital Improvement Project Manager	1.00	1.00	1.00
Public Works Inspector	1.00	-	-
Customer Service Specialist (PT)	0.50	0.50	0.50
Geographic Info System Administrator (a)	1.00	1.00	1.00
<b>TOTAL PW ADMINISTRATION</b>	<b>6.50</b>	<b>5.50</b>	<b>5.50</b>
<b>STREET MAINTENANCE 101-5010</b>			
Street Supervisor	1.00	1.00	1.00
Graffiti Coordinator	1.00	-	-
Graffiti Maintenance Worker	1.00	-	-
Maintenance Worker	2.00	1.00	1.00
Maintenance Worker I	2.00	2.00	2.00
Maintenance Worker II	1.00	1.00	1.00
<b>TOTAL STREET MAINT</b>	<b>8.00</b>	<b>5.00</b>	<b>5.00</b>
<b>TIDELANDS MAINTENANCE 101-6040</b>			
Grounds/Facilities Supervisor	0.50	0.50	0.50
Tidelands Supervisor	1.00	-	-
Beach Maintenance Worker (PT)	8.00	8.00	8.00
Maintenance Worker	-	-	-
Maintenance Worker I	1.00	2.00	2.00
Maintenance Worker II	2.00	2.00	2.00
<b>TOTAL TIDELAND MAINT</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>
<b>PARK MAINTENANCE 101-6020</b>			
Grounds/Facilities Supervisor	0.25	0.25	0.25
Maintenance Worker I	0.50	0.20	0.20
Maintenance Worker II	1.00	1.00	1.00
<b>TOTAL PARK MAINT</b>	<b>1.75</b>	<b>1.45</b>	<b>1.45</b>
<b>CITY FACILITIES MAINTENANCE 101-1910</b>			
Grounds/Facilities Supervisor	0.25	0.25	0.25
Maintenance Worker I	0.50	0.80	0.80
Custodian	1.00	1.00	1.00
<b>TOTAL FACILITIES MAINT</b>	<b>1.75</b>	<b>2.05</b>	<b>2.05</b>
<b>STORM WATER 101-5050</b>			
Environmental Program Manager	-	0.90	0.90
Environmental Program Specialist	-	0.75	0.75
<b>TOTAL STORM WATER</b>	<b>-</b>	<b>1.65</b>	<b>1.65</b>
<b>SOLID WASTE MANAGEMENT 101-5040</b>			
Environmental Program Manager	0.85	0.10	0.10
Environmental Program Specialist	0.60	0.25	0.25
<b>TOTAL SOLID WASTE MANAGEMENT</b>	<b>1.45</b>	<b>0.35</b>	<b>0.35</b>



# EMPLOYEE POSITIONS ALLOCATIONS BY DEPARTMENT

	Adopted Budget 2012-2013	Proposed Budget 2013-2014	Proposed Budget 2014-2015
<b>WASTEWATER ENTERPRISE FUND - SEWER 601-5060</b>			
Sewer Supervisor	1.00	1.00	1.00
Maintenance Worker	2.00	2.00	2.00
Maintenance Worker I	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00
<b>TOTAL WASTEWATER - SEWER</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>WASTEWATER ENTERPRISE FUND - STORM WATER 601-5050</b>			
Environmental Program Manager	0.15	-	-
Environmental Program Specialist	0.40	-	-
<b>TOTAL STORM WATER</b>	<b>0.55</b>	<b>-</b>	<b>-</b>
<b>VEHICLE/EQUIP REPLACE/MAINT FUND 501-1910</b>			
Fleet Supervisor	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00
<b>TOTAL VEHICLE MAINT</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>TOTAL FTE - PUBLIC WORKS:</b>	<b>38.95</b>	<b>35.50</b>	<b>35.50</b>
<b>SPORTS PARK &amp; SENIOR SERVICES DEPARTMENT</b>			
<b>SPORTS PARK 101-6010 (Funded for 6 months in FY 2014)</b>			
Recreation Leader	1.00	0.50	-
Recreation Leader (PT)	0.50	-	-
Recreation Program Aide (PT)	2.00	0.75	-
Recreation Program Coordinator (PT)	0.50	0.25	-
<b>TOTAL RECREATION PARKS</b>	<b>4.00</b>	<b>1.50</b>	<b>-</b>
<b>SENIOR SERVICES 101-6030</b>			
Program Aide (PT)	0.50	0.50	0.50
Program Coordinator (PT)	0.50	0.50	0.50
<b>TOTAL SENIOR SERVICES</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL FTE - SPORTS PARK/SENIOR SERVICES:</b>	<b>5.00</b>	<b>2.50</b>	<b>1.00</b>
<b>TOTAL FTE - CITYWIDE:</b>	<b>104.75</b>	<b>93.60</b>	<b>94.00</b>

\* 1.0 FTE = 2,080 hrs worked per yr.  
Partial year funding reflected on a pro-rata basis.

(a) GIS Administrator funded by Info Technology Fund, but reports to PW Admin.



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# APPENDICES & RESOLUTIONS

Proposed Budget for FY 2013-2015

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## ***City of Imperial Beach Community Profile***

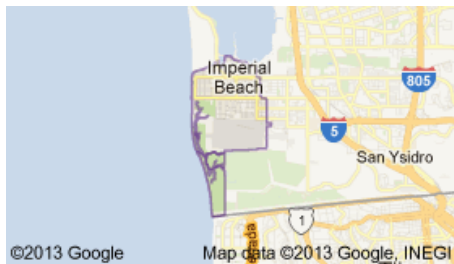
Over the years, the personality of Imperial Beach has been shaped by its residents; from early visitors seeking a carefree beachside respite to escape the inland heat, military families finding a sanctuary to call home, dedicated environmentalists, and classic California laid-back surfers. During real estate booms, wars, and sandcastle building, this quiet bedroom community near regional employment has attracted and welcomed all, and celebrates its citizens' diversity and character.

### ***Location***

While “personalities” may change with the times, Imperial Beach holds one distinguishing title that will never change: ‘the southwestern most city in the continental United States’. Its boundaries cover as far south as you can go in San Diego County as it abuts against the United States/Mexico international border, and as far west as at the edge of the Pacific Ocean.



### ***History***



The “official” history of Imperial Beach begins in 1956 when the act of incorporation was recorded in the California State Secretary's office on July 18<sup>th</sup>. Filed under the category of “the more things change, the more they stay the same...” it seems that developers were interested in building a commercial center in the area of 9<sup>th</sup> and Palm Avenue. The development eventually proceeded and was called “Miracle Center.”

However, the actual origins of Imperial Beach date to 1887 when an earlier developer filed subdivision maps for what was then known as “South San Diego Beach.” Within these plans, came the idea for creating a summer haven for residents of heat-inflicted Imperial County. The name Imperial Beach emerged as a marketing ploy.



## ***Community Profile-History continued***



Capitalizing on the beachfront, the first of several piers was built in 1909, but not merely as a scenic or sport-fishing attraction. Imperial Beach ventured into new inventions of the future as one of the first homes to a “wave machine” that could, and did, generate electricity.

The military has long been a part of the fabric of Imperial Beach. While the Navy has figured prominently in San Diego, in Imperial Beach it was the Army who first planted a flag. Whichever the service, aviation seems to play a recurring role in the military presence in Imperial Beach. Today, while in the past, Imperial Beach serves as home to “Camps,” “Forts,” and “Stations,” and is home to the “Naval Auxiliary Landing Field.” Navy pilots and helicopters are a regular fixture in the airspace above Imperial Beach, performing training exercises at what some history buffs still refer to “Ream Field.”

Owing to the presence of the international border to the south, the military presence also provided a buffer between the two nations. In the 1960’s voters approved funds to create the “Border Fields State Park” which became a reality in the 1970’s. Throughout this period competing interests promoted plans for marinas and other commercial/residential ideas, while at the same time environmental preservationists pushed for the establishment of a natural estuary. Those plans became a reality, and today, Imperial Beach is flanked by the Tijuana River [National Estuarine Research Reserve](#) and the [San Diego National Wildlife Refuge](#), making it one of the most environmentally friendly cities in the United States.

Today, Imperial Beach remains a primarily residential community, with international borders, oceans, and environmental space forming boundaries and limitations. Imperial Beach citizens are looking forward to sustaining their small beach town charm, while also looking forward to future opportunities for additional shopping and visiting new restaurants and entertainment venues.



## DEMOGRAPHIC & SOCIO ECONOMIC ESTIMATES Imperial Beach

	Jan 1, 2012
Total Population	26,609
Household Population	25,972
Group Quarters Population	637
Persons Per Household	2.82

### HOUSING AND OCCUPANCY

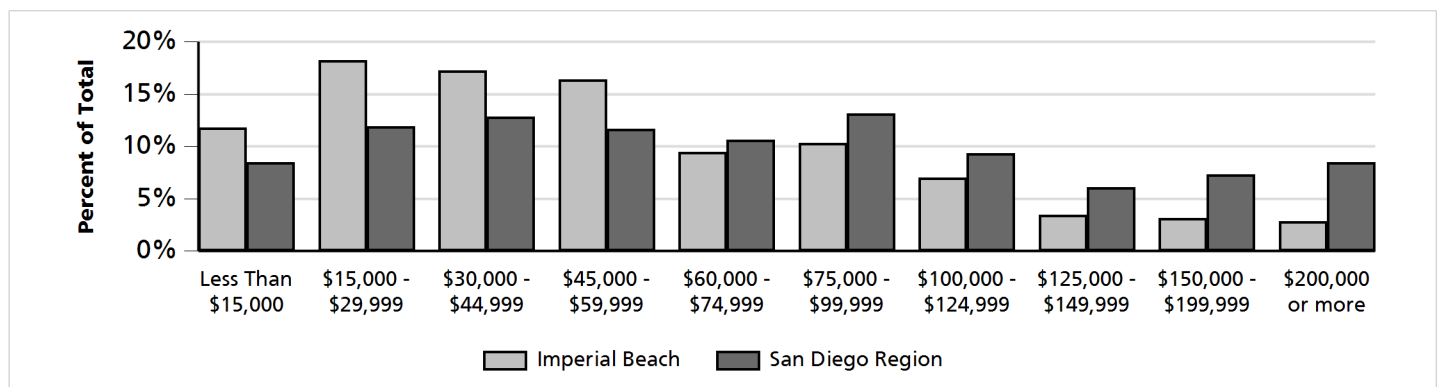
	Total Housing Units	Occupied Households	Vacancy Rate
Total Housing Units	9,863	9,202	6.7%
Single Family - Detached	2,783	2,630	5.5%
Single Family - Multiple-Unit	2,764	2,608	5.6%
Multi-Family	4,007	3,690	7.9%
Mobile Home and Other	309	274	11.3%

### HOUSEHOLD INCOME

Households by Income Category (2010 \$, adjusted for inflation)

	Less than \$15,000	\$15,000- \$29,999	\$30,000- \$44,999	\$45,000- \$59,999	\$60,000- \$74,999	\$75,000- \$99,999	\$100,000- \$124,999	\$125,000- \$149,999	\$150,000- \$199,999	\$200,000 or more
% of Total	12%	18%	17%	16%	9%	10%	7%	3%	3%	3%

Median Household Income	2011
Adjusted for Inflation (2010 \$)	\$47,485
Not adjusted for inflation (current 2011\$)	\$48,925



### IMPORTANT ADVISORY:

Caution should be taken when using data for small population groups, particularly at small levels of geography. Minor adjustments were made (such as correcting the location of housing units that were erroneously allocated by the Census Bureau to roads and open space) to more accurately reflect the region's true population and housing distribution.

In addition, Census 2010 does not include information about structure type or household income. Those details and other demographic estimates shown here are developed from other sources, including the California Department of Finance E-5 estimates for cities and the County of San Diego; San Diego County Assessor Records, vital events records from the California Department of Health, and income data from the U.S. Census Bureau American Community Survey.

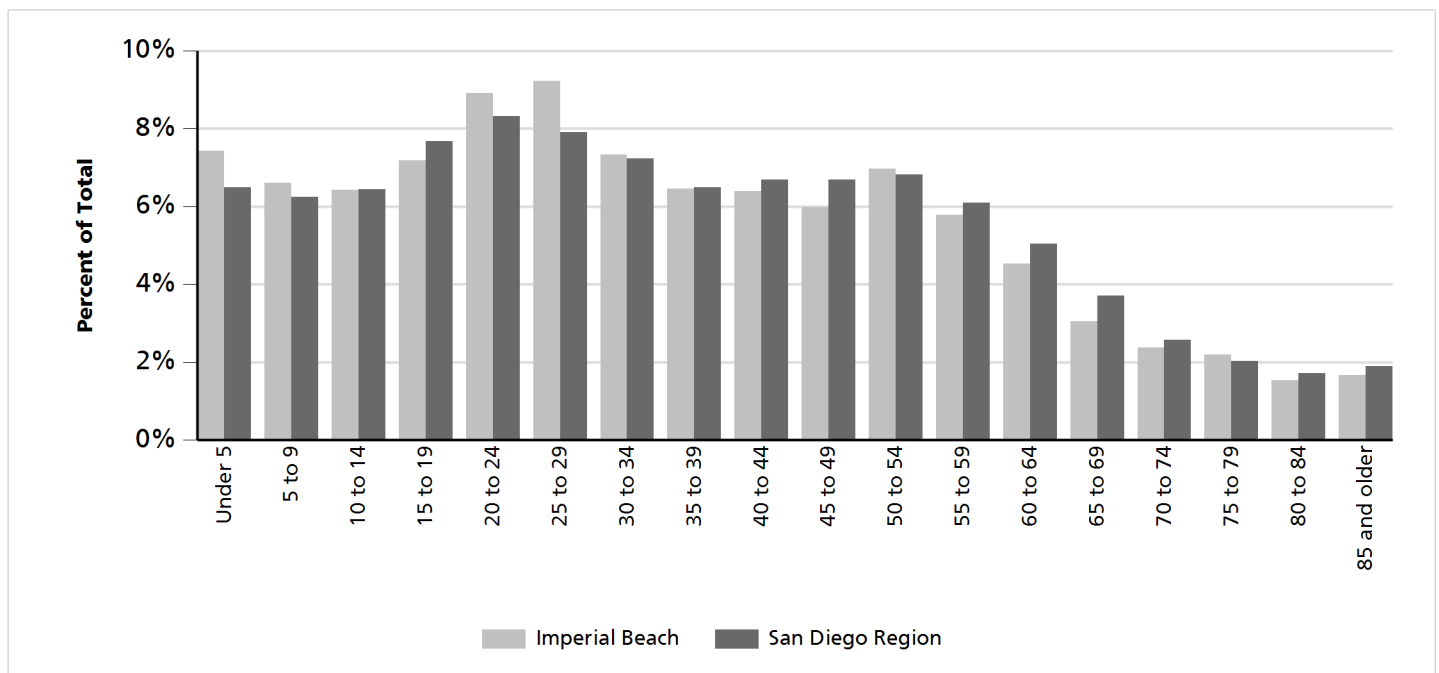
Caution should always be taken when using data for small population groups, particularly at small levels of geography.



## POPULATION BY GENDER AND AGE

	Total	Male	Female	Percent Female
Total Population	<b>26,609</b>	13,379	13,230	50%
Under 5	1,976	1,035	941	48%
5 to 9	1,758	866	892	51%
10 to 14	1,710	900	810	47%
15 to 17	1,061	557	504	48%
18 and 19	851	442	409	48%
20 to 24	2,371	1,238	1,133	48%
25 to 29	2,451	1,299	1,152	47%
30 to 34	1,949	995	954	49%
35 to 39	1,718	877	841	49%
40 to 44	1,698	831	867	51%
45 to 49	1,591	792	799	50%
50 to 54	1,855	902	953	51%
55 to 59	1,540	741	799	52%
60 and 61	536	274	262	49%
62 to 64	671	330	341	51%
65 to 69	809	384	425	53%
70 to 74	630	279	351	56%
75 to 79	582	272	310	53%
80 to 84	409	181	228	56%
85 and older	443	184	259	58%
Under 18	6,505	3,358	3,147	48%
65 and older	2,873	1,300	1,573	55%
Median Age	32.9	31.8	34.1	N/A

## POPULATION BY AGE





## GLOSSARY OF TERMS

**AB1X26:** The Dissolution Act signed by Governor Brown to dissolve all redevelopment agencies by February 1<sup>st</sup>, 2012.

**Accounting System:** The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

**Adopted Budget:** The official budget as approved by the City Council at the start of each fiscal year.

**Agency Fund:** A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

**Amended Budget:** The official budget as adopted and as amended by the City Council through the course of a fiscal year.

**Annual Budget:** A budget applicable to a single fiscal year.

**Annual Financial Report:** A financial report applicable to a single fiscal year.

**Appropriated Budget:** The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

**Appropriation:** A legal authorization granted by a legislative body for a given period to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

**Assessed Valuation:** The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.

**Audit:** Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles.

**Authority:** A government or public agency created to perform a single function or restricted group of related activities.

**Bond Covenant:** A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution or indenture.

**Budget:** A plan of financial operation embodying an estimate of the proposed expenditures for a given period and the proposed means of financing them.

**Budget Message:** A written discussion of the proposed budget presented by the City Manager to the City Council.

**Capital Budget:** A plan or proposed capital outlays and the means of financing them.

**Capital Improvement Program:** A plan for capital improvements to be implemented each year over a fixed period of years to meet capital needs arising from the assessment of long-term needs. It sets forth each project in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

**Capitalized Expenditures:** Expenditures resulting in the acquisition and/or construction of fixed assets.



**Capital Investment Program:** A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

**Contracted Services:** Services rendered in support of City operations and activities by external parties. These may be based upon either formal contracts or ad hoc charges.

**Contingency:** A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Cost Accounting:** The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

**Cost of Services:** Payments made by customers for publicly provided services that benefit specific individuals and exhibit “public good” characteristics. They include such fees as recreational fees, building permit fees, etc..

**Debt Service Fund:** A fund established for the payment of interest and principal on all debt other than payable exclusively from special assessments.

**Department:** A major organizational group of the City with overall management responsibility for an operation or a group of related operations within a functional area.

**Depreciation:** (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

**Division:** An organizational subgroup of a department.

**Employee Services:** Salaries plus fringe benefits earned by employees of the organization for work performed.

**Encumbrance:** The commitment of appropriated funds to purchase goods that have not yet been received, or services that have yet to be rendered.

**Enterprise Fund:** A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case, the governing body intends that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Entitlement:** The amount of payment to which a state or local government is entitled pursuant to an allocation formula contained in applicable statutes.

**ERAF:** Educational Revenue Augmentation Fund. A shift of property tax revenue from local agencies to State.

**Expenditure:** Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

**Fiscal Year:** A 12-month period (usually July 1<sup>st</sup> through June 30<sup>th</sup>) to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets:** Equipment costing \$5,000 or more, including tax, and not qualifying as a capital improvement project.

**Full-Time Equivalent (FTE):** The conversion of full-time and part-time employee hours to an equivalent of a full-time position. For example: one person working half-time would count as 0.5 FTE.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated



to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Balance:** The difference between fund assets and fund liabilities of governmental and similar trust funds.

**GASB 34:** The Government Accounting Standards Board (GASB), which defines the criteria that auditors use to judge the adequacy of local and state government financial statements, has changed long-standing practices by requiring that government entities include reporting of their capital assets in their annual balance sheet and income statement. GASB Statement No. 34, adopted in June, 1999, for the first time highlights the costs of acquiring, owning, operating, and maintaining public works infrastructure for government-bond holders and the public at large.

**GASB 45:** GASB Statement No. 45, new accounting standards for Other Post Employment Benefits (OPEB) addresses how state and local governments account for and report post-employment healthcare and other non-pension benefits. The statement generally requires that the state and local governments account for and report the annual cost of OPEB and the outstanding obligations and commitments related to OPEB in essentially the same manner as they currently do for pensions..

**General Fund:** The fund used to account for all financial resources, except those required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP):** Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

**Grants:** Contributions of cash or other assets from another governmental agency (usually) to be expended or used for a specified purpose, activity or facility.

**Housing Authority:** Responsible for handling Housing assets and operations of former RDA.

**Infrastructure:** All City owned facilities supporting the operation of the governmental unit. It includes: streets, roads, bridges, curbs and gutters, parks, water and sewer lines, storm drains, water pump stations and reservoirs, water wells, sewer lift stations, all government buildings and related facilities.

**Internal Service Fund:** A fund used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

**Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

**Lease Purchase:** Contractual agreements which are termed leases, but whose lease amount is applied to the purchase (as with a COP debt).

**Long Term Debt:** Debt with a maturity of more than one year after the date of the issues.

**Materials & Services:** Expenses which are charged directly as a part of the cost of a service.

**Maturities:** The dates on which the principal or state values of investments or debt obligations mature and may be reclaimed.

**Modified Accrual Basis:** The accrual basis of accounting where revenues are recognized when they become both “measurable” and “available” to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.



**Net Income (Loss):** Proprietary fund excess (deficit) of operating revenues and operating transfers- in over operating expenses, non-operating expenses and operating transfers-out.

**Non-Operating Expenses:** Proprietary fund expenses not directly related to the fund's primary activities (e.g. interest).

**Non-Operating Revenues:** Proprietary fund revenues incidental to, or by-products of, the fund's primary activities.

**Operating Expenses:** Proprietary fund expenses related directly to the fund's primary activities.

**Operating Income:** The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues:** Proprietary funds revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

**Operating Transfers:** Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

**Ordinance:** A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the City.

**Oversight Board:** Composed of seven members to direct the staff of the successor agency to perform work in furtherance of the oversight board's duties and responsibilities. The board shall have fiduciary responsibilities to holders of enforceable obligations and the taxing entities that benefit from distribution of property tax and other revenues.

**Preliminary Budget:** A budget in its preliminary preparation stage prior to review and formulation by the City Council. In the preliminary stage, a budget forecasts current costs into the future and new or modified spending proposals for the future.

**Program:** Group activities, operations, or organization units directed to attaining specific purposes or objectives.

**Program Purpose:** A general statement explaining the reason a particular program or division exists.

**Proprietary Fund:** The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

**Reserved Fund Balance:** Those portions of fund balance that have not been appropriated for expenditure or that are legally segregated for a specific future use.

**Resolution:** A special or temporary order of the City Council requiring less formality than an ordinance.

**Retained Earnings:** An equity account reflecting the accumulated earning of an enterprise or internal service fund.

**Revenues:** (1) Increases in net current assets of a governmental fund type from other than expenditure refunds and residual equity transfer. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers.

**Risk Management:** All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

**Self-Insurance:** A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party



Budget Resolutions and GANN limit calculations to be provided.